

**NORTHPOINT**  
CHARTER SCHOOL



## Northpoint Charter School Governance Council

Officers	Members
Eileen Johnson, President Anthony Padilla, Vice President Elysee Hodges, Secretary	Lisa Berenberg Debra Jensen

### Regular Meeting Notice & Agenda

Wednesday, May 21, 2025 at 5:00 pm

This public meeting will be held via Zoom

Meeting ID: 815 5196 0549

Passcode: 287675

<https://us02web.zoom.us/j/81551960549?pwd=RQ7Rsbbs1I7yIMWTGGiCSLB76M21dW.1>

The Zoom meeting information was posted on the agenda to ensure public access.

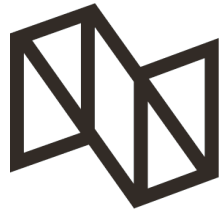
Board Members Present	Board Members Absent	Also in Attendance	Public in Attendance
Eileen Johnson		Lisa Mora	
	Anthony Padilla	Marie Bouma	
Lisa Berenberg		Denise Dixson	
Elysee Hodges			
Debra Jensen			

### Minutes Recorded by: Elysee Hodges

Minutes Approved on \_\_\_\_\_

President: \_\_\_\_\_

Recorded by: \_\_\_\_\_



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## **MINUTES FOR MAY 21, 2025**

### **AGENDA**

#### **1. Call to Order**

##### **a. Roll Call**

Ms. Johnson called the meeting to order at 5:03 pm. After roll call, all Board members were present except Anthony Padilla.

##### **b. Pledge of Allegiance**

Ms. Johnson led the Board in the Pledge of Allegiance.

#### **2. Adoption of the Agenda (Discussion/Action)**

Mrs. Johnson asked if there were any requested changes to the agenda, and there were none. Mrs. Jensen made a motion to adopt the agenda, and Mrs. Berenberg seconded the motion. Motion was unanimously approved by roll call vote.

#### **3. Public Comment (see process below)**

##### **a. Seeking stakeholder input on the Title I, II, IV and IDEA-B applications**

No members of the public were present.

#### **4. Consent Agenda (Discussion/Action)**

##### **a. Minutes from April 30, 2025 Meeting**

##### **b. Finance**

- i. BAR Approval - Request to grant Executive Director and Business Manager the authority to submit and approve BARs through June 30, 2025 in order to maintain budgetary and regulatory compliance during the end of the fiscal year. BARs will be reviewed by the Governance Council during the next regular Governance Council meeting.

- ii. Check Register

- iii. Bank Reconciliation

Mrs. Johnson asked if there were any requested changes to the consent agenda, and there were none. Mrs. Jensen made a motion to approve the consent agenda, and Mrs. Berenberg seconded the motion. Motion was unanimously approved by roll call vote.

#### **5. Discussion and Possible Action on Item(s) Removed from the Consent Agenda**

No items were removed from the consent agenda.

## **6. Financial Management**

### **a. Finance Committee Report**

The finance committee met at 4:15 today and reviewed the documents in detail. There were no concerns.

### **b. Business Manager Report**

Mrs. Bouma reported there was nothing unusual. They are preparing for the fiscal year rollover.

### **c. Vendor Contracts over 20K (Discussion/Action)**

- i. Day & Night Cleaning Services
- ii. Edgenuity
- iii. Charter Law Office
- iv. McKee Wallwork

Mrs. Mora reviewed the FY26 vendor contracts as compared to FY25. After brief discussion, Mrs. Johnson asked for a motion to approve the vendor contracts. Mrs. Jensen made the motion, and Mrs. Berenberg seconded it. Motion was unanimously approved by roll call vote.

### **d. Title I, II, IV, IDEA-B, and PSFA Lease Assistance Applications (Discussion/Action)**

- i. Request to grant Executive Director permission to submit listed applications on behalf of NCS for FY26.

Mrs. Mora reviewed the intended use of funds for each grant. After brief discussion, Mrs. Johnson asked for a motion to grant the Executive Director permission to submit all applications on behalf of the school. Mrs. Jensen made the motion, and Mrs. Berenberg seconded it. Motion was unanimously approved by roll call vote.

## **7. Academic Performance**

### **a. Academic Dean Report**

- i. CTE Grant

Annual application in the final approval process. State grant is \$87,849 and Federal \$15,000. Funds will be used for Smart Lab professional development, Stem Team, upgraded equipment, and consumable supplies.

### **b. Executive Director Report**

- i. Enrollment: 141 Students down by one senior who did not graduate and withdrew for a GED.
- ii. Recruitment: Facebook Ads now enabled and Google ads have continued. We are seeing some impact on student applications and tour requests from interested families.

- iii. School Business: Graduation ceremony was held on 5-16-25 and went really well. The last NWEA was completed with over 95% participation. Final data will be presented next month with the Performance Framework template. The SAT and NM-ASR were completed with 100% participation. Final scores are embargoed and will be shared once released.

## **8. Governance**

- a. Graduation Requirements for cohort 2029 and beyond (Discussion/Action)  
The Governing Council reviewed stakeholder surveys and the math team report on requiring Financial Literacy. After discussion, Ms. Johnson asked for a motion to approve the graduation requirements for cohort 2029 and beyond as presented with financial literacy remaining an option. Mrs. Berenberg made the motion, and Mrs. Hodges seconded the motion. Motion passed 3-1 after roll call vote with all members except Mrs. Jensen voting in favor.
- b. Consideration of PED response letter to OCR re: Title VI and request for LEA response (Discussion/Action)  
No new information has been received. After brief discussion, Mrs. Johnson asked for a motion to take a no-action response at this time and acknowledge that we fall under the PED response. Mrs. Berenberg made the motion, and Mrs. Jensen seconded it. Motion was unanimously approved by roll call vote.
- c. Charter Conditions of Renewal Compliance (Discussion/Action)  
Mrs. Mora reviewed the in-progress draft version that needs end-of-year data to complete. The response must be submitted to PED in June before the next GC meeting. After discussion, Mrs. Johnson asked for a motion to approve the Conditions of Compliance document with the flexibility to make changes as needed for completeness. Mrs. Jensen made the motion, and Mrs. Berenberg seconded it. Motion was unanimously approved by roll call vote. The document will be shared with the GC once finalized.
- d. Closed Session - Pursuant to section 10-15-1(H)(2), NMSA 1978 the Governance Council will meet in closed session to discuss limited personnel matters relating to the Executive Director's annual evaluation and FY26 contract. Mrs. Johnson asked for a motion to go into closed session as detailed. Mrs. Jensen made the motion including inviting Mrs. Mora into the closed session when required, and Mrs. Berenberg seconded it. Motion was unanimously approved by roll call vote. The recording was paused, and the board entered closed session in a breakout room at 5:54 pm.

At 6:28 pm, Ms. Johnson asked for a motion to exit closed session, stating the only matters discussed related to the Executive Director's evaluation and contract. Mrs. Hodges made the motion, and Mrs. Berenberg seconded it.

Motion was unanimously approved by roll call vote.

e. Executive Director FY26 Contract (Discussion/Action)

Ms. Johnson asked for a motion to approve the Executive Director contract as discussed in closed session. Mrs. Jensen made the motion, and Mrs. Berenberg seconded the motion. Motion was unanimously approved by roll call vote.

f. GC Development

- i. Current training status: All members have completed required training, and it was noted that new members this year will only need to complete 5 hours next year. Recruitment for additional board members was discussed and will be advertised to the community at the start of next school year.
- ii. PED Charter Conference June 10-11: Training credit for FY26 is available if any board members wish to register. There is no cost for the conference.

**9. Announcements/Governing Council Member Comments**

No announcements

**. Adjournment** - The meeting was adjourned at 6:35 pm

Next regular meeting is June 18, 2025 @ 5:00 pm via Zoom

*Individuals with disabilities who need any form of auxiliary aid to attend or participate in the meeting, please contact Lisa Mora at Northpoint Charter School at 505.296.7677 or [lmora@northpointcharter.com](mailto:lmora@northpointcharter.com) at least one week prior to the meeting date. Public documents, including the agenda and minutes, can be provided in various accessible formats upon request.*

**Public Comment Process**

*The time limit will be at the discretion of the Governance Board President. Persons from the same group and having similar viewpoints are asked to select a spokesperson to speak on their behalf. Multiple and repetitious presentations of the same view will be discouraged and may be ruled out of order.*

*Members of the public who wish to speak at the Governance Board meeting are asked to join the meeting between 4:45-5:00 to sign in via the Chat. Simply type your name, who you represent, the topic, and indicate you would like to speak during Public Comment. The sign-up for Public Comment and the Chat room will be closed at 5:00 pm. Identified speakers will be unmuted in order to address the Governance Board.*