

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Taos Integrated School of the Arts, hereafter "the school," effective on 3/25/2025.

Current Governing Body Members and Positions: Alejandra Villalobos President; April Grayson, Vice President; Andrea Nicholson, Secretary; Linda Seto, member; Alison Haney, member; Yvonne Trujillo, member; Sarah Dziewieczynski, member

Governing Body Member(s) Resigning or Removed: Linda Seto, Alison Haney, Yvonne Trujillo

New Governing Body Member(s) and Position(s): Diego Trujillo, member; Kristin O'Flaherty, member

Contact information for New Governing Body Member(s) (phone, email): Kristin O'Flaherty, 575-770-4122, kristinmoflaherty@gmail.com; Diego Tujillo, detrujillo@gmail.com, 575-779-6232


Is the school requesting an extension to fill a vacancy: ☐ yes ☒ no

If so, provide date of vacancy: [Click or tap here to enter text.](#)

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: None

Effective Date: 2/18/2025

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 3/25/25

Signature of Governing Board Chair: Alejandra Villalobos Meléndez **Date:** 25/03/25
Alejandra Villalobos Meléndez (Mar 25, 2025 17:30 MDT)

For PEC/CSD use only

PEC Meeting Date:

Agenda: ☐ Consent (typical) ☐ Regular (unusual circumstance)

The school's notification was: ☐ Accepted ☐ Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

Certificate Of Governing Body Vote

This document certifies that on 2/18/25 at 5:45 PM a meeting of the Governing Body of Taos Integrated School of the Arts a New Mexico public charter school, was held via Zoom. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting. It was voted 5 in favor and 0 opposed 1 absent to:

Voted to vote in new member Diego Trujillo into the Governing Council

The Members' votes were as follows:

Alejandra Villalobos Melendez Yea

April Grayson Yea

Andrea Nicholson Yea

Linda Seto Yea

Alison Haney Yea

Yvonne Trujillo Absent

Sara Dwiewiecznski Absent

Voting in Diego Trujillo as a new governing Council Member with no abstentions.

I, the undersigned, certify that this is a true copy.

Andrea Nicholson

Andrea Nicholson (Mar 5, 2025 11:49 MST)

Andrea Nicholson

Secretary

Date 05/03/25

Certificate Of Governing Body Vote

This document certifies that on 2/18/25 at 5:45 PM a meeting of the Governing Body of Taos Integrated School of the Arts a New Mexico public charter school, was held via Zoom. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting. It was voted 5 in favor and 0 opposed 1 absent to:

Accept resignations of Yvonne Trujillo, Alison Haney, and Linda Seto at the end of business on Tuesday February 18th.

The Members' votes were as follows:

Alejandra Villalobos Melendez Yea

April Grayson Yea

Andrea Nicholson Yea

Linda Seto Yea

Alison Haney Yea

Yvonne Trujillo Absent

Sara Dwiewiecznski Absent

Accepting resignation passed unanimously with no abstentions.

I, the undersigned, certify that this is a true copy.

Andrea Nicholson
Andrea Nicholson (Mar 5, 2025 11:49 MST)

Andrea Nicholson

Secretary

Date 05/03/25

Certificate Of Governing Body Vote

This document certifies that on 2/18/25 at 5:45 PM a meeting of the Governing Body of Taos Integrated School of the Arts a New Mexico public charter school, was held via Zoom. The meeting and all votes were conducted in compliance with the New Mexico Open Meetings Act.

A quorum of the Governing Body's members being present and voting. It was voted 5 in favor and 0 opposed 1 absent to:

Voted to vote in new member Kristin O'Flaherty into the Governing Council

The Members' votes were as follows:

Alejandra Villalobos Melendez Yea

April Grayson Yea

Andrea Nicholson Yea

Linda Seto Yea

Alison Haney Yea

Yvonne Trujillo Absent

Sara Dwiewiecznski Absent

Voting in Kristin O'Flaherty as a new governing Council Member with no abstentions.

I, the undersigned, certify that this is a true copy.

Andrea Nicholson
Andrea Nicholson (Mar 5, 2025 11:49 MST)

Andrea Nicholson

Secretary

Date 05/03/25

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the [insert name of school], located in Taos, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Taos Integrated School of the Art's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE Taos Integrated School of the Arts GIVE THE FOREGOING STATEMENT THIS 19 DAY OF February, 2025.

1. Alejandra Villalobos Meléndez
Alejandra Villalobos Meléndez (Feb 19, 2025 1:40:06 MST)
[signature]
Alejandra Villalobos Meléndez, Ed.D.
2. April L Grayson
April L Grayson (Feb 19, 2025 14:54 MST)
[signature]
April L Grayson
3. Andrea K. Nicholson
Andrea Nicholson (Feb 20, 2025 09:52 MST)
[signature]
Andrea K. Nicholson
4. Sarah Dzieweczynski
Sarah Dzieweczynski (Feb 19, 2025 15:37 MST)
[signature]
Sarah Dzieweczynski
[print]
5. Diego E Trujillo
Diego E Trujillo (Mar 4, 2025 11:51 MST)
[signature]
Diego E Trujillo
[print]

Attach additional pages if membership exceeds five.

6. Kristin O'Flaherty
Kristin O'Flaherty (Feb 20, 2025 12:13 MST)

[signature]

Kristin O'Flaherty
[print]

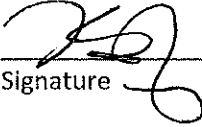
ASSURANCES

My name is Kristin O'Flaherty and I reside in Ranchos de Taos, NM. I am a member of the governing body for Taos Intergrated School for the Arts a charter school which is located at 118 Toalne St Taos NM. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.

14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

.....Kristin O'Flaherty
Printed Name


Signature

2/20/2025
Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Kristin O'Flaherty, after being duly sworn, state:

1. My name is Kristin O'Flaherty and I reside in Ranchos de Taos, New Mexico. TISA
2. I am a member of the governing body of the [insert name of school] in Taos, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Signature]
Kristin O'Flaherty

2/27/2025
Date

[Print]

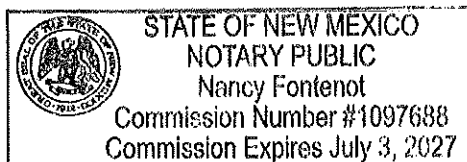
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 27th day of February, 2025.


[Notary Seal:]

[Signature]
NOTARY PUBLIC

My commission expires: 07/03, 2027. NXF



ASSURANCES

My name is  Diego E. Trujillo and I reside in Taos, NM. I am a member of the governing body for TISA, a charter school which is located at 118 Toalhe St, Taos NM 87571. I assure that in my capacity as a member of the governing body, the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational, programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disabilities Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
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14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.
16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL has and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

Diego E Trujillo

Printed Name


Signature

02/24/2025

Date

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, DIEGO E. TRUJILLO, after being duly sworn, state:

1. My name is DIEGO E. TRUJILLO and I reside in TAOS, New Mexico.

2. I am a member of the governing body of the [insert name of school] in TISA TAOS, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Signature]
[Signature]

02/27/2025
Date

DIEGO E. TRUJILLO
[Print]

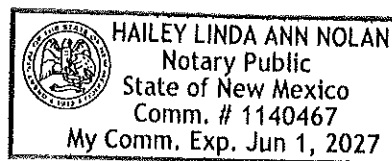
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 27th day of Feb, 2025.

[Notary Seal:]

Hailey Linda Ann Nolan
NOTARY PUBLIC

My commission expires: June 1st, 2027.



DRAFT MINUTES

TAOS INTEGRATED SCHOOL OF THE ARTS GOVERNING COUNCIL

Tuesday February 18, 2025, at 5:45 PM (MST)

118 Toalne Drive, Taos, NM 87571

Join Zoom Meeting

<https://us04web.zoom.us/j/71697487051?pwd=cUF2eU5DUUnkwK254c1FH>

[amdybnJFdZ09](#) Meeting ID: 716 9748 7051 Passcode: m9g9Yp

Where decisions for children are made with heart and mind!

Draft Agenda

<i>MEMBERS</i>	<i>COMMITTEE</i>	<i>PRESENT</i>	<i>ABSENT</i>	<i>TERM END</i>
Alejandra Villalobos Meléndez (President)	Finance & Audit	X		3/2027
April Grayson, (Vice President)	Facilities	X		9/2028
Andrea Nicholson (Secretary)	Feedback Committee	X		8/2029
Linda Seto (Member)	Facilities, Community Communications	5:47PM		1/2030
Alison Haney (Member)	Feedback Committee	5:47PM		6/2026
Yvonne Trujillo (Member)			X	3/2027
Sarah Dziewieczynski (Member)	Facilities	Left at 7:02 PM		6/2026

Staff Present:

Richard Greywolf (Director)

Nicole Abeyta (School Business Official/Compliance Officer)

- I. **Call to order** (1 minute): The meeting was called to order by Board President Alejandra Villabos at 5:45 PM.
- II. **Establish quorum** (1 minute) Board President Alejandra Villalobos confirmed that a quorum was established. The following board members were present: President Alejandra Villalobos, Vice President April Grayson, Secretary Andrea Nicholson, and Board Member Sarah Dziewieczynski.

Absent were Board Members Alyson Haney, Yvonne Trujillo, and Linda Seto. A quorum was established.

III. Review of Governing Council Mission:

The mission of TISA Governing Council is to ensure the goals of the TISA Charter are met and to work towards creating a cooperative relationship between TISA and the community. This mission will be accomplished by focusing on the TISA's fundamental values of providing opportunities for our students to reach their maximum potential through a standard-based, multicultural, thematic, and arts-integrated curriculum as stated in our charter. Our priority is the concerns and needs of TISA including parents, children, and staff, as it is related to TISA's operations and its financial base.

IV. Consent Agenda: (Discussion) (Action Item) (3 minutes)

- i. Review Board Minutes from the January 21, 2025, Meeting
- ii. Agenda for Board Meeting February 18, 2025, Meeting

Vote: Board member Sarah Dzieweczyński made a motion to approve the consent agenda, which included the following items:

Minutes from January 21, 2025, Governing Council meeting, with edits provided by April Grayson and Sarah Dzieweczyński, and the agenda for the February 18 meeting, which included the following edits:

- Item VII: Add the following language: "Financial reports for the previous months were emailed to all TISA Governing Council members prior to the meeting by Nicole Abeyta (School Business Official/Compliance Officer) for review."
- Strike Item XV.
- Change Item X from "radicalized" to "racialized."
- Move Item XVIII (Formally Accept resignation to the end of the meeting and combine it with Item XXV Adjournment.

Board Member Linda Seto seconded the motion.

Vote Count:

- In Favor: 6
- Against: 0

The motion passed.

V. **Declaration of Interest:** No interests to declare

VI. **Public Comments:** Please sign the Public Attendance Sheet and limit comments to (2 minutes per person): No comments. **No public comments.**

VII. **Financial Reports & BARS (Budget Adjustment Request)-** (Discussion) (Action Item)

Financial reports for the previous months were emailed to all TISA Governing Council members prior to the meeting by Nicole Abeyta (School Business Official/Compliance Officer) for review.

i. Financial Report (10 minutes):

- The January 2025 Hillcrest Bank reconciliation was reconciled with no variance. The variance from December 2024 in the amount of \$37,241.21 cleared due to the direct deposit ACH that was initiated on 12/28/24 for a direct deposit date of 010325 for pay period #14. The ACH was initiated a few days earlier since the 1st of January was a holiday.
- TISA received a \$50,000.00 Indian Education Language grant, fund 27909 from PED for SY23/24. TISA was not able to spend the funds on contractors for the school and was told the funds could only be used to hire an employee. Rich was not able to find an available employee during last school year, therefore, the school must pay back the \$50,000.00 to PED.
- The table below shows the Request for Reimbursements (RFR's) that were submitted in OBMS for the month of January totaling \$53,180.60.

RFR (Request for Reimbursement) January 2025						
Fund	Name	Amount Req.	Outstanding	Approval Date	Submitted	Received
21000	USDA Meals January Fed	\$ 16,516.80	\$ 13,743.16		2/4/2025	
21100	USDA January State	\$ 3,179.00	\$ 2,642.14		2/4/2025	
24101	Title 1	\$ 18,239.14	\$ 8,945.97		2/6/2025	
24106	IDEA-B	\$ 7,984.57	\$ 5,627.32		2/4/2025	

24109	Preschool IDEA-B		\$ 247.50			
24183	Equipment					
24154	Teacher/Princ. Training Title II	\$ 883.33	\$ 4,164.22		2/6/2025	
24160	Rural & low income					
24189	Title IV		\$ 1,921.04			
24346	ARP IDEA-B Act of 2021					
24349	ARP IDEA-B					
27114	Structured Literacy	\$ 1,946.04			2/6/2025	
27107	GOB Library					
27528	Community Schools	\$ 4,431.72	\$ 2,957.51		2/4/2025	
27901	Native American Culture		\$ 3,726.79			
31200	PSFA Lease Assistance					
31900	Ed Tech Grant		\$ 1,623.29			
Total	Requested	\$ 53,180.60				

ii. Budget Adjustment Request (BARS) (4 min/ BAR)
 BAR's, Budget Adjustment Request needing approval:
521-000-2425-0039-I - Fund 11000 Operational Increase in the amount of \$3,852.00. Receivables for contributions/donations that needed to be trued up in OBMS for revenue object 41920.
521-000-2425-0040-I- Fund 24154 Teacher/Principal Training & Recruiting Increase in the amount of \$13,689.72. Receivables from outstanding RFR's from FY24 Q4 and Q1 of FY25, to true up the revenue in OBMS for revenue object 44500.
521-000-2425-0041-I- Fud 31900 Ed Tech Equipment Act Increase in the amount of \$12,216.67. Receivables for outstanding FY25 Q1 RFR to true up revenue object 43215.

Vote: Board Member Linda Seto made a motion to accept the financial report and the Budget Adjustment Requests (BARs) as presented by Nicole Abeyta, the School Business Official/Compliance Officer. Sarah seconded the motion.

Vote Count:

In Favor: 6

Against: 0

The motion passed.

VIII. **Executive Session:** (15 minutes) None taken

IX. **Parent/Student Handbook Attendance Draft from Lawyer-**(Discussion)
(Action Item) (8 minutes)-Attendance Policy Document

TISA Lawyer used the Attendance Policy Document and updated it to make sure the law is aligned with the Attendance Act.

Vote: April Grayson (Vice President) made a motion to accept the Attendance Policy with the discussed edits. Sarah Dzieweczynski (Board Member) seconded it.

Vote Count:

In Favor: 6

Against: 0

The motion passed unanimously.

X. **Parent/Student Handbook Racialized Aggression Language-**
(Discussion)~~(Action Item)~~: (10 minutes) – Racialized Aggression

Discussion: The Board read and edited Racialized Aggression document.

XI. **Attach the discipline policy/matrix that includes the definition of racialized aggression along with consequences for such behavior.**
Action/Discussion Item

Vote: *Sarah Dzieweczynski (Board Member) made a motion to accept the document with Racialized Aggression language in its edited form. Alyson Haney (Board member) seconded it.*

Vote Count:

In Favor: 6

Against: 0

The motion passed unanimously,

XII. **Provision in Bylaws to Identify the Actions in case of:**

- i. board membership falls below the quorum and
- ii. all board members have resigned.

The Governing Board and TISA's Administrator Richard Greywolf drafted the bylaws to address the above situations.

Vote: Board Secretary Andrea Nicholson made a motion to accept additions to the Bylaws to address the extreme scenarios above. April Grayson (Vice President) seconded it.

Vote Count:

In Favor: 6

Against: 0

The motion passed unanimously.

XIII. Review and approve Contract Negotiation
(Discussion/Action Item) (10 minutes)

There were two options presented: NM Vistas and a custom assessment created by the school. The school chose to use the NM Vistas rating system.

The second part of the contract negotiations involved the school agreeing to implement an integrated arts program. This will require students to complete a portfolio in one of the available trimesters which they must pass once. Portfolios will be graded by parents and teachers using a rubric. The goal is for 93% of the students to pass, with the passing grade set at 80% of a total of 12 points. Portfolios are to be completed in the second or third trimester, and the portfolio rubric is already established.

Vote: Board Member Linda Seto made a motion to approve the negotiated contract between the TISA Governing Council and the PEC that took place on February 11, 2025, including the terms outlined.

Board Secretary seconded it.

Vote Count:

In Favor: 5

Against: 0

The motion passed.

XIV. Foundation/Board MOU (Discussion/Action) (5 minutes)
[\(Read attached document\)](#)

The Board reviewed and discussed the MOU to be presented to the Friends of TISA with noted Changes.

Vote: Board's Vice President April Grayson made a motion to accept the Memorandum of Understanding (MOU) to be presented to the Friends of TISA, incorporating the noted changes. Board President Alejandra Villalobos seconded the motion.

Vote Count

In Favor: 5

Against: 0

The motion passed

XV. Directors Evaluation/ parent and staff surveys
(Discussion/Action) (5 minutes)

Office Manager Nicole Abeyta distributed surveys for the evaluation of the Director. Board President Alejandra recommended that we keep the current survey instruments, with a corrected typo on page 6, question 12.

These instruments should be shared with the school community and teachers before the March meeting, where the evaluation of the school's Administrator will take place. **Note:** No vote was needed, and the instruments will be used as-is for evaluation.

XVI. Vote in New Governing Council Members
(Discussion/Action) (8 minutes)

- i. Diego Trujillo
- ii. Kristin O'Flaherty

The above candidates were nominated for the Governing Council.

Vote: Vice President April Grayson made a motion to approve new board members. Board Member Alyson Haney seconded it.

Vote Count:

In favor: 5

Against: 0

Motion carries.

XVII. Consideration of New GC Board Member Chenoa Velarde
(Discussion/Action Item) (3 minutes)- **Item tabled to be considered at a later meeting.**

XVIII. Director's Report: (10 minutes)

Director Greywolf provided updates, including filming progress, teacher turnover, and upcoming proposals related to mobile leases and the five-year plan.

Good filming today. IEA out

Meeting with PEC: Meeting was very positive. PEC was pleased with TISA. All comments were good. Addressed Governing council at the beginning. It was good to hear good things about the school.

Film- Film Prize Juniors- new teacher will take on this duty next year instead of the Director.

Teacher turnover: Three positions will be vacant next year:

- 1st grade teacher – no formal resignation
- Science teacher – moving away with family.
- Spanish teacher will not be returning. She wants to become an elementary teacher. Also considering going back to school for a masters degree.

No prospects to fill Science or Spanish positions.

Teacher Aide is moving into the elementary position.

New space ISS (in school suspension) ISS teacher/sub

New Building Financing: There are two options available: proceeding with **Mobilelease** or the Charter School Development Corporation (CSDC) along with the five-year plan.

The CES company is exploring options for a loan through Mobilelease, aiming to eliminate the middleman in the process. A new proposal has been drafted and is currently with the lawyer for review.

If chosen CSDC, Office Manager Nicole Abeyta will have to develop a five-year plan, which will require a stipend due to its extensive scope. This undertaking is expected to take about 2 to 3 months to complete.

One significant issue is securing a loan, as this is not a traditional type of loan. The return is essentially just the building assembled, which must eventually be taken apart. The value of the building is predicted to be less than what it was initially when constructed.

Additionally, the school still needs to get approval from PAFCS and PEC. It is generally easier to obtain this approval from a leasing company with which the school has previously worked.

The final step involves seeking approval from the city.

The hope is to secure a building by October.

XIX. Friends of TISA Report (5 minutes)

Board Member Linda Seto reported Linda reported a successful fundraiser

(600 dozen donuts, profit of \$5,000), with funds allocated for teacher stipends, classroom supplies, and end-of-year activities.

XX. **Announcements** (2 minutes)

- **Shepherd Show** – Matthew Shepherd performance at Wildflower
- **UNM Taos Spring Event** – April 12 (middle/high school)
- **Bataan Hall Event** – February 28 for Black History Month

XXI. **Committee Reports** (10 minutes)

- **Audit & Finance:** No new updates; audits under review.
- **Community Communications:** Drafting a message regarding changes in the Board composition.
- **Facilities:** Updates provided by Richard.
- **Feedback:** Password reset issue under review.

XXII. **Open floor for Comments** (8 minutes) No comments.

XXIII. **Items for next month's agenda** (Discussion) (2 minutes)

- Board membership updates
- Results from Director's evaluation surveys
- Training report
- Review of next month's calendar

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XXIV. **Review date of next meeting:** (1 minute)

Tuesday, March 25 at 5:45 PM.

XXV. **Formally Accept GC Board Member Resignations as of this Meeting Adjournment** – Yvonne Trujillo, Linda Seto, and Alison Haney- (Discussion) (Action Item) (5 minutes)
(Action Item) (1 minute)

Vote: Board Secretary Andrea Nicholson moved to accept the resignations of the Board members listed above and to adjourn the meeting at 8:08 PM.

Board Member April Grayson seconded the motion.

Vote Count

In favor: 5

Against:0

Motion carries.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact Rich Greywolf at 575- 779-9311 least one (1) week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Rich Greywolf at 575-779-9311 if a summary or other type of accessible format is needed.10 days per trimester,