

The Charter Contract was entered into by and between the New Mexico Public Education Commission (PEC) and New Mexico Academy for the Media Arts, hereafter "the school," effective on 6/3/2025.

The school is notifying the PEC of a change in personnel ☒ Head Administrator

For a Head Administrator change, indicate whether the appointment is for (check one):

☒ Permanent Head Administrator ☐ Interim Head Administrator

Former Head Administrator: John Rodarte

New Head Administrator: Christopher Jones

Contact information for new Head Administrator (phone, email): cjones@nmmediaarts.org

Number of personnel changes (Head Administrator/Business Manager/Procurement Officer, Governing Board Member), including this change, submitted to PEC in the last 12 months: 1 governing board member resignation

Effective Date: 6/3/2025

The school's notification is hereby submitted by:

Signature of School Representative: C. Clyne / Admin Date: 6/11/25

Signature of Governing Board Chair: [Signature] Date: 6/11/25

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For PEC/CSD Use Only

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PEC Meeting Date:

Agenda: ☐ Consent (typical) ☐ Regular (unusual circumstance)

The school's notification was: ☐ Accepted ☐ Rejected (provide reason)

Electronic signature of CSD Director: \_\_\_\_\_ Date: \_\_\_\_\_

# STATE OF NEW MEXICO



In Recognition of  
The Fulfillment of the Requirements for  
School Personnel Licensure  
this

**LEVEL THREE-B PRE K-12 ADMINISTRATIVE**  
is issued to

**CHRIS JONES**

Effective from July 01, 2021 to June 30, 2026  
Licensure Number: 306658

A handwritten signature in cursive script, reading "Ryan Stewart".

Secretary of Education




Online Educator Licensure Detail

[Return to search page](#)

Primary Information	
Full Name	CHRIS REY JONES
License Number	306658

If you notice an error, please click [here](#) to email Licensure Staff

Certificate Status

Certification Number 	Certification Level	Certificate Description 	Start Date	Expire Date	Status
306658	LEVEL ONE	<a href="#">7-12 ATHLETIC COACH</a>	Jul 01, 2021	Jun 30, 2024	ISSUED
306658	LEVEL THREE-A INSTRUCTIONAL LEADER	<a href="#">7-12 SECONDARY VOCATIONAL TECHNICAL</a>	Jul 01, 2021	Jun 30, 2030	ISSUED
306658	LEVEL THREE-A INSTRUCTIONAL LEADER	<a href="#">K-8 ELEMENTARY</a>	Jul 01, 2021	Jun 30, 2030	ISSUED
306658	LEVEL THREE-B	<a href="#">PRE K-12 ADMINISTRATIVE</a>	Jul 01, 2021	Jun 30, 2026	ISSUED
306658	LEVEL THREE-A INSTRUCTIONAL LEADER	<a href="#">PRE K-12 SPECIAL EDUCATION</a>	Jul 01, 2021	Jun 30, 2030	ISSUED
306658	LEVEL THREE-A INSTRUCTIONAL LEADER	<a href="#">PRE K-12 SPECIALTY AREA</a>	Jul 01, 2021	Jun 30, 2030	ISSUED

Endorsements For Selected Certificate

*While the information appearing on this page is updated frequently, PED does not guarantee or represent that the information is one hundred percent accurate; obtain up-to-date information regarding the status of a license, or to express concerns about the accuracy of the information, please contact PED directly.*



**STATEMENT OF GOVERNING BODY TO CONSULT WITH PED**

We, the undersigned, make up the governing body of the ~~[insert name of school]~~ <sup>NEW MEXICO Academy</sup> located in Albuquerque, New Mexico. <sup>for the media Arts</sup>

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE ~~[INSERT NAME OF SCHOOL]~~ <sup>NMAMA</sup> GIVE THE FOREGOING STATEMENT THIS 25 DAY OF May, 2025

1. [signature]  
Carolyn Carlson  
[print]
2. [signature]  
Malinda Menke  
[print]
3. [signature]  
EDDIE T AFOYA  
[print]
4. [signature]  
Kendra Toth  
[print]
5. [signature]  
Channing Concho  
[print]

Attach additional pages if membership exceeds five.

Minutes  
New Mexico Academy for the Media Arts  
4401 Central Ave NE, Alb., NM 87108  
Governing Council Hybrid Special Closed Meeting via the Zoom Platform  
April 23, 2025 @ 10am

1. Quorum Call - Governing Council President Carolyn Carlson called the meeting to order at 10:01am, with Governing Council Members Channing Concho, Malinda Menke, Kendra Toth, and Eddie Tafoya present.
2. Approval of Agenda a motion was made by GCM Tafoya, seconded by GCM Toth to approve the agenda. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative
3. Executive Session according to New Mexico Statutes Section 10-15-1(H)(1)(3) and (7) of the Open Meetings Act (OMA) to discuss limited personnel issues – Principal Evaluation. GCM Menke motioned to go into executive session, seconded by GCM Tafoya. The motion passed unanimously in a roll call vote, with all present board members voting in the affirmative and all members swearing they were alone in the room.

Came out of executive session at 10:27am with only limited personnel issues, including the principal evaluation, being discussed.

GCM Tafoya made a motion, seconded by GCM Concho, to accept the resignation of Principal John Rodarte, effective. June 30<sup>th</sup>, 2025.

3. Meeting adjourned at 10:28am.

\_\_p\_\_ Carolyn Carlson  
\_\_p\_\_ Malinda Menke  
\_\_p\_\_ Channing Concho  
\_\_p\_\_ Kendra Toth  
\_\_p\_\_ Eddie Tayofa

The New Mexico Academy for the Media Arts (f.k.a. Media Arts Collaborative Charter School) offers secondary students a comprehensive, project-based, cross-curricular education centered in the media arts. We prepare our graduates for positions in the media industries and for the rigor of post-secondary education.

This meeting will be held per the New Mexico Open Meeting Act. The Council reserves the right to take agenda items out of order, items may be removed or delayed from the agenda at any time, and two or more items may be combined for consideration. The Council is happy to make reasonable accommodations for any member of the public with a disability and wishes to attend the meeting. If special arrangements are necessary, please notify Carolyn via email at [ccarlson@nmmediaarts.org](mailto:ccarlson@nmmediaarts.org) at least 24 hours prior to the meeting.

Minutes  
New Mexico Academy for the Media Arts  
4401 Central Ave NE, Alb., NM 87108  
Governing Council Hybrid and In Person Regular Meeting via the Zoom  
Platform  
May 13, 2025 @ 10am

1. Quorum Call - Governing Council President Carolyn Carlson called the meeting to order at 10:02 am, with Governing Council Members Channing Concho, Malinda Menke, Eddie Tafoya present and Kendra Toth excused. Also present were Business Manager Ashley Wolfel, Media Coordinator Anthony Conforti, Principal John Rodarte, Tom Richardson and former parent Amy Wilds.
2. Approval of Agenda – GCM Menke made a motion and seconded by GCM Tafoya to approve the amended agenda to include approval of the 2025-26 contract with attorney Susan Fox. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.
3. Approval of Minutes GCM Concho motioned to approve the minutes of the April 8, 2025 regular meeting and April 23, 2025 special meeting, seconded by GCM Menke. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.
4. Public Comment – Former parent Amy Wilds spoke about her children's experience with outgoing Principal Rodarte.
5. Reports

- Business Managers Report (Ashley Wolfel) reported the beginning balance per bank on April 30, 2025, was \$710,666.80. Cleared transactions included checks totaling \$320,267.33 and deposits of \$244,847.03. The ending balance per bank is \$635,246.50, with outstanding checks of \$32,088.47. Balance Sheet shows total assets amount to \$607,614.02, Total liabilities are \$56,168.73, the net increase/decrease in fund balance is \$627,855.24. The total expenditure budget for FY2025 is \$4,183,298.48. Actual expenditures YTD amount to \$2,526,628.50, with encumbrances of \$746,037.20. Instruction-related expenses are the highest at \$1,383,654.00, with actual spending of \$981,049.01. Fund 11000 (Operational) shows a total expenditure of \$1,825,406.27.

6. Action items –

- A. GCM Tafoya motioned with a second by GCM Menke for approval to allow the Executive Director/Head Administrator and the Business Manager to enter and submit any final Budget Adjustment Requests (BARs) on behalf of the school to maintain budgetary compliance for audit and other regulatory purposes. This is done knowing that the BARs will not impact actual cash but only address budgets. In addition, any BARs submitted as allowed under this approval will be brought before the GC at the next meeting with review and detailed explanation. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.
- B. GCM Menke motioned with a second by GCM Tafoya to approve the the Budget Development and Salary Schedule. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.
- C. GCM Concho motioned with a second by GCM Tafoya to approve Bar #501-000-2425-0021-DGeneral Fund / Capital Outlay / Debt Service Decrease (\$49,294.03) The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.



A. Principal's Report – John Rodarte highlighted the school's current enrollment, staff openings, and upcoming events. The principal also discussed the transition process, including the completion of the school budget, master schedule, and Powerschool entry. The principal also mentioned the submission of the title one application and the preparation of employee contracts. The facilities master plan was also discussed, with work set to begin in May. He submitted the upcoming year's school calendar.

1. Action Item - GCM Tafoya motioned with a second by GCM Menke to approve the Calendar for School Year 2025-2026 The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.

B. Intern Coordinator Report – Tom Richardson The internships program was also discussed, with 45% of seniors participating and 24% of juniors already completing or currently involved in internships. The program was praised by GCMembers for its success and potential for growth.

C. Media Coordinator - Anthony Conforti shared updates on the Generation Justice program and a shout-out from the PED's CTE bureau. He also discussed the funding received for capital outlay from House Bill 4 and the operational funding from House Bill 58. He emphasized the importance of receiving the funds by July 1st to avoid losing them. He also mentioned a grant opportunity related to the 2026 centennial of Route 66 and the potential for additional redevelopment funds. Mr. Conforti also mentioned a student film project for the Emmy awards and the need to thank legislators who provided capital outlay.

8. An Executive Session was held according to New Mexico Statutes Section 10-15-1(H)(1)(3) and (7) of the Open Meetings Act (OMA) to discuss limited personnel issues. GCM Menke motioned with a second by GCM Tafoya to go into executive session at 11:08am. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative. Council members came out of executive session with a motion by GCM Tafoya and seconded by GCM Menke at 11:21am with only limited personnel issues being discussed and no action taken. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative

#### D. Action Items

A. GCM Tafoya motioned to approve with second by GCM Menke the hiring of Christopher Jones as Executive Director for the 2025 -2026 school year. The motion passed unanimously in a roll call vote with all present board members voting in the affirmative.

#### E. New/Old Business

- A discussion was held of possible responses to the Federal DEI request to comply. Governing Council members were reminded to keep up with board training and to register for the upcoming conference. A reminder of some pending bylaw revisions that will be adopted in June. No action was taken during these discussions.

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#### F. Adjourned 11 :28am

\_\_p\_ Carolyn Carlson

\_\_p\_ Malinda Menke

\_p\_ Channing Concho  
\_e\_ Kendra Toth  
\_p\_ Eddie Tayofa

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