



New Mexico Public Education Commission (PEC)

Governing Body Member Change Notification Instructions

Purpose: To notify the Public Education Commission (PEC) of a change in a member or members of the school's Governing Body. The school may report multiple member resignations/removals and designations on the same form.

Submission Deadline: Changes to the Governing Body membership do not require prior approval of the PEC; however, notice must be received within 30 calendar days of the change. Vacancies must be filled within 45 days; one 30-day extension may be requested.

Notifications completed 14 days prior to the next PEC meeting will be placed on the next agenda. Notifications of this type are typically placed on the consent agenda; however, any notification may be removed from the consent agenda and moved to the regular agenda for full discussion and possible action by the PEC.

Meeting minutes of the governing board of the school and the PEC will serve as an amendment to, or compliance with, the charter contract regarding this membership change. The documentation will be added to the board of finance documentation on file with CSD.

The school must provide:

- ☐ Fully completed form
- ☐ Approved board minutes or certification of the board's vote accepting the new member
- ☐ Resignation Letter or board meeting minutes removing the previous member
- ☐ Statement of Governing Body Member to Consult with PED
- ☐ Affidavit of Governing Body Member
- ☐ Assurances of Governing Body Member

Contact charter.schools@ped.nm.gov with questions about completing or submitting documents.

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and Roots and Wings Community School., hereafter "the school," effective on June 1, 2021.

Current Governing Body Members and Positions: Odalys Diaz - President, Andrea Griffin - VP, Laura Mattingly - Secretary, Victor Castillo - Member, David Blood - Member

Governing Body Member(s) Resigning or Removed: n/a

New Governing Body Member(s) and Position(s): David Blood

Contact information for New Governing Body Member(s) (phone, email):
dblood.gc@rwcs.org

Is the school requesting an extension to fill a vacancy: ☐ yes ☒ no

If so, provide date of vacancy:

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 3

Effective Date: April 15, 2025

The school's notification is hereby submitted by:

Signature of School Representative:  **Date:** 4 May 2025

Signature of Governing Board Chair:  , Director **Date:** 5-04-2025

For PEC/CSD use only

PEC Meeting Date:

Agenda: ☐ Consent (typical) ☐ Regular (unusual circumstance)

The school's notification was: ☐ Accepted ☐ Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

CERTIFICATE OF ASSURANCES

My name is Ed M. Blood and I reside in Alameda NM. I am a member of the governing body for Alameda Wings Community School which is located at Alameda County. I certify that the CHARTER SCHOOL complies with all applicable federal and state laws governing the organizational programmatic, and financial requirements applicable to charter schools, including:

1. The CHARTER SCHOOL'S admission processes are in compliance with Sections 22-2-4(A)-(D) and 22-8B-4.1 NMSA 1978.
2. The CHARTER SCHOOL'S admission process do not discriminate against anyone regarding race, color, age, religion, national origin, ancestry, sex, sexual orientation, gender identity, spousal affiliation, physical or mental disability, or serious medical condition.
3. The CHARTER SCHOOL is a nonsectarian and non-religious public school.
4. Except as otherwise provided in Section 22-12-5(C) NMSA 1978 the Public School Code, the CHARTER SCHOOL does not charge tuition or have admission requirements.
5. The CHARTER SCHOOL complies with all state and federal health and safety requirements applicable to public schools, complies with Sections 22-8B-4.2(A), (C), and (D) NMSA 1978, and must produce an E-Occupancy certificate for all school facilities.
6. The governing body does not and will not contract with a for-profit entity for the management of the CHARTER SCHOOL.
7. The CHARTER SCHOOL complies with all applicable state and federal laws and rules related to identifying and providing special education services.
8. The CHARTER SCHOOL complies with provisions regarding public property identified in the Public School Code, the New Mexico Procurement Code, and the New Mexico Prohibited Sales Act, the Internal Revenue Code, and other applicable federal and state regulations.
9. The CHARTER SCHOOL ensures that criminal background checks are conducted on all employees and applicable reporting is completed in accordance with Section 22-10A-5 NMSA 1978.
10. The CHARTER SCHOOL ensures that it complies with state regulations regarding the use of volunteers set out in Section 6. 50.18 NMAC.
11. The CHARTER SCHOOL complies with the Age Discrimination Act of 1975, Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Individuals with Disability Education Act.
12. The CHARTER SCHOOL provides equitable access to and participation in its federally assisted program for students, teachers, and other program beneficiaries with special needs.
13. Meetings of the CHARTER SCHOOL Governing Body comply with the New Mexico Open Meetings Act, Sections 10-15-1 et seq., NMSA 1978 and the Inspection of Public Records Act, Section 14-2-1 et seq., NMSA 1978.
14. The CHARTER SCHOOL complies with all requirements of The Family Educational Rights and Privacy Act (FERPA) 20 U.S.C. § 1232g; 34 CFR Part 99.
15. The CHARTER SCHOOL has and will adopt all policies and procedures required by the Public School Code, the New Mexico Administrative Code, and the Public Education Commission.

16. The Governing Body or head administrator of the CHARTER SCHOOL recognizes and works with employee labor representatives, if any.
17. The CHARTER SCHOOL has and will develop personnel policies that comply with all applicable federal and state labor laws, regulations and rules implementing them.
18. The CHARTER SCHOOL had and will develop a curriculum that is aligned to the New Mexico State Standards found in Title 6 Chapter 29 of the New Mexico Administrative Code, as amended.

David M. Bl...
Printed Name

[Signature]
Signature

May 4, 2011
Date

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Roots and Wings Community School, located in Lama, New Mexico.


In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Roots and Wings Community School's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE ROOTS AND WINGS COMMUNITY SCHOOL GOVERNING COUNCIL GIVE THE FOREGOING STATEMENT THIS 10 DAY OF May, 2015.

1. 
[signature]
M. Blood
[print]
2. _____
[signature]

[print]
3. _____
[signature]

[print]
4. _____
[signature]

[print]
5. _____
[signature]

[print]

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

)

COUNTY OF TAOS)

I, David M. Blood, after being duly sworn, state:

1. My name is David M. Blood and I reside in Questa, New Mexico.

2. I am a member of the governing body of Roots and Wings Community School in

Taos County, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of Roots and Wings Community School's governing body, I am

entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

David M. Blood 4-24-2025

[Signature] Date

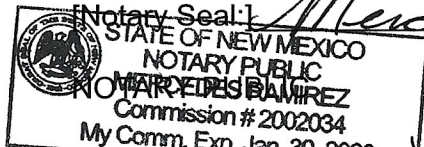
David M. Blood

[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me,

this 24 day of April, 2025.



My commission expires: Jan 30, 2028.

Revised 10-5-2011



Governance Council Member Commitment

The Three Fundamentals:

- I. Inasmuch as the Governing Council is responsible for goings on at RWCS – through its own actions and those it delegates to others – The GC has the responsibility to fulfill this obligation.
- II. The quality of education at a charter school, and therefore Roots and Wings, depends upon a professional and high functioning Governance Council.
- III. In support of the first two fundamentals, members honor others by being punctual, prepared, consistent in their contribution, and committed to the school and its mission.

The Commitment:

The Governing Council is grateful to those who serve. For its part, the GC commits this open statement of responsibilities in advance so a prospective member may join with full understanding of those responsibilities.

I, the undersigned, agree to and understand the responsibilities of a GC member as follows:

- i. I agree to these time commitments each year:
 - six to eight hours per month on average, which includes a two hour GC meeting
 - one all day GC Retreat
 - ten hours of federally mandated GC training in the first year, and eight hours yearly thereafter
 - occasional special GC meetings when the workload necessitates, rarely more than two per year
- ii. I agree to participate on one sub-committee on an ongoing basis, whether ad hoc or a standing committee.
- iii. I agree to timely follow-through on assignments given to me by the GC
- iv. I agree to review all documents made available to me before each GC meeting
- v. I have read and understand the current Bylaws of RWCS with regards to meeting attendance requirements and term limits listed in Article VII.
- vi. I have read the Conflict of Interest Policy and agree to its terms

vii. I will respect the confidentiality appropriate to issues of a sensitive nature


Governance Council Member Signature

May 4 2025

Date

David M. Blood
Printed Name



**Thank you for being a part of Roots and Wings
Community School!**

Roots and Wings Community School

35 La Lama Rd, Questa, NM 87556
School Ph. (575) 586-2076

Governing Council Regular Meeting

April 15, 2025 at 5:30 pm

In-person at school or via Google Meet [link](#)

Or dial: (US) +1 484-381-0740 PIN: 617 239 375#

I. OPENING BUSINESS

- A. Call to Order - Odalys Diaz calls the meeting to order @ 5:34pm
- B. Roll Call - Laura, Andrea, Odalys- board members Jon, Sarah Pina, and
- C. Vote to Approve Agenda - Andrea motions to approve, Laura seconds. All Approve
- D. Vote to Approve Prior Meeting Minutes - Andrea motions to approve, Laura seconds. All approve

- II. PUBLIC COMMENT (3 minutes/person or 12 minutes max) If more time is needed, a letter/email should be sent to the GC before the meeting or request the topic be on a future agenda. David Blood- retired Naturopathic physician from Chicago, been in Taos for 2 years. Served on board as a trustee for Chicago Waldorf School. Oversaw annual, capital funds and endowment. His mission was to grow the school and obtain a permanent location. Grew 14 million dollars during that time. Has a lot of knowledge of board work and designing fundraising campaigns.

NOTE: "Due to restrictions of the Open Meetings Act, the GC cannot respond to public comments presented at this time as the Public has not been sufficiently notified of the discussion. The GC will take all comments under advisement. The public should understand that any comments made in the public comment if defamatory may subject them to liability for which the governing council is not responsible."

III. DISCUSSION ITEMS - Financial

- A. Finance Report -
- B. Budget Adjustments Requests- 2425-0023-D decrease fund 24189 title 4 \$35.00 final federal award.
2425-0024-I increase for oper \$77369.33 increase for state equalization increase.
- C. AP-PR Vouchers- Payroll Liabilities, AP 333460. Sarah emailed the detailed report.
She went to the PED budget conference last week. They have made changes. She has a meeting tomorrow with the Finance Committee. Odalys asks how much flexibility Sarah has in categorizing the budget. Sarah explains the breakdown.
Sarah states operational funds may have have to be reappropriated

Roots and Wings Community School

IV. DISCUSSION ITEMS - Student Outcomes

- A. Director's Report – Follow-Up Questions- Jon went through the Director's report.
- Goes over student count and average absences per day. Need to work on ways to enhance attendance. Jon will reach out for resources and ideas from other schools.
 - Received \$200,000 direct appropriation for the portable project from the legislative session. Rep. Bobby Gonzales is to thank. We will make a thank you card and invite him to the graduation.
 - Olalys asks if solar panels are working, Jon confirms they are. It saves us \$ monthly.

25-26 SY Draft Calendar - State has made effective 4 days schools will have to be just that. Cannot be hybrid. If we did go to a true 4 day, we would only have a 4 week summer break. Cannot use asynchronous days as part of the 4 day. Our attorney will look into options for those. Discussion of effects of 4 or 5 day options. Looks like the best option is to move to a 5 day calendar. We have to abide to keep K12+ funding from state in order to keep that funding which generates almost \$100,000 per year. We will have the calendar finalized by the next board meeting. Calendar is due on to PED on the same as the budget.

V. DISCUSSION ITEMS - Governing Board

- A. Board Membership- Odalys discusses David coming onto board. Highlights what he can bring.

VI. ACTION ITEMS

- A. Board Membership - Odalys makes a motion to approve David onto board. Andrea 2nds. All approve. Motion passes.
- B. Budget Adjustments Requests - Laura motions to approve. Andrea 2nds. All approve. Motion passes.
- C. AP-PR Vouchers- Andrea motions to approve. Laura 2nds. All approve. Motion passes.
- D. GC Bylaws - Andrea motions. Laura 2nds. All approve. Motion passes.
- E. Revisit the School Mission Statement (slight rewording) - Andrea motions to approve change to go into effect during the next charter renewal. Laura seconds. All approve. Motion passes.

VII. CLOSING BUSINESS

- A. Agenda Items for Next Meeting- Retreat date confirmation/. Communication of calendar.

Roots and Wings Community School

- B. Next Meeting - April, 30 2025, at 5:30pm, for Budget Meeting
Regular Meeting May 20th @ 5:30pm
- C. Adjourn - Odalys adjourns at 7:00pm

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact jorris@rwcs.org or (575) 586-2076 at least 48 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mr. Orris at the phone number or email address above if a summary or other type of accessible format is needed.