

Governing Body Member Change Notification Form

Submit this form and all supporting documents to charter.schools@ped.nm.gov

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and North Valley Academy, hereafter "the school," effective on 7/1/2022.

Current Governing Body Members and Positions: William Duran -Chair; Victor Marthe-Vice Chair; Thomas Walmsley Jr – Member; Ellen Argyres – Member; Jackie Kinnunen – Secretary; Crystal Sanchez – Member

Governing Body Member(s) Resigning or Removed: William Duran – Chair

New Governing Body Member(s) and Position(s): N/A

Contact information for New Governing Body Member(s) (phone, email): N/A

Is the school requesting an extension to fill a vacancy: ☐ yes ☒ no

If so, provide date of vacancy: [Click or tap here to enter text.](#)

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 1

Effective Date: 5/24/2025

The school's notification is hereby submitted by:

Signature of School Representative: Julie Goldmacher **Date:** 05/27/2025

Signature of Governing Board Chair:  Victor Marthe (May 28, 2025 08:25 MDT) **Date:** 05/28/2025

For PEC/CSD use only

PEC Meeting Date:

Agenda: ☐ Consent (typical) ☐ Regular (unusual circumstance)

The school's notification was: ☐ Accepted ☐ Rejected (provide reason)

Electronic signature of CSD Director: _____ **Date:** _____

North Valley Academy Governing Council
North Valley Academy
7939 4th St. NW
Albuquerque, NM 87114

April 24th, 2025

Dear Governing Council Members,

It is with an extremely heavy heart that I write this letter. I am finding it necessary to submit my letter of resignation as President and from the North Valley Academy Governing Council effective immediately. The core of us have served for many years together and we have seen the school grow tremendously. I want to thank each of you for your service to the students and for your support of me as the President. I believe the school is in a much better place today than when we all started this journey together so many years ago. I know you all will continue to serve and take care of our North Valley Academy family.

With sincere respect,

A handwritten signature in dark ink, appearing to read 'William J. Duran', with a long horizontal flourish extending to the right.

William J. Duran

North Valley Academy
Governing Council Agenda – Regular Meeting
7939 4th Street NW, Los Ranchos de Albuquerque, NM 87114
April 24, 2025, at 4:30 PM

The Governing Council will meet remotely via Zoom. Members of the public wishing to attend and listen may do so via the phone number or meeting link below.

ZOOM Meeting Info:

<https://us02web.zoom.us/j/7863453364?pwd=WVJxY2Q1czdBRUpwR0tiWENqcS9SZz09&omn=81774869873>

Passcode: 257728

Telephone Dial-In: +1 253 215 8782 US OR +1 301 715 8592 US

Meeting ID: 880 0393 6175

A. OPENING BUSINESS

1. Call to Order:

Will Duran, Council Chair, calls the meeting to order at 4:54 pm

2. Roll Call:

Name	Title	Present	Absent
Victor Marthe	Vice-Chair	x	
Crystal Sanchez	Member	x	
Ellen Argyres	Member	x	
William Duran	Council Chair	x	
Jackie Kinnunen	Secretary	x	
Thomas Walmsley Jr.	Member		x

Other attendees: Julie Geldmacher – Principal; Kimberly Gonzales, Veronica - DMH Law LLC/Legal Counsel, Derek

Will Duran, council chair, announced that a quorum was present.

3). Pledge of Allegiance:

4. Vote to Approve Agenda:

Vice-chair Victor Marthe motioned to approve the 4/23/25 agenda as presented. The motion was seconded by the Council Chair, Will Duran.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Vice-Chair	x		
Crystal Sanchez	Member	x		
Ellen Argyres	Member	x		
William Duran	Council Chair	x		
Jackie Kinnunen	Secretary	x		
Thomas Walmsley Jr.	Member	N/A		

5. Vote to Approve Minutes:

Vice-chair Victor Marthe motioned to approve the minutes from the 3/27/25 meeting. The motion was seconded by Council Chair Will Duran.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Vice-Chair	x		
Crystal Sanchez	Member	x		
Ellen Argyres	Member	x		
William Duran	Council Chair	x		
Jackie Kinnunen	Secretary	x		
Thomas Walmsley Jr.	Member	N/A		

B. ACTION ITEMS

1. Bank Reconciliations:

Kimberly Gonzales presented bank reconciliations from March. There are no JEs for the month. There are several outstanding payments that they are still working on clearing up.

2. Budget Adjustment Requests

Kimberly Gonzales presented BARS 504-000-2425-0023-IB to fund 24109, an initial budget BAR. BARS 504-000-2425-0022-I to increase operational funding for student transportation, food services, and capital outlay, BARS 504-000-2425-0021-IB mini-grant that was received from the PEC or CSD.

Council chair Will Duran made a motion to approve the bank reconciliations listed above. Council member Victor Marthe seconded the motion.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Vice-Chair	x		
Crystal Sanchez	Member	x		
Ellen Argyres	Member	x		
William Duran	Council Chair	x		
Jackie Kinnunen	Secretary	x		
Thomas Walmsley Jr.	Member	N/A		

3. AED Policy

Julie Geldmacher asked the council to table the AED policy on the action items.

Council Chair Will Duran made a motion to table the AED policy on action items. Council Member Ellen Argyres seconded the motion.

Roll call vote:

Name	Title	Yay	Nay	Abstain
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Victor Marthe	Vice-Chair	x		
Crystal Sanchez	Member	x		
Ellen Argyres	Member	x		
William Duran	Council Chair	x		
Jackie Kinnunen	Secretary	x		
Thomas Walmsley Jr.	Member	N/A		

4. Leave Policy:

Julie Geldmacher discussed the changes made to the staff leave policy. This included how staff report their absences to the administration and office coordinator. Leave time was consolidated to Days off and 12 days off if employees have been employees for more than 5 years. Covid-leave policy was updated.

Council Chair Will Duran made a motion to approve the leave policy as presented. Vice-Chair Victor Marthe seconded the motion.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Vice-Chair	x		
Crystal Sanchez	Member	x		
Ellen Argyres	Member	x		
William Duran	Council Chair	x		
Jackie Kinnunen	Secretary	x		
Thomas Walmsley Jr.	Member	N/A		

5. Closed Campus Policy

Council Chair Will Duran requested to table the closed campus policy. Council Chair Will Duran made a motion to table action item #5, closed campus policy. Victor Marthe seconded the motion.

Roll call vote:

Name	Title	Yay	Nay	Abstain
Victor Marthe	Vice-Chair	x		
Crystal Sanchez	Member	x		
Ellen Argyres	Member	x		
William Duran	Council Chair	x		
Jackie Kinnunen	Secretary	x		
Thomas Walmsley Jr.	Member	N/A		

C. DISCUSSION ITEMS**1. Head Administrator Report:**

Julie Geldmacher discussed the renewal application process. She is working with Sam to ensure a successful renewal.

Julie is working with Kimberly to finalize the budget.

Julie reports that the state is offering additional funding (\$480,000) for schools that move to a 4-day school week with 10 professional development days. Will Duran expressed concern with the drop in student population if the school moves to a 4-day school week. Remaining members discussed the pros and cons of moving to a 4-day school week.

2. Finance Report

Kimberly Gonzales delivers a financial presentation for March and April. An increase in revenues due to an increase in SEG and slight increases in SB9 and HB33. 2 stipends occurred this Spring. The school maintains a strong fund balance. The school maintains a strong cash flow. BARS, check register, and bank reconciliation were approved in this meeting. Next month, Pre-K stipends are expected to be expended.

3. Governing Council Training

Dan and Sam from DMH Law will be available May 17, 2025 . Ellen will not be able to attend. Lunch will be provided. Governing Council Training is planned for May 17, 2025, 1 pm - 5 pm. A recording will be provided for Ellen.

D. CLOSING BUSINESS

1. Agenda Items for Next Meeting:

Will Duran will be stepping down as council chair. A vote will need to take place on who will take place as the council chair.

2. Next Meeting:

May 22, 2025, at 4:30 pm

3. Adjourn:

Victor Marthe adjourned the meeting @ 5:27 pm.

The Council may take any agenda item out of order, to facilitate business-at-hand.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact jgeldmacher@nvanm.org or (505) 998-0501 at least 48 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mrs. Geldmacher at the phone number or email address above if a summary or other type of accessible format is needed.