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NMPED Unified Application Title II, Title III, Preview of the UA

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Presentation for LEAs

February 17, 2026

Overview

IN THIS MEETING, LEAs WILL

- Clarify the timeline for communicating consortium participation for Title III grant allocations.
- Review next steps for accessing and completing the UA.

AGENDA

I. Updates
II. New uploader for Title II
III. Title III Consortium Implications in the Unified Application
IV. Preview the UA
V. Next Steps
VI. Moving Forward

Key Updates

Key Milestones for the UA

The Unified Application will launch in two stages: the Pre-Application module and the full application. The Unified Application is due April 15th.

Date	UA Milestone
Today February 17th	*Pre-Application* is open.
March 3rd	Unified Application opens – all modules
April 15th	UA due

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Adding Grants Editors to OBMS

Planning Leads may choose to add additional editors to the Unified Application to support completion. See the Unified Application Support Page for more details on adding editors.

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NEW MEXICO UNIFIED APPLICATION
Access Instructions

Assigning OBMS Access for the New Mexico Unified Application

Planning Lead

As the UA Planning Lead, you have been given access to the UA in OBMS. Here are a few important points to remember about your role:

1. The Planning Lead is the only individual who can submit the Unified Application on behalf of their LEA.
2. The Planning Lead will grant UA access to the appropriate LEA personnel involved in completing the UA. These personnel will have a Grant Editors role in OBMS.
   a. The Planning Lead will have discretion to assign personnel as Grant Editors in the UA in OBMS.
   b. The Planning Lead and the Grant Editors will work together to develop, revise, and update the application so that the Planning Lead can eventually submit it. Grant Editors can edit the modules/sections of the application, but cannot submit the application.

Key notes regarding access:

- One Grant Manager (the LEA Planning Lead) will have both “editing” privileges and “submission” privileges to the Unified Application and can assign additional “LEA Grant Editors.”
- LEA Grant Editors will have edit access to all parts of the Unified Application but cannot submit.
- LEA Grant Managers should consider establishing internal LEA protocols to ensure version control.

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Unified Application Access

Steps to access the Unified Application in OBMS:

1. Log-in to OBMS. If a user is new to OBMS, they will be sent a username and temporary password, which must be reset.
2. Navigate to the Unified Application by clicking **Budget→Budget Source→Grants→Grants Application** to start an Application for the 2026-2027 School Year.
3. Once the user reaches the application, the sidebar on the left can be used to navigate the components of the application. The modules available for the LEA to complete are **black font (not greyed out).**

Note: some users may experience a "cached" (or old) version of OBMS which may not display the latest updates. To resolve this, refresh the Unified Application page.

If you have any questions, please reach out to Unified.App@state.nm.us .

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Planning Priorities in the Unified Application

On March 3rd, along with the rest of the application, LEAs can access the Priorities module in the Unified Application once the assurances in the Pre-Application module are complete.

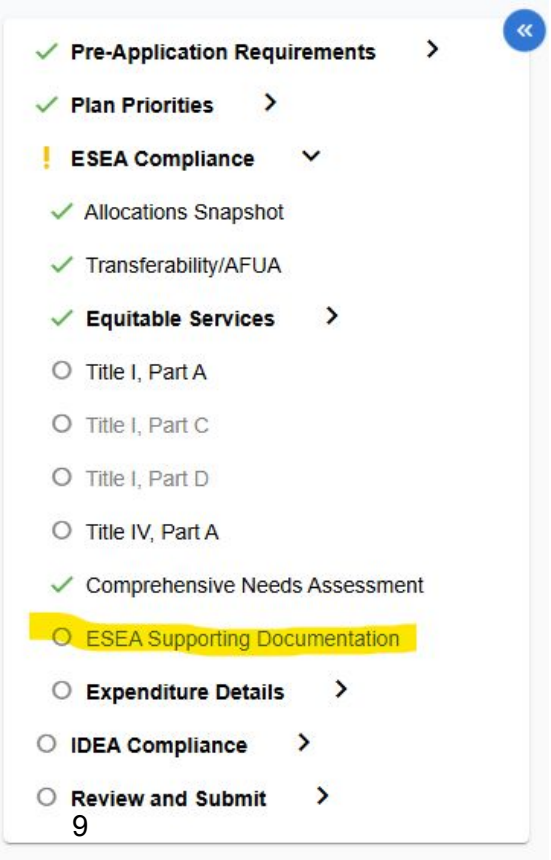
All LEAs must complete the Priorities module to identify the actions planned for the upcoming school year. To create this plan, UA Planning Teams should schedule a meeting to collaboratively identify the priorities that the LEAs will focus on (e.g., HQIM and HQPL).

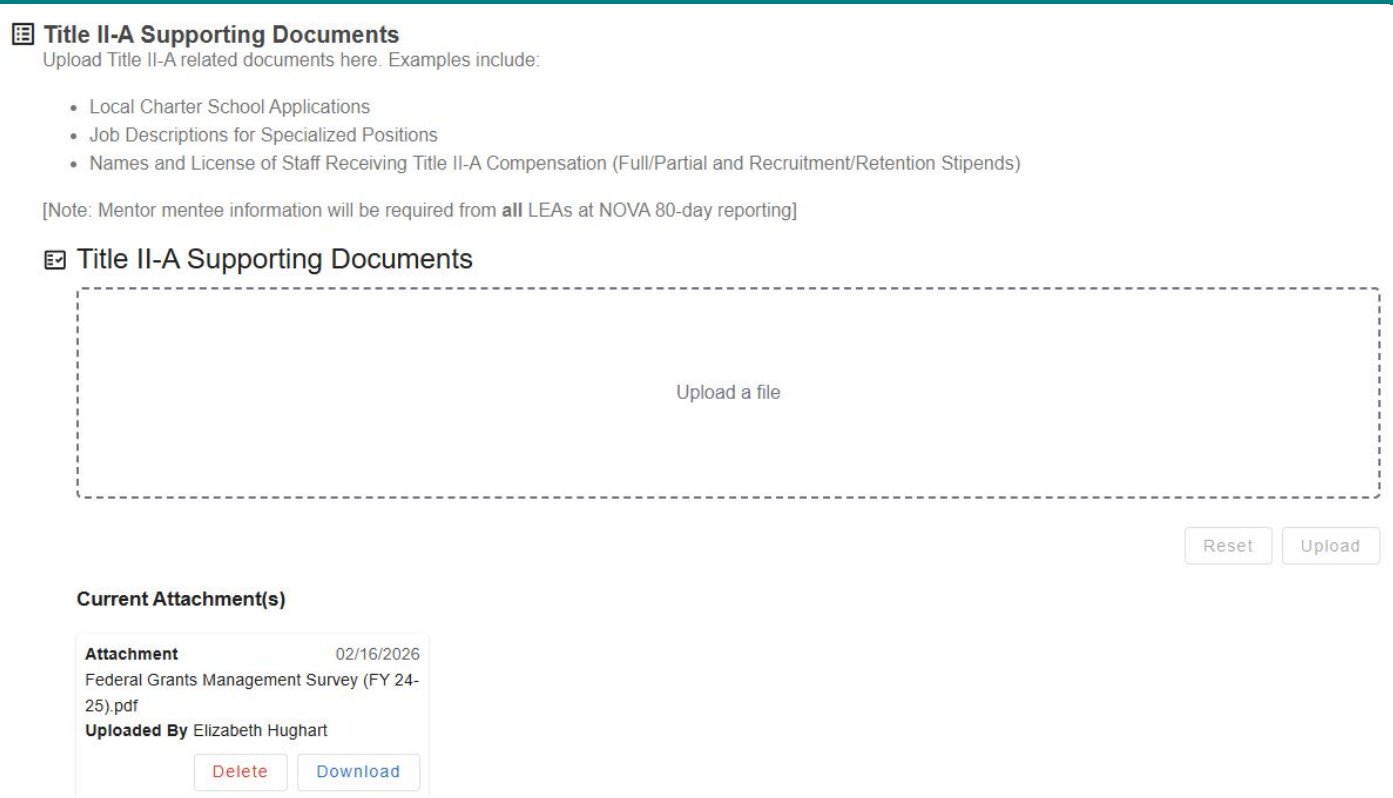
For more information on the Priorities module, LEAs can refer to the recorded call from the January 27th call and reference the Priorities module guidance document and slide deck on the UA Support Page.

Title II

Title II-A Supporting Documents

This is one of the new uploader sections under ESEA Supporting Documents.





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What Title II-A related documents can you upload?

- Local Charter School Applications
- Job Descriptions for Specialized Positions
- Names and License of Staff Receiving Title II-A Compensation (Full/Partial and Recruitment/Retention Stipends)

[Note: Mentor mentee information will be required from all LEAs at NOVA 80-day reporting]

Link to Google folder that contains example documents for Title II Uploader

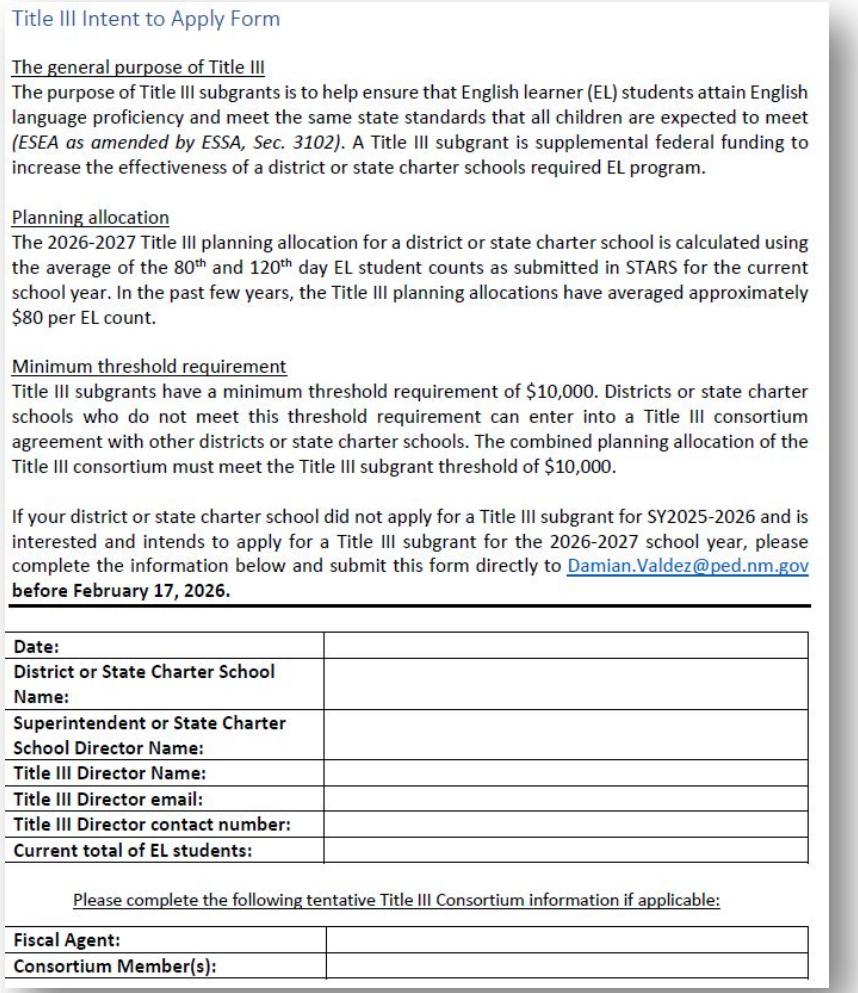
Also available at

https://drive.google.com/drive/folders/1yZLnUDzflc7b5Fyuzov5m5XBTmWTVOg0?usp=sharing

Title III

Intent to Apply

- The Title III Intent to Apply Form is due on February 17, 2026. This form is for districts and state authorized charter schools that are not current Title III subgrant recipients and who wish to apply for the SY 26-27.
  - Newly state authorized charter schools received an email upon notification from the Charter School Division regarding Newly Renewed and Approved Charter Schools.
- The Title III Intent to Apply Form can be accessed on the Language and Culture Division subpage.



Title III Intent to Apply Form

The general purpose of Title III

The purpose of Title III subgrants is to help ensure that English learner (EL) students attain English language proficiency and meet the same state standards that all children are expected to meet *(ESEA as amended by ESSA, Sec. 3102)*. A Title III subgrant is supplemental federal funding to increase the effectiveness of a district or state charter schools required EL program.

Planning allocation

The 2026-2027 Title III planning allocation for a district or state charter school is calculated using the average of the 80th and 120th day EL student counts as submitted in STARS for the current school year. In the past few years, the Title III planning allocations have averaged approximately $80 per EL count.

Minimum threshold requirement

Title III subgrants have a minimum threshold requirement of $10,000. Districts or state charter schools who do not meet this threshold requirement can enter into a Title III consortium agreement with other districts or state charter schools. The combined planning allocation of the Title III consortium must meet the Title III subgrant threshold of $10,000.

If your district or state charter school did not apply for a Title III subgrant for SY2025-2026 and is interested and intends to apply for a Title III subgrant for the 2026-2027 school year, please complete the information below and submit this form directly to Damian.Valdez@ped.nm.gov **before February 17, 2026.**

Date:	
District or State Charter School Name:	
Superintendent or State Charter School Director Name:	
Title III Director Name:	
Title III Director email:	
Title III Director contact number:	
Current total of EL students:	

Please complete the following tentative Title III Consortium information if applicable:

Fiscal Agent:	
Consortium Member(s):	

Title III Consortium

LEAs with an allocation less than $10,000 must form a consortium with a single fiscal agent to manage funds on behalf of more than one LEA.

Consortium Formation Process

- Eligible LEAs may receive Title III planning awards when the UA opens on March 3rd. LEAs that receive an award less than $10,000 must join a consortium in order to have their application approved.
    - ***Note***: to adjust consortium participation: notify NMPED (language.culture@ped.nm.gov) of the decision to join a consortium by April 17, 2026.
- Each LEAs participating in a consortium should conduct equitable services and complete the expenditure detail for Title III for their allocation (or their share of the consortium total).
- LEAs receiving under $10,000 that are not participating in a consortium should notify NM PED in writing (language.culture@ped.nm.gov) by April 1, 2026 to ensure the planning award is zeroed out by April 17, 2026.

Next Steps

Next Steps

Next steps:

- Log in to the Unified Application and complete the Pre-Application module by March 3rd.
  - If you do not have access to the UA, contact your business manager to assign UA roles.
  - However, assigned LEA Grant Managers can add LEA Grant Editors.
  - If you need assistance, please contact: Unified.App@state.nm.us.

Moving Forward

Weekly Federal Programs Team Calls Schedule

Further training on the Unified Application components will take place until applications are due. Planning leads should ensure personnel attend relevant sessions; not all sessions will be applicable to all LEAs.

Date	Phase	Audience *denotes mandatory	Description
~~January 6~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Overview of Unified Application Structure (including budget) and pre-application modules (consolidated assurances, district contacts, etc.)~~
~~January 13~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Overview of Pre-Application Activities (Assurances, , NOVA data validation, LEA Access, etc.).~~
~~January 20~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Comprehensive Needs Assessments, S&S, Tribal Consultation, Homeless Needs Assessment~~
~~January 27~~	~~Pre-Application~~	~~Chief Academic Officers*~~ ~~All LEA Roles~~	~~Priorities module overview: Academics for All, Priority Student Groups, Educator Workforce~~
~~February 3~~	~~Pre-Application~~	~~Private School Equitable Services Captains (Geographical LEAs only)*~~ ~~All LEA Roles~~	~~ESEA Equitable Services~~
~~February 10~~	~~Pre-Application~~	~~Geographical LEA Title I Directors*~~ ~~All LEA Roles~~	~~Title I: Reservations & Rank & Serve; Title I, Part D, Subpart II~~
February 17th	Pre-Application Module Opens		
~~February 17~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Title II, Title III, & preview of the UA~~
February 24	Pre-Application	Federal Programs Directors* All LEA Roles	Transferability/AFUA and Expenditure Detail Module & Guidance; Title IV; Launching
March 3	UA Opens (ESEA)		

Planned Topics for Weekly Federal Programs

Further training on the Unified Application components will take place until applications are due. Planning leads should ensure personnel attend relevant sessions; not all sessions will be applicable to all LEAs.

Date	Phase	Audience *denotes mandatory	Description Tentative & Subject to Change
March 3	Application Completion	Federal Programs Directors* All LEA Roles	IDEA Application
March 10	Application Completion	Federal Programs Directors* All LEA Roles	Overview of finance processes that will stay the same and any differences
March 17	Application Completion	All LEA Roles	Submitting the Application & Overview of approval process
March 24	Application Completion	Federal Programs Directors* All LEA Roles	Overview of finance processes that will stay the same and any differences
March 31	Application Completion	Chief Financial Officers/Business Managers* All LEA Roles	Outstanding Questions
April 7	Application Completion	All LEA Roles	Outstanding Questions
April 15	Application Completion	Federal Programs Directors* All LEA Roles	Outstanding Questions
April 15	UA Submissions Due		

Link to exit survey

Also available at
https://forms.gle/s51xXKaMMadeyM7AA

Please send any questions regarding the Unified Application to: **Unified.App@ped.nm.gov**