NEW MEXICO
Public Education Department

Unified Application

ESEA Equitable Services

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Overview

IN THIS MEETING, LEAs WILL

- Understand the purpose and process of ESEA Equitable Services compliance.
- Preview the ESEA Equitable Services in the Unified Application.

AGENDA

I. ESEA Equitable Services Overview
II. Equitable Services Consultation
III. Equitable Services Requirements
IV. Equitable Services in the Unified Application (UA)

Purpose and Overview of Equitable Services

The purpose of ESEA (amended by ESSA) is to provide ALL children opportunity to receive a fair, equitable, and high-quality education and to close educational achievement gaps.

- Each LEA that receives ESEA funds must make funds available for education support authorized by each title to qualified students in compliance with Federal law and regulations.

- Programs Eligible for Equitable Services –
  - Title I, Part A-Improving Basic Programs Operated by Local Educational Agencies (LEAs)
  - Title I, Part C - Education of Migratory Children
  - Title II, Part A- Supporting Effective Instruction
  - Title III, Part A- Language Instruction for English Learners and Immigrant Students
  - Title IV, Part A- Student Support and Academic Enrichment

ESEA Eligibility for Title Programs

Each federal program utilizes a different student count to identify private school eligibility for equitable services.

	Title I-A	Title I-C	Title II-A	Title III	Title IV-A
Student Eligibility	Must reside in a participating public school attendance area within the LEA. Must be academically at-risk based on two agreed upon criteria	Must meet statutory and regulatory definitions of a migratory child Must be recorded by the State on the National Certificate of Eligibility	Must be used school-wide May include private school instructional staff, principals and/or other school leaders	Must be identified as an English Learner (EL) student	May be used school-wide May be used for private school students, instructional staff, principals and/or other school leaders
Teacher/Parent Eligibility	Must be a teacher or parent of an eligible Title I-A student	N/A	N/A	Must be a teacher or parent of an eligible Title III-A student	N/A

Equitable Services Eligibility and Determination

Who is eligible for Equitable Services under Title I Part A?

Under section 1117 of the ESEA:

- School districts are required to provide services for eligible private school students, teachers and their families that are equitable to those of eligible public-school students.
- A private school student generates Title funds if he/she resides within an attendance area of a participating Title I public school and meets the established low-income criteria.
- A private school student who can participate in Title I services resides within an attendance area of a participating Title I public school and is failing or at risk of failing state student academic achievement standards. Low-income status alone is not a basis for participation in the Title I program.
- Selected students who will be served must be failing, or at risk of failing, to meet student academic achievement standards

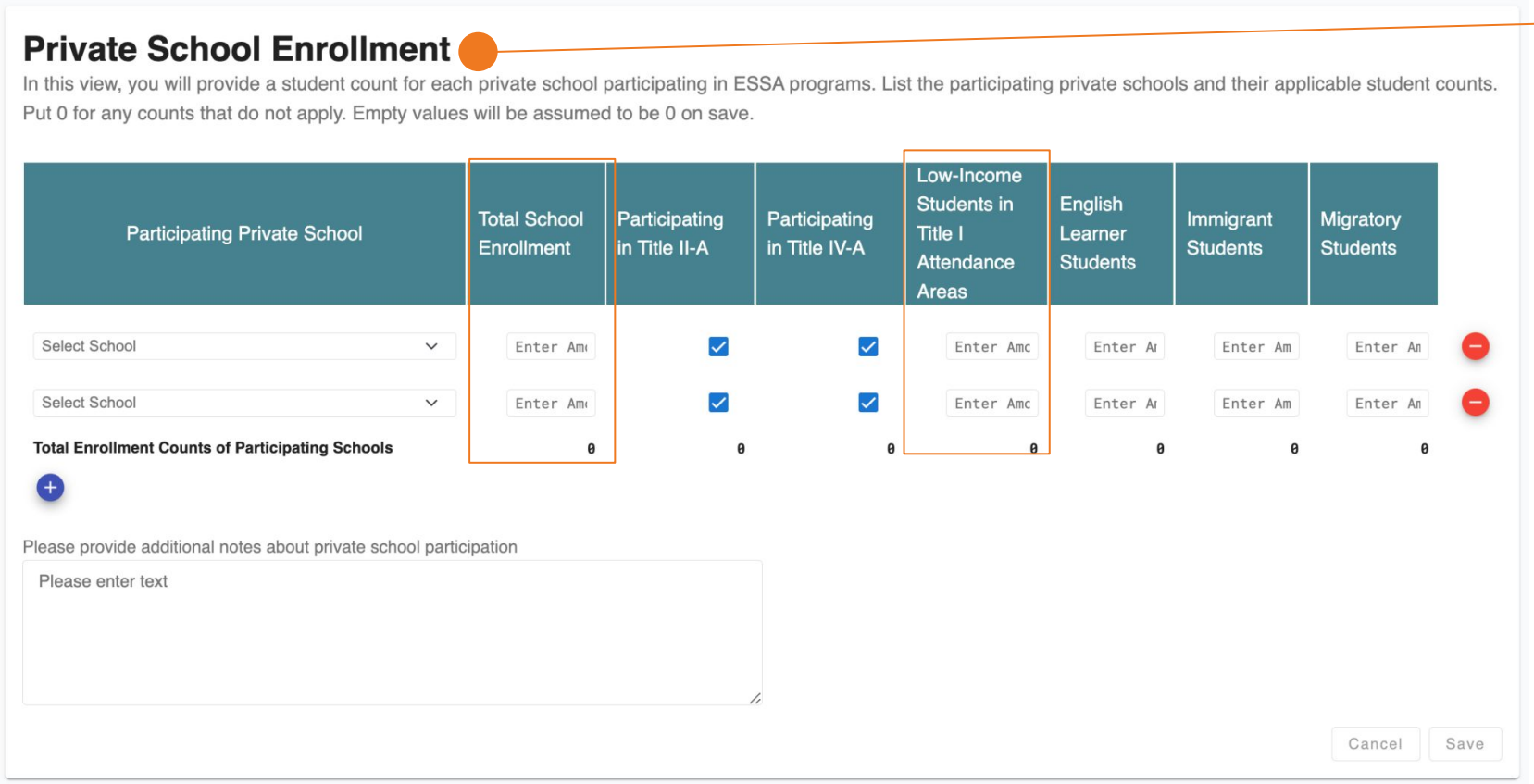
Equitable Services Eligibility and Determination Continued

Eligibility of students with other Title Programs:

- Title I, Part C - Only for eligible migratory children or youth
- Title II- Educators, principals and other educational personnel in nonprofit private elementary and secondary schools in the LEA's service area are eligible
- Title III- Equitable services are available to students attending private, non-profit schools who are identified as English Learners or immigrant children, that receives Title III funding.
- Title IV- May be used for private school students, instructional staff, principals and/or other school leaders.

ESEA Equitable Services

To complete the ESEA Equitable Services submodule, LEAs should collect counts for each applicable federal program from every private school as well as confirmation about participation in Title II-A and/or Title IV-A.



The Private School Enrollment

LEAs will enter counts of all students at each private school, as well as counts of students eligible for:

- Low-income students (Title I-A);
- English learners (Title III-A);
- Immigrant students (Title III); and
- Migratory students (Title I-C).

LEAs will indicate whether each private school is participating in a schoolwide program for:

- Title II-A; and
- Title IV-A

Consultation

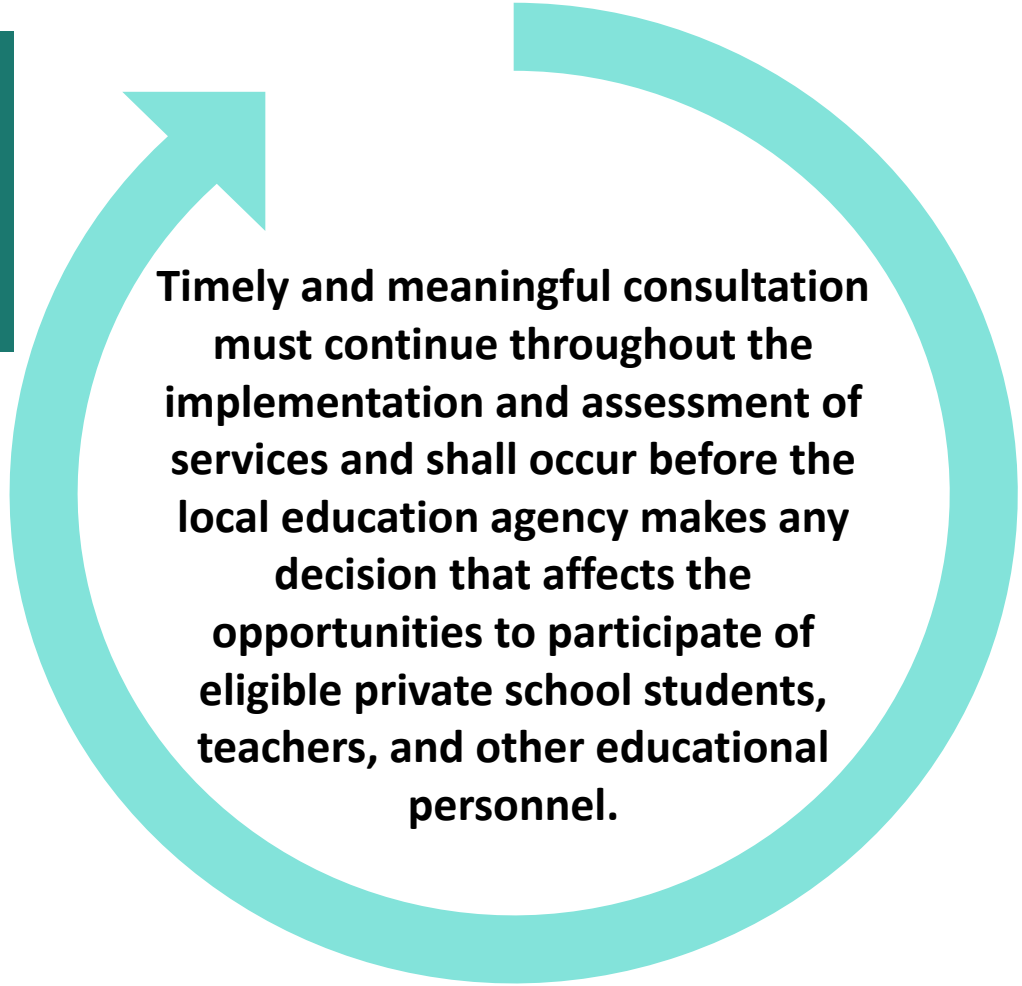
Consultation Process

Student eligibility (e.g. data used to determine the number of low-income children who attend the non-public school and who reside in a participating Title I school attendance area)

How, where, when, and by whom services are provided

Needs of Private School Students and Teachers

How will the services be evaluated?



Amount of funds available for services and how the amount is determined

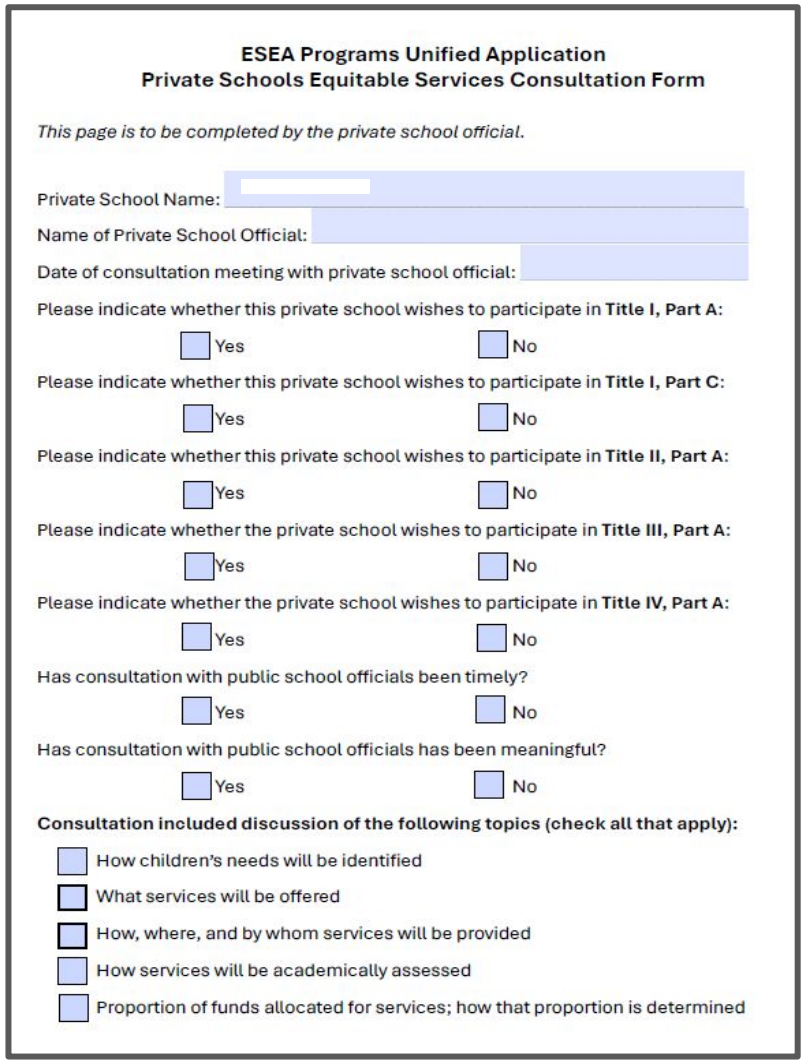
Size and Scope of Services

Providing Services Directly or via Another Entity

How and When Decisions are Made

*Please note if LEA is transferring funds between Federal Programs, they must consult with private schools regarding transferability.

Equitable Services Consultation Form



ESEA Programs Unified Application
Private Schools Equitable Services Consultation Form

This page is to be completed by the private school official.

Private School Name:

Name of Private School Official:

Date of consultation meeting with private school official:

Please indicate whether this private school wishes to participate in **Title I, Part A:**

☐ Yes ☐ No

Please indicate whether this private school wishes to participate in **Title I, Part C:**

☐ Yes ☐ No

Please indicate whether this private school wishes to participate in **Title II, Part A:**

☐ Yes ☐ No

Please indicate whether the private school wishes to participate in **Title III, Part A:**

☐ Yes ☐ No

Please indicate whether the private school wishes to participate in **Title IV, Part A:**

☐ Yes ☐ No

Has consultation with public school officials been timely?

☐ Yes ☐ No

Has consultation with public school officials has been meaningful?

☐ Yes ☐ No

Consultation included discussion of the following topics (check all that apply):

- ☐ How children's needs will be identified
- ☐ What services will be offered
- ☐ How, where, and by whom services will be provided
- ☐ How services will be academically assessed
- ☐ Proportion of funds allocated for services; how that proportion is determined

- New consolidated equitable services consultation form for Title Programs is available on the Unified Application Support Page and covers:
  - Title I, Part A
  - Title I, Part C
  - Title II, Part A
  - Title III
  - Title IV, Part A
- Must be completed by private school official, in conjunction with District Representative
- Examples of information needed:
  - Describe what services will be provided at the private school
  - How eligible students were identified
  - How effectiveness of program will be measured

Equitable Services Requirements

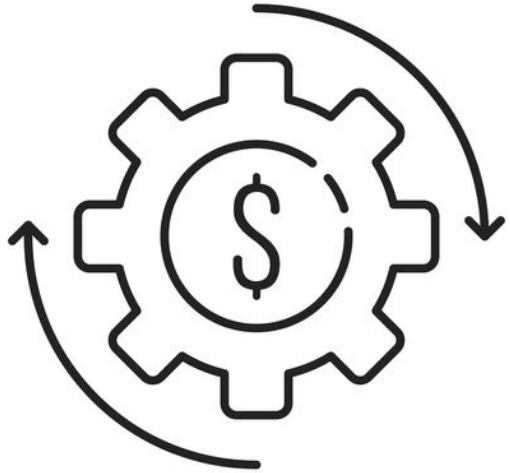
LEA Services to Eligible Private Students

- Services to eligible private school children must be secular, neutral, non-ideological, provided in a timely manner, and equitable in comparison to services and benefits for public school children.

- Options for private-school services include, but are not limited to:
  - Instructional services provided by public-school employees or third-party contractors
  - Extended-day services
  - Summer school
  - Family literacy programs
  - Counseling programs
  - Tutoring
  - School district professional development

Control of Funds

- A public agency must control funds. Private schools do not directly receive funds.
- District maintains administrative control over services and materials.
- No reimbursement to private schools.
- District monitors teachers and providers who deliver services.
- Any supplies (except expendables) and equipment purchased by the LEA for use in a private school remains the property of the LEA, and the LEA must maintain an inventory.

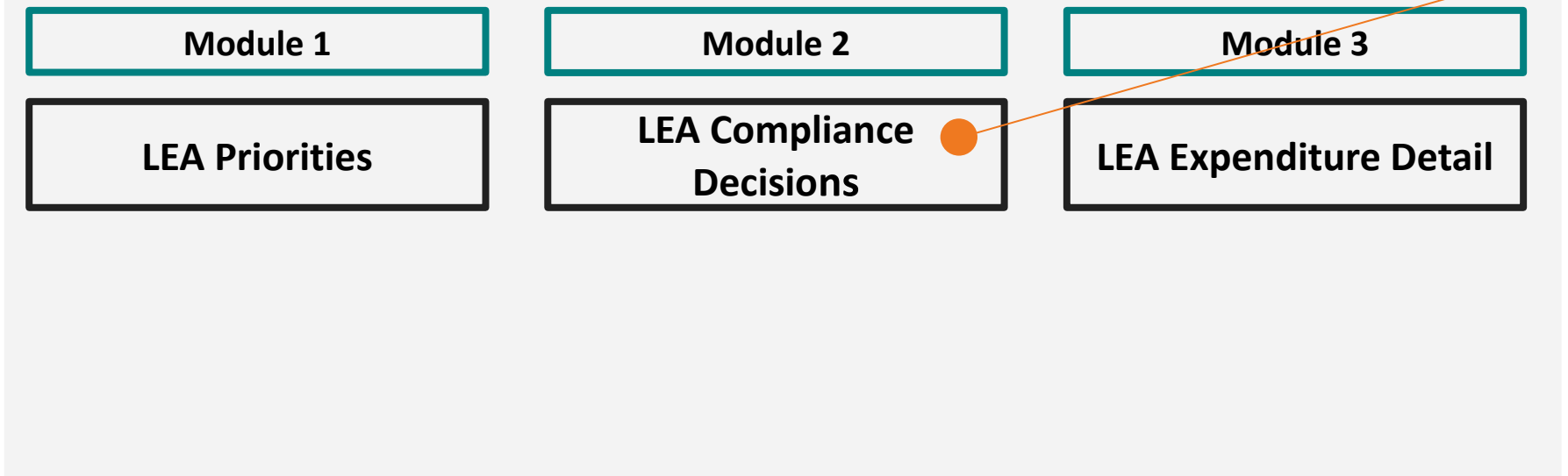


ESEA Equitable Services in the UA

ESEA Equitable Services in the Unified Application

ESEA Equitable Services is a submodule that is part of the Compliance Decisions module of the Unified Application.

Structure of the UA



LEAs will complete ESEA Equitable Services as part of the Compliance module.

Calculating Equitable Share

ESEA Equitable Share Formula		
A. Number of Eligible Children		
A1: LEA Enrollment	900	Nova – 80 Day Data
A2: Participating Private Schools' Enrollment	100	Entered by the LEA
A3: Total Enrollment = A1 + A2	1,000	Calculated by the UA
B. LEA program (e.g., Title II, Part A) Allocation		
B1: Total LEA Allocation	$1,000,000	Linked to OBMS
B2: Administrative Costs (for public and private school programs)	$50,000	Entered by the LEA
B3: LEA Allocation Minus Admin Costs = B1 - B2	$950,000	Calculated by the UA
C. Per Pupil Rate		
C1: B3 divided by A3	$950	Calculated by the UA
D. Equitable Services		
Amount LEA must reserve for equitable services for private school children and educators = A2 x C1	$95,000	Calculated by the UA

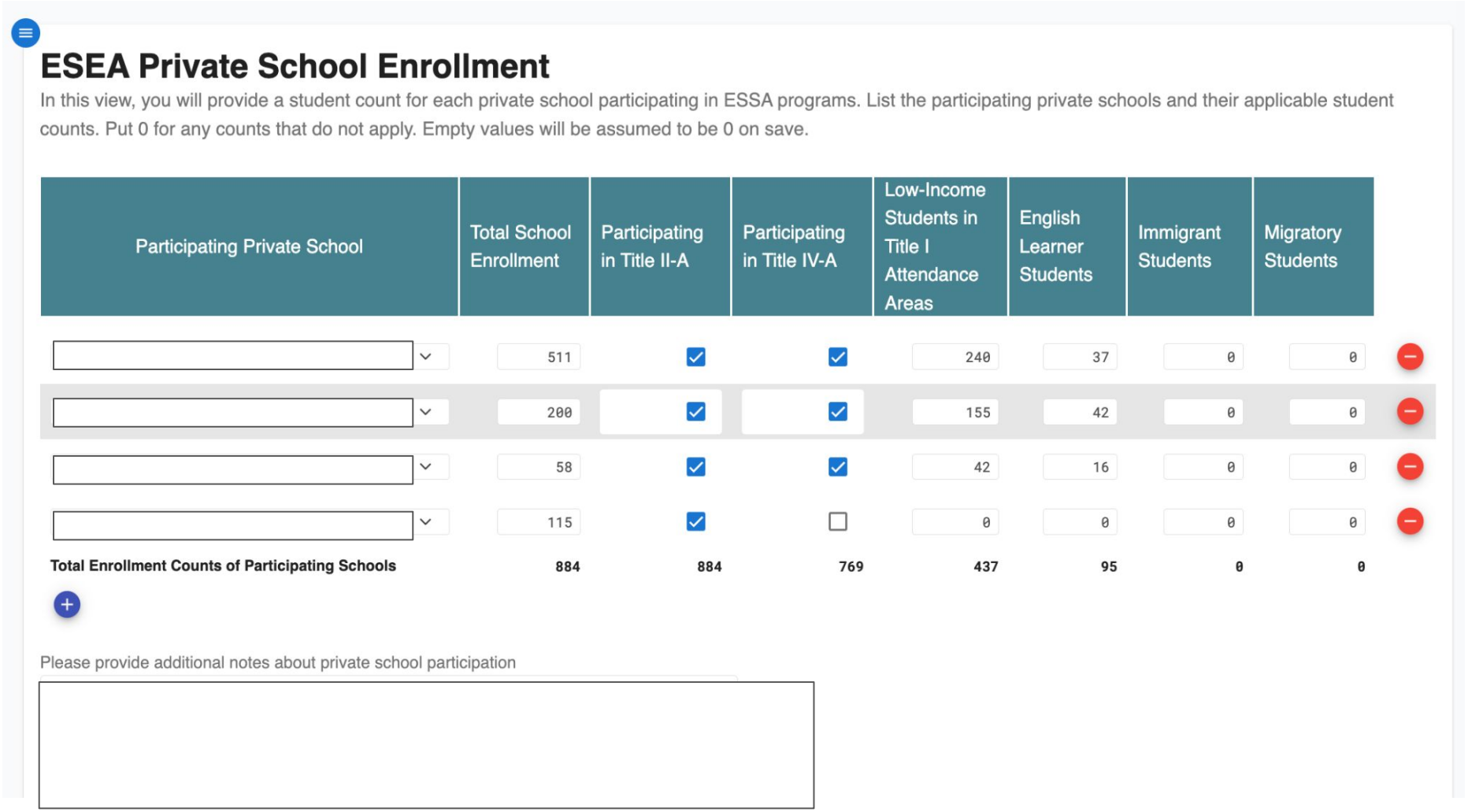
Title VIII, Part F covers equitable services for the following programs included in the UA:

- Title I, Part C Migratory
- Title II, Part A
- Title III EL
- Title III Immigrant
- Title IV, Part A SSAE

For these programs, LEAs determine equitable share on the basis of relative enrollment of public and private schools or, as applicable, eligible public and private school children.

Before calculating the per pupil rate, LEAs will deduct administrative costs, including direct and indirect admin, for public and private school programs.

(1/3) OBMS Interface: Enrollment



ESEA Private School Enrollment

In this view, you will provide a student count for each private school participating in ESSA programs. List the participating private schools and their applicable student counts. Put 0 for any counts that do not apply. Empty values will be assumed to be 0 on save.

Participating Private School	Total School Enrollment	Participating in Title II-A	Participating in Title IV-A	Low-Income Students in Title I Attendance Areas	English Learner Students	Immigrant Students	Migratory Students
	511	☑	☑	240	37	0	0
	200	☑	☑	155	42	0	0
	58	☑	☑	42	16	0	0
	115	☑	☐	0	0	0	0
Total Enrollment Counts of Participating Schools	**884**	**884**	**769**	**437**	**95**	**0**	**0**

Please provide additional notes about private school participation

1. From the dropdown menu, click the name of the participating school
2. Enter total school enrollment amount
3. Check box if participating in Title II and/or Title IV Equitable services
4. Enter number of identified Title I low-income students
5. Enter additional notes if needed

(2/3) OBMS Interface: Administrative Costs

	Title II, Part A (24154)	Title IV, Part A (24189)	Title III EL (24153)	Title III Immigrant (24163)	Title I, Part C (24103)
Enrollment					
LEA Enrollment	11,934	11,934	2,884	47	0
Participating Private School Enrollment	884	769	95	0	0
Total Enrollment (Public + Private)	12,818	12,703	2,979	47	0
Equitable Share of Current Year Funds					
Total Current Year Funds	$862,070.00	$666,158.00	$347,056.42	$0.00	$0.00
Direct Administrative Costs	$25,000	$10,000	$0	$0	$0
Cannot Exceed (2% of Current Year Funds)	N/A	$13,323.16	$6,941.13	$0.00	N/A
Indirect Costs	$44,477.06	$34,369.31	$15,000	$0	$0
Indirect Cost (IDC) Rate (%)	5.44%	5.44%	5.44%	0.00%	5.44%
Maximum Possible for Indirect Costs	$44,477.06	$34,369.31	$17,905.79	$0.00	$0.00
Total Administrative Costs	$69,477.06	$44,369.31	$15,000.00	$0.00	$0.00
Total Current Year Remaining After Administrative Costs	$792,592.94	$621,788.69	$332,056.42	$0.00	$0.00
Per Pupil Rate	$61.83	$48.95	$111.47	$0.00	$0.00
Current Year Equitable Share	$54,657.72	$37,642.55	$10,589.65	$0.00	$0.00
Equitable Share of Carryover Funds					

- Direct administrative costs are costs that are necessary to plan, design, deliver, and manage equitable services for private school participants-
  - Must directly benefit the program
  - Must be reasonable and allocable
  - Cannot exceed 2% of current year funds
- Possible examples include:
  - Processing payments to vendors
  - Managing contracts related to private school services
  - Planning and coordinating PD events

(3/3) OBMS Interface: Equitable Share

ESEA Private School Shares

This view will show the amounts calculated per participating private school based on the data provided in the two previous views.

	Title I, Part A (24101)	Title I, Part C (24103)	Title II, Part A (24154)	Title III EL (24153)	Title III Immigrant (24163)	Title IV, Part A (24189)
Equitable Share for Private School Distribution	$286,687.25	$0.00	$54,657.72	$10,589.65	$0.00	$37,642.55
Current Year Per Pupil Rate	-	$0.00	$61.83	$111.47	$0.00	$48.95
Count Used	Low Income Enrollment	Migratory Enrollment	Total Enrollment	EL Enrollment	Immigrant Enrollment	Total Enrollment

	Title I, Part A (24101)	Title I, Part C (24103)	Title II, Part A (24154)	Title III EL (24153)	Title III Immigrant (24163)	Title IV, Part A (24189)
REHOBOTH CHRISTIAN	$157,448.38	$0.00	$31,595.13	$4,124.39	$0.00	$25,013.45
SAINT BONAVENTURE SCHOOL	$101,685.41	$0.00	$12,366.00	$4,681.74	$0.00	$9,790.00
SACRED HEART CATHOLIC SCHOOL	$27,553.47	$0.00	$3,586.14	$1,783.52	$0.00	$2,839.10
St. Michael's Academy	$0.00	$0.00	$7,110.45	$0.00	$0.00	$0.00
Total Current Year Equitable Share Distributed across Private Schools	$286,687.25	$0.00	$54,657.72	$10,589.65	$0.00	$37,642.55
Total Carryover Equitable Share	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

Private School Consultations

* Upload Consultations (one or many files)

- This page builds off of 2 prior steps
  - Relevant student counts
  - Direct Admin Costs/ Indirect Costs
- UA calculates Private school allocation amounts here
- Consultation forms should be upload in this module

Moving Forward

Key Milestones for the Unified Application

The Unified Application will launch in two stages: the Pre-Application module and the full application (ESEA and IDEA). Unified Application will be due April 15th.

Date	Milestone
February 17th	Pre-Application module opens.
March 3rd	Unified Application opens
April 15th	Unified Application due.

Weekly Federal Programs Team Calls Schedule

Further training on the Unified Application components will take place until applications are due. Planning leads should ensure personnel attend sessions relevant to their LEAs; not all sessions will be applicable to all LEAs.

Date	Phase	Audience *denotes mandatory	Description
~~January 6~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Overview of Unified Application Structure (including budget) and pre-application modules (consolidated assurances, district contacts, etc.)~~
~~January 13~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Overview of Pre-Application Activities (Assurances, , NOVA data validation, LEA Access, etc.).~~
~~January 20~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Comprehensive Needs Assessments, S&S, Tribal Consultation, Homeless Needs Assessment~~
~~January 27~~	~~Pre-Application~~	~~Chief Academic Officers*~~ ~~All LEA Roles~~	~~Priorities module overview: Academics for All, Priority Student Groups, Educator Workforce~~
~~February 3~~	~~Pre-Application~~	~~Private School Equitable Services Captains (Geographical LEAs only)*~~ ~~All LEA Roles~~	~~ESEA Equitable Services~~
February 10	Pre-Application	Geographical LEA Title I Directors* All LEA Roles	Title I: Reservations & Rank & Serve; Title I, Part D, Subpart II
February 17th	Pre-Application Module Opens		
February 17	Pre-Application	Federal Programs Directors* All LEA Roles	Title II, Title III, & preview of the UA
February 24	Pre-Application	Federal Programs Directors* All LEA Roles	Transferability/AFUA and Expenditure Detail Module & Guidance; Title IV; Launching
March 3	UA Opens (ESEA)		

Planned Topics for Weekly Federal Programs

Further training on the Unified Application components will take place until applications are due. Planning leads should ensure personnel attend sessions relevant to their LEAs; not all sessions will be applicable to all LEAs.

Date	Phase	Audience *denotes mandatory	Description Tentative & Subject to Change
March 3	Application Completion	Federal Programs Directors* All LEA Roles	IDEA Application
March 10	Application Completion	Federal Programs Directors* All LEA Roles	Overview of finance processes that will stay the same and any differences
March 17	Application Completion	All LEA Roles	Submitting the Application & Overview of approval process
March 24	Application Completion	Federal Programs Directors* All LEA Roles	Overview of finance processes that will stay the same and any differences
March 31	Application Completion	Chief Financial Officers/Business Managers* All LEA Roles	Outstanding Questions
April 7	Application Completion	All LEA Roles	Outstanding Questions
April 15	Application Completion	Federal Programs Directors* All LEA Roles	Outstanding Questions
April 15	UA Submissions Due		

Key Notes Regarding Upcoming Sessions

Upcoming sessions will be more specific; LEA Planning Leads can invite additional team members as necessary.

- **February 10 will focus on Title I and the time will be extended if needed.** The first part will be relevant to all LEAs and will be about Title I Reservations. The second part will cover Title I Rank & Serve and be most relevant to districts with more than one school and more than 1,000 students. The third section will go over Title I, Part D, Subpart II.

Next Steps

Next Steps

In order to ensure LEAs successfully complete the Unified Application by April 15th, Planning Leads should:

- Ensure private school counts are collected accurately;
- Submit the required consultation forms; and
- Enter required information and save within the OBMS application.

Any questions about the following processes should be directed to Unified.App@nmped.gov.

Exit Survey: Questions & Feedback

Link to exit survey

Also available at

https://forms.gle/ckoi6awUKsvbpd2r9

Please send any questions regarding the Unified Application to:

Unified.App@ped.nm.gov