



STATE OF NEW MEXICO  
PUBLIC EDUCATION COMMISSION  
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ALAN BRAUER, CHAIR  
PUBLIC EDUCATION COMMISSION

ARSENIO ROMERO, PhD., SECRETARY  
PUBLIC EDUCATION DEPARTMENT

#### NOTICE OF INTENT TO SUBMIT CHARTER APPLICATION

According to NMSA § 22-8B-6(B) a Notice of Intent to Submit a Charter Application (“NOI”) must be filed by the organizers of a proposed charter school to the Public Education Commission **AND** to the superintendent of the school district in which the charter school is proposed to be located no later than the second Tuesday in January of the year in which the application will be filed.

The NOI must be submitted electronically to [charter.schools@ped.nm.gov](mailto:charter.schools@ped.nm.gov) with a cc to the district superintendent by 5:00 PM Mountain Time **January 9, 2024**.

Notices of Intent that are not received by the Public Education Commission **and** the district by the deadline may result in the application being rejected.

The NOI is intended to provide the primary point of contact information of charter developers and preliminary information about the charter proposal. Use the form below to submit the NOI, which should not exceed 5 pages.

**Commented [JB1]:** Information on the new charter application process is found in

NMSA 22-8B-6 and NMAC 6.80.4.9

Rebekka Burt, Vice-Chair  
District 4, Rio Rancho

Melissa Armijo, Secretary  
District 1, Albuquerque

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District 2, Albuquerque

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District 7, Las Cruces

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District 8, Roswell

KT Manis, Ph.D., Member  
District 9, Hobbs

Steven J. Carrillo, Member  
District 10, Santa Fe

1. General Information

- Name of Proposed School

- School district where proposed school will be located

- Grade levels to be offered and enrollment projections

| Grade Levels to be offered | Projected Total Enrollment |
|----------------------------|----------------------------|
| <input type="text"/>       | <input type="text"/>       |

- Primary Point of Contact

|                 |                      |     |                      |
|-----------------|----------------------|-----|----------------------|
| Name            | <input type="text"/> |     |                      |
| Mailing Address | <input type="text"/> |     |                      |
| City            | State                | Zip | <input type="text"/> |
| Phone           | <input type="text"/> |     |                      |
| Email           | <input type="text"/> |     |                      |

**Commented [JB2]:** See NMSA 22-8B-6 H for charter enrollment limitations in districts with a total enrollment of 1,300 students. (Enrollment data is here: <https://webnew.ped.state.nm.us/bureaus/information-technology/stars/> or check with the charter schools division on a possible limitation [charter.schools@ped.nm.gov](mailto:charter.schools@ped.nm.gov)

2. Names, roles, and current employment of all persons on the applicant team, and qualifications of the team members to establish a high-quality charter school

| Name                 | Role on Team         | Qualifications: Education, Employment, and Experience |
|----------------------|----------------------|---|
| <input type="text"/> | <input type="text"/> | <input type="text"/>                                  |
| <input type="text"/> | <input type="text"/> | <input type="text"/>                                  |
| <input type="text"/> | <input type="text"/> | <input type="text"/>                                  |
| <input type="text"/> | <input type="text"/> | <input type="text"/>                                  |
| <input type="text"/> | <input type="text"/> | <input type="text"/>                                  |

**Commented [JB3]:** The following provisions of law may inform the selection of board members:

NMSA 22-8B-4 B. Charter schools' rights and responsibilities; operation.  
NMSA 22-8B-5.2 Governing body conflicts of interest.  
NMSA 22-8B-5.3 Chartering authority; powers; duties; liability.

3. Model or focus of the proposed school (e.g., performing arts, dual language, college prep, STEM, Montessori, IB)

4. Does the school expect to contract with another entity for either management, or substantial oversight or direction in the school's operation? ☐ Yes ☐ No If YES, describe the entity and the role it will have in the school's operational plan

**Commented [JB4]:** See the limitations in NMSA 22-8B-4. R.

5. Does the applicant team or any members of the team currently operate any other schools? ☐ Yes ☐ No

6. Vision/Mission statement (2-3 sentences)

7. Student population and geographical setting of the school

- Define the targeted geographical area from which the proposed school is expected to draw a significant number of its students

- Describe the student population including key demographic data (academic performance, home languages, English Learners, and special education populations).

- Identify where these students are most likely being educated currently and why they are expected to choose the proposed charter school for their future educational needs

8. Provide evidence that the applicant team has assessed community need for the type of school proposed (e.g., objective surveys or other measures of local demand for the educational program)

9. Identify significant innovative features that the school will implement to help realize the school's vision/mission.

10. Describe how the school will be more effective in terms of academic achievement than the schools currently serving the targeted student population. Provide any data you have to support this assumption.

Signature of founder(s):

Date:

**Commented [JB5]:** See NMSA 22-8B-6 Charter school requirement; application process, et seq., particularly M. on grounds for denial

And 22-8B-12.2 regarding tribal consultation, if appropriate

[PRINT NAME]

