



Nita M. Lowey 21st Century Community Learning Centers
New Mexico Public Education Department
Community Schools and Extended Learning Bureau



SUBRECIPIENT DELIVERABLES CALENDAR - Academic Year 2025-26 (FY26) FALL SEMESTER

September 2025				
M	TU	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

October 2025				
M	TU	W	TH	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

November 2025				
M	TU	W	TH	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

December 2025				
M	TU	W	TH	F
1	3	4	5	6
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Event	Date	Details
State-Wide Kick-Off Meeting	September 3, 2025, 10am	Mandatory video conference
EZReports Set-Up & Learning Center Program Profile	Three weeks after program start date	Subgrantee and learning center FY26 information entered into EZReports (Use the EZReports Set-Up Checklist to ensure completion) Complete Learning Center Program Profile
Attendance	Twice per month	All attendance should be reviewed and submitted in EZReports
RfR Deadline	Monthly on the 15th	RfR/Invoices are due monthly (on the 15th or following Mon.)
Pre-Monitoring/Risk Assessment Meeting	September	Each subgrantee completed a risk review to ensure that potential program and fiscal risks are identified and validated in a timely manner. Risk assessment is used to inform the Monitoring and targeted technical assistance
Goal Setting/Action Plan	10 dates after pre-monitoring/risk assessment meeting	CQI Goal Setting/Action Plan to be completed and uploaded to EZReports (goals will be driven by NM PED CSEL Strategic Goals)
Fiscal Audits Due	September 30, 2026	Audit due to Fiscal Lead (for fiscal year ending in June)
Program Launch Review	October 17, 2025	Program Launch documents complete and uploaded to EZReports (Program Assurance Forms, Family & Team Member Handbooks)
21st CCLC Webinar	Once per quarter	Mandatory Subgrantee Webinar with QMC Team
Fall into Place & NM OST Round Table	October 20-25, 2025 TBD	In-person meeting (attendance recommended)
Federal and State Surveys Open	November 7, 2025	NMDOE, Site Family Member, Students, Team Member & Partner survey links open in EZReports
Academic Data	December 12, 2025	Q1 grades or first trimester grades uploaded in EZReports
Director Site Visits	December 19, 2025	Directors' Site Visit Reports complete and uploaded in EZReports



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SUBRECIPIENT DELIVERABLES CALENDAR - Academic Year 2025-26 (FY26) SPRING SEMESTER

January 2026				
M	TU	W	TH	F
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

February 2026				
M	TU	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

March 2026				
M	TU	W	TH	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27

April 2026				
M	TU	W	TH	F
30	31	1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

May 2026				
M	TU	W	TH	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

June 2026				
M	TU	W	TH	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

Event	Date	Details
Attendance	Twice per month	All attendance should be reviewed and submitted in EZReports
21st CCLC Webinar	Once per quarter	Mandatory Subgrantee Webinar with QMC Team
RfR Deadline	Monthly on the 15th	RfR/Invoices are due monthly (on the 15th or following Mon.)
Academic Data	February 6, 2026	Q2 grades or first trimester grades uploaded in EZReports
Goal Setting/Action Plan	10 dates after pre-monitoring/risk assessment meeting	CQI Goal Setting/Action Plan to be completed and uploaded to EZReports (goals will be driven by NM PED CSEL Strategic Goals)
Spring Conference	February (TBD), 2026	Spring professional development conference
QMC onsite visit	February-March	Fidelity of implementation-review action plan and progress toward strategies-discuss recommendations for program improvement. Conduct joint observation at one learning center with QMC Team.
Spring Documents	March 13, 2026	Documents should be completed and shared with the QMC Team for review. Action Plan/Goals Update & Program Partnership Documentation
21st CCLC Meeting	May 20, 206 (TBD)	21st CCLC End of Year Meeting (Virtual)
Fiscal Audits Due	March 31, 2026	Audit due to Fiscal Lead (for fiscal year ending in December)
Academic Data	April 3, 2026	Q3 grades or first trimester grades uploaded in EZReports
NMDOE Federal Survey Closes	April 10, 2026	NMDOE survey link for regular academic year closes in EZReports
Director Site Visits	May 22, 2026	Directors' Site Visit Reports complete and uploaded in EZReports
Summer Surveys Open	May 25, 2026	NMDOE, Family Member, Students, Team Member & Partner summer survey links open in EZReports
Academic Data	June 12, 2026	Q4 grades or first trimester grades uploaded in EZReports
RfR Deadline	July 6, 2026	Final expenditures for FY26