

RLIS Pre-Approval Form

This form is to be completed for activities where a preapproval has been requested in the approved RLIS Application Checklist. Please provide sufficient justification and attach any supporting documentation (vendor quotes, product descriptions, professional development agenda, etc.) to ensure that the proposed expenditures are reasonable, allocable, and allowable in accordance with Title V, Sec. 5222 and 5223. Failure to submit sufficient descriptions will delay approval.

District/State Charter School Name	
What activity in the approved RLIS Application is the request aligned to?	
What is the cost (approximate or exact)?	
Please provide a detailed description on how the funds will be used, and how this activity is supplemental.	

Please submit the completed form by email to nicole.oshea@ped.nm.gov

☐ Approved

☐ Denied

Approval/Denial Signature:	Date:
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