NEW MEXICO
Public Education Department

NMPED Unified Application
Launch Updates, Title IV, & IDEA Compliance

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March 3, 2026

Please take our attendance survey

https://forms.gle/5oKBQCq9bcCqLVao7

Overview

IN THIS MEETING, LEAs WILL

- Review Launch updates
- Understand and Review the Title IV section of the UA
- Understand and review the IDEA UA application.

AGENDA

I. UA Launch Updates
II. Title IV
III. IDEA
IV. Next Steps

UA Launch Updates (1/2)

- All sections of the UA are open now.
- Please ensure the following:
  - LEA Grant Manager and LEA Editor roles have been assigned in OBMS.
  - Your LEA is properly associated with the application.
    - If you cannot select your district, it likely means that your LEA has not been assigned to the entity of your role (click here to see the instructions for this action).
  - The Comprehensive Needs Assessment (CNA) is completed within the UA. The CNA will be a fillable form in the system and is not an upload. Please remember that the CNA must be completed each year.

UA Launch Updates (2/2)

Please also note the following updates for this year:

- RLIS includes two additional questions within the Plan Priorities section.
- Title II has a new uploader box in the ESEA Supporting Documents section.
- A new uploader box has been added to expenditure lines for supporting documentation, and location codes have been added.
- There are updates to the compliance section of the IDEA module.
- Please also use the new templates for the expenditure module, which can be found on the UA website.
- Also please note that you can now click on the UA on the Homepage Navigation Bar in OBMS.
- IDC rates uploaded to the UA on March 3 will be the current 2025-26 rates. The UA will update IDC rates for 2026-27 as soon as they are available.

Title IV

Title IV-A Overview

LEAs will fill out the plans for the Title IV-A grant in the Unified Application.

Title IV-A Purpose

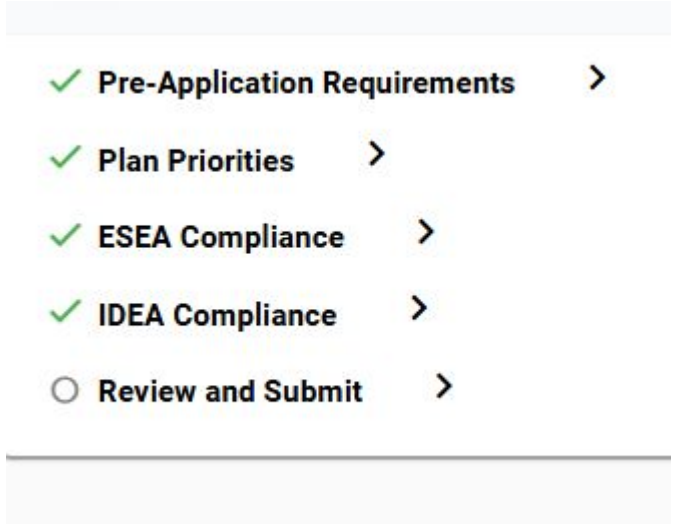
Title IV-A funds increase the capacity of LEAs and schools to provide all students with access to a well-rounded education, improve safety and health for student learning, and improve the use of technology to improve academic achievement and digital literacy.

Title IV-A In the UA

Title IV-A is a submodule within the ESEA Compliance module. In the Title IV-A submodule, LEAs will decide how to distribute funds across program objectives and will answer questions about the program objectives the LEA is funding.

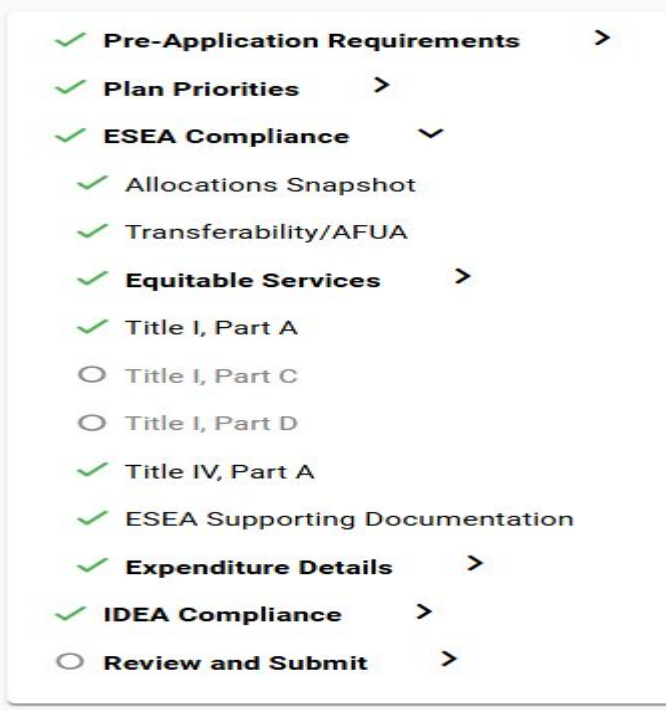
Title IV-A Submodule in the UA

Located within ESEA Compliance Section

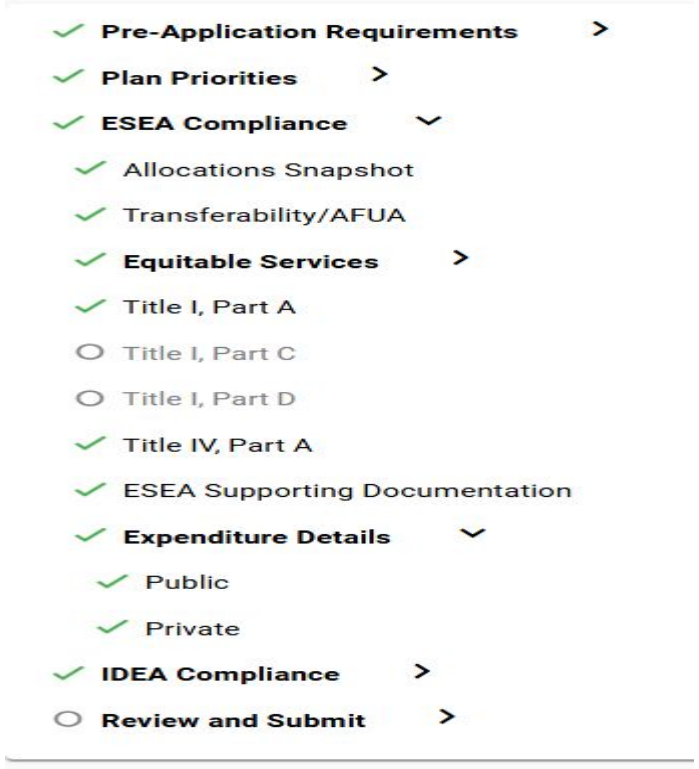


Don't forget to check over the Transferability and Equitable Services sections as they may relate to your T4A programming.

Complete the Title IV, Part A Section



Follow up with reporting your T4A activities in the Expenditure Details Section



Part 1: Title IV-A Funding Snapshot

For Part 1 of the Title IV Part A Compliance submodule, LEAs will review a snapshot of the current year funds to inform the LEA's allocation decisions.

Part 1

Complete compliance decisions for current year funds

Snapshot of Current Year Funds

Current Year Funds	
Total Current Year Funds	$666,158.00
Current Year Direct Administrative Costs	$10,000.00
Current Year Indirect Costs	$34,369.31
Current Year Equitable Share for Private Schools	$37,642.55
Total Current Year Available for Distribution Across Program Objectives in Step 1	$621,788.69

Snapshot of Funds:

1. Total current year funds reflect transfer decisions made in the Transferability section.
2. For LEAs that provide equitable services, direct administrative costs and indirect costs are reservations made in the ESEA Equitable Share section (taken off the top).
3. LEAs that do not provide equitable services should plan to reserve any direct or indirect admin from the current year available for distribution amount (factor in before budgeting activities).

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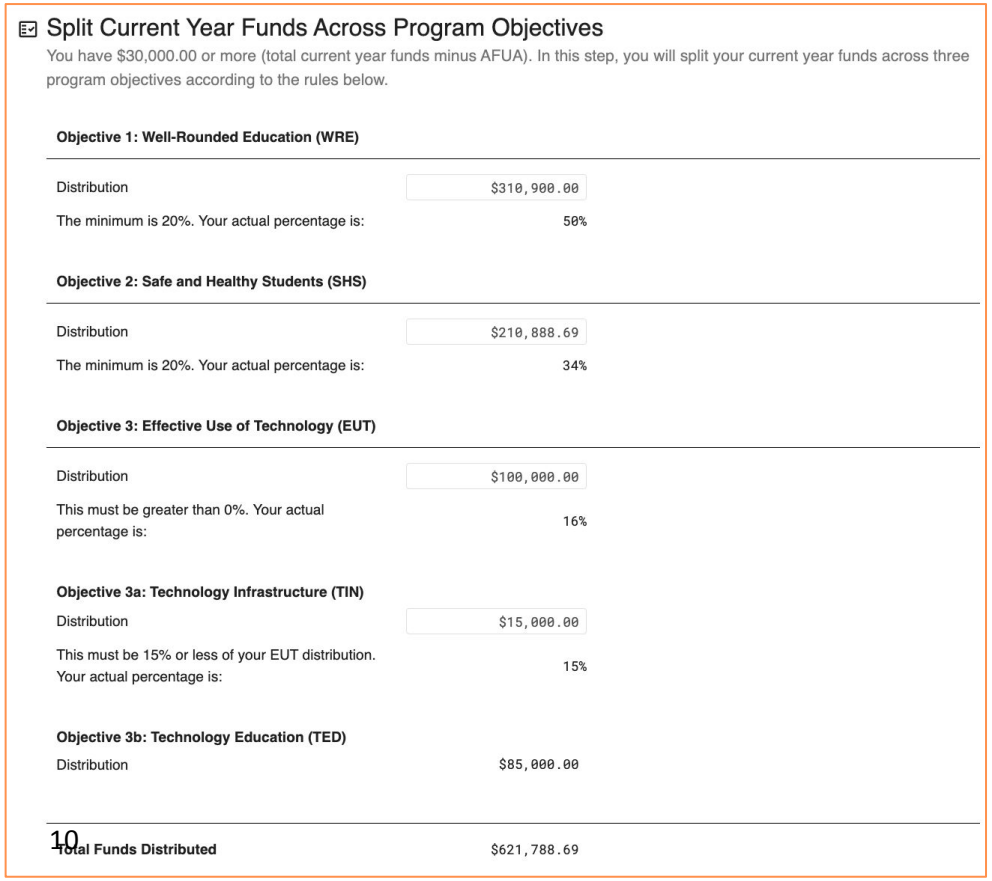
Part 1: Distributing Current Year Funds

LEAs will distribute current year funds across the Title IV-A program objectives. LEAs with allocations ≥ $30,000 must fund all three objectives. LEAs that receive < $30,000 only have to fund one objective.



Split Current Year Funds Across Program Objectives

You have $30,000.00 or more (total current year funds minus AFUA). In this step, you will split your current year funds across three program objectives according to the rules below.

Objective 1: Well-Rounded Education (WRE)	
Distribution	$310,900.00
The minimum is 20%. Your actual percentage is:	50%
Objective 2: Safe and Healthy Students (SHS)	
Distribution	$210,888.69
The minimum is 20%. Your actual percentage is:	34%
Objective 3: Effective Use of Technology (EUT)	
Distribution	$100,000.00
This must be greater than 0%. Your actual percentage is:	16%
Objective 3a: Technology Infrastructure (TIN)	
Distribution	$15,000.00
This must be 15% or less of your EUT distribution. Your actual percentage is:	15%
Objective 3b: Technology Education (TED)	
Distribution	$85,000.00
Total Funds Distributed	$621,788.69

Distribution of Funds

The submodule will adjust requirements according to whether an LEA is above or below the $30,000 threshold.

LEAs with allocations of more than $30,000 must spend at least 20% on well-rounded education, 20% on safe & healthy students, and some portion on effective use of technology.

LEAs with allocations less than $30,000 can fund one program objective, 2 program objectives, or all.

If an LEA anticipates that the final allocation will meet the $30,000 threshold (even if the planning award does not), the LEA should meet the requirements of the anticipated final award amount.

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Objective 3a: Technology Infrastructure (TIN)	
Distribution	$15,000.00
This must be 15% or less of your EUT distribution. Your actual percentage is:	15%
Objective 3b: Technology Education (TED)	
Distribution	$85,000.00
Total Funds Distributed	$621,788.69

Split Current Year Funds Across Program Objectives

You have less than $30,000.00 (total current year funds minus AFUA). In this step, you will split these funds funds to one, two, or all three of the objectives below. If you assign any funds to Objective 3, you must further assign funds to the sub-objectives 3a and 3b according to the rules below.

Objective 1: Well-Rounded Education (WRE)

Distribution	$8,500.00
Your actual percentage is:	90%

Objective 2: Safe and Healthy Students (SHS)

Distribution	$0.00
Your actual percentage is:	0%

Objective 3: Effective Use of Technology (EUT)

Distribution	$0.00
Your actual percentage is:	0%

Objective 3a: Technology Infrastructure (TIN)

Distribution	$0.00
This must be 15% or less of your EUT distribution. Your actual percentage is:	0%

Objective 3b: Technology Education (TED)

Distribution	$0.00

Total Funds Distributed	$8,500.00

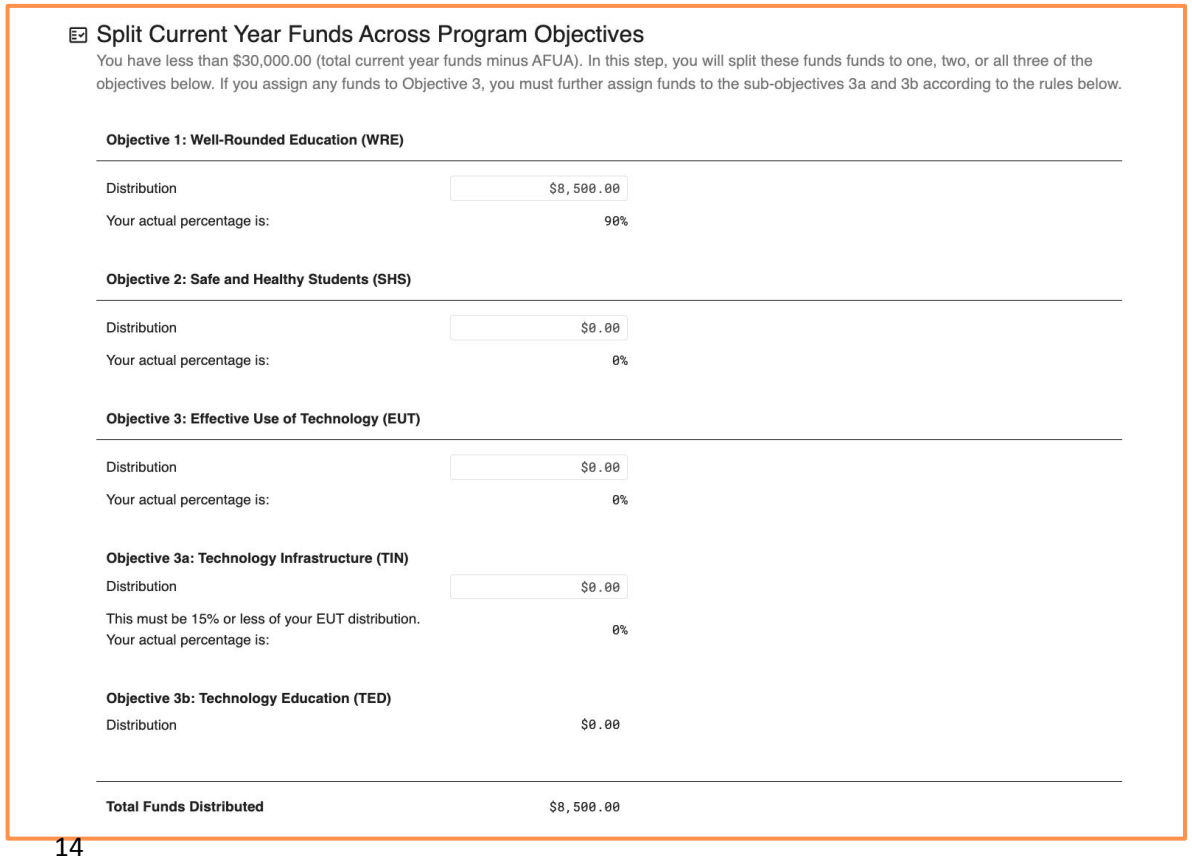
Part 2: Title IV-A Questions in the UA

After distributing funds, LEAs will answer questions about each funded program objective.

Section	Questions	Response Guidance
For each program objective that has a distribution, LEAs will answer the following questions.	How would you describe this program objective?	LEAs should describe the goals for the distribution. LEAs will describe the specific activities funded to achieve these goals in the Expenditure Detail module.
	What are the intended outcomes?	LEAs should describe the anticipated outcomes for schools and/or students that the LEA expects to achieve through this objective.
	How will you measure the intended outcomes?	LEAs should detail how the intended outcomes from expenditures will be measured (e.g. percent of low-income students taking AP exams).

Title IV-A Program Expenditure Requirements

In the Expenditure Detail module, LEAs will use grants management codes to align planned expenditures with Title IV-A program objectives.



Split Current Year Funds Across Program Objectives

You have less than $30,000.00 (total current year funds minus AFUA). In this step, you will split these funds funds to one, two, or all three of the objectives below. If you assign any funds to Objective 3, you must further assign funds to the sub-objectives 3a and 3b according to the rules below.

Objective 1: Well-Rounded Education (WRE)

Distribution	$8,500.00
Your actual percentage is:	90%

Objective 2: Safe and Healthy Students (SHS)

Distribution	$0.00
Your actual percentage is:	0%

Objective 3: Effective Use of Technology (EUT)

Distribution	$0.00
Your actual percentage is:	0%

Objective 3a: Technology Infrastructure (TIN)

Distribution	$0.00
This must be 15% or less of your EUT distribution. Your actual percentage is:	0%

Objective 3b: Technology Education (TED)

Distribution	$0.00

Total Funds Distributed	$8,500.00

Title IV-A Expenditure Planning

Planned expenditures for each Title IV-A objective will be tagged in the Expenditure Detail module with grants management codes.

Reservation		GM Codes
4107	Well-rounded Education	WRE
4108	Safe and Healthy Students	SHS
4109	Effective Use of Technology	
	Technology Infrastructure	TIN
	Technology in Education	TED

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Expenditures Align with the Content Objectives

Fund	Object Code	GM Code	Description	Amount	fr
Title IV, Part A (24189)	56000	SHS	EDIA - AI Platform to assist in addressing root causes of absenteeism	$3,172.09	
Title IV, Part A (24189)	56000	SHS	3rd Millennium Classroom Alternatives to Suspension Courses	$2,672.09	
Title IV, Part A (24189)	56000	SHS	Stop-It Student Directed Talk Therapy	$8,212.09	
Title IV, Part A (24189)	56000	WRE	TextHelp Universal Design for Learning	$4,900.01	
Title IV, Part A (24189)	56000	SHS	Parent Square Communication / Engagement Software	$5,426.29	

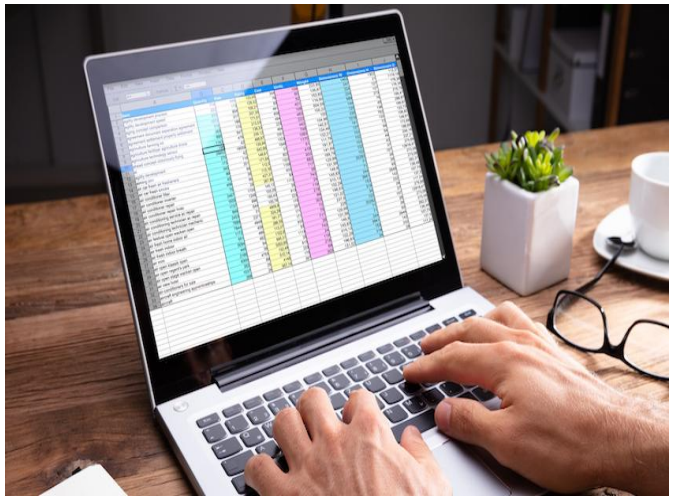
Fund	Object Code	GM Code	Description	Amount	fr
Title IV, Part A (24189)	56000	WRE	Materials to support enrichment and afterschool programs.	$27,658.36	
Title IV, Part A (24189)	53000	TED	Technolgy training for teachers	$2,001.00	
Title IV, Part A (24189)	52000	SHS	Attendance for Success Coach benefits	$26,116.55	
Title IV, Part A (24189)	51000	SHS	Attendance for Success Coach Salary	$73,721.86	

IDEA

Overview

FY 26-27 Unified Application - IDEA

- Review the purpose of IDEA Part B 611 and IDEA Part B 619 application/funding.
- Walk through the IDEA modules in the UA.



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Purpose of IDEA Part-B 611 of 619 funding

The purpose of Individuals with Disabilities Education Act (IDEA) funding is to support states in providing a free and appropriate public education (FAPE) to eligible children with disabilities, including early intervention services, special education, and related services, from birth through age 21.

IDEA Part B Formula Grants

- Assist states in providing a free appropriate public education in the least restrictive environment for children with disabilities, ages three through 21.
  - **Grants to States program.** Authorized by Part B, Section 611 for children ages three through 21.
  - **Preschool Grants program.** Authorized by Part B, Section 619 for children ages three through five.

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First Steps for the Unified Application module - IDEA

- FY26-27 Start-up
  - Pre-Application – GEPA & initial Assurances
  - Plan Priorities - questionnaire
- FY26-27 Templates
  - Assurances Form
  - LEA Analysis & Plans
  - CEIS Plan
  - Expenditure Detail
  - Signature Page, Board Officials
  - Signature Page, Parent Involvement
  - Signature Page, Private School Consultation

The IDEA Module in the UA – IDEA Compliance

Here are the sections of IDEA UA Application:

- ✔ Allocations Snapshot
  - IDEA Private School Proportionate Share Module
  - IDEA Local Charter Share Module
  - IDEA Compliance Module
  - IDEA Expenditure Details Module

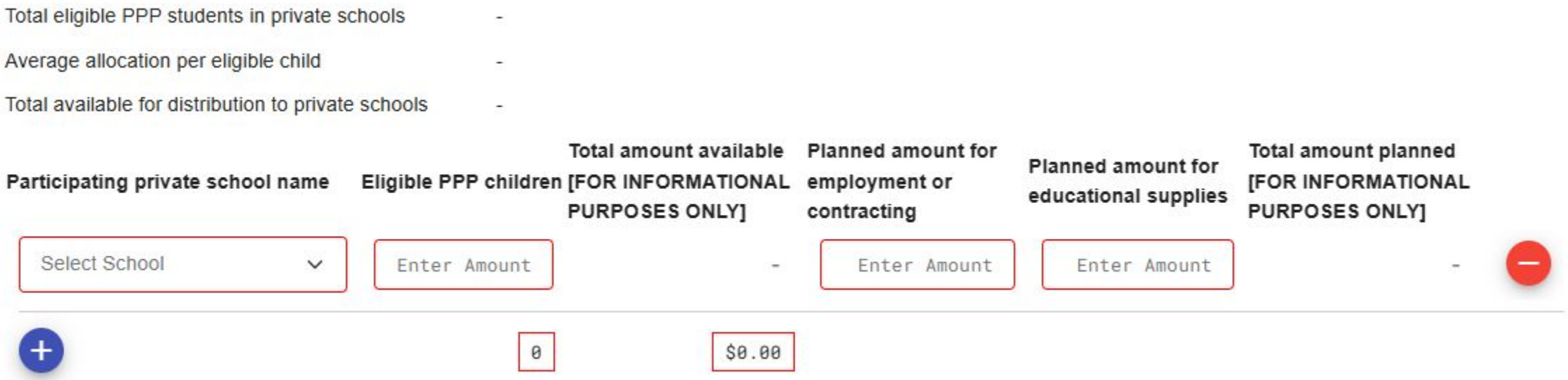
IDEA Private School Proportionate Share Module

Step 1: Determine proportionate share for IDEA B 611 and 619

- The following data and calculations are automatic based on previous entry(ies).
  - Total eligible PPP students in private schools
  - Total eligible students in public schools
  - Total eligible students
  - Current year allocation
  - Average allocation per eligible child
  - Total current year available for distribution to private schools

IDEA Private School Proportionate Share Module:

Step 2A and 2B: Plan funds by school for IDEA B 611 and 619



- Add each Private school by clicking blue plus sign.
- Enter the number of PPP and planned budget amounts.
- Be sure to click Save

IDEA Local Charter Share Module

Step 1: Determine local charter per pupil for IDEA 611 and 619

- Determining local charter share
  - Enter the Total eligible students in local charter schools
  - Total eligible students in public schools
- The following data and calculations are automatic based on previous entry(ies).
  - Current year allocation public school share minus CCEIS/CEIS
  - Average allocation per eligible child
  - Total available for distribution to local charter schools

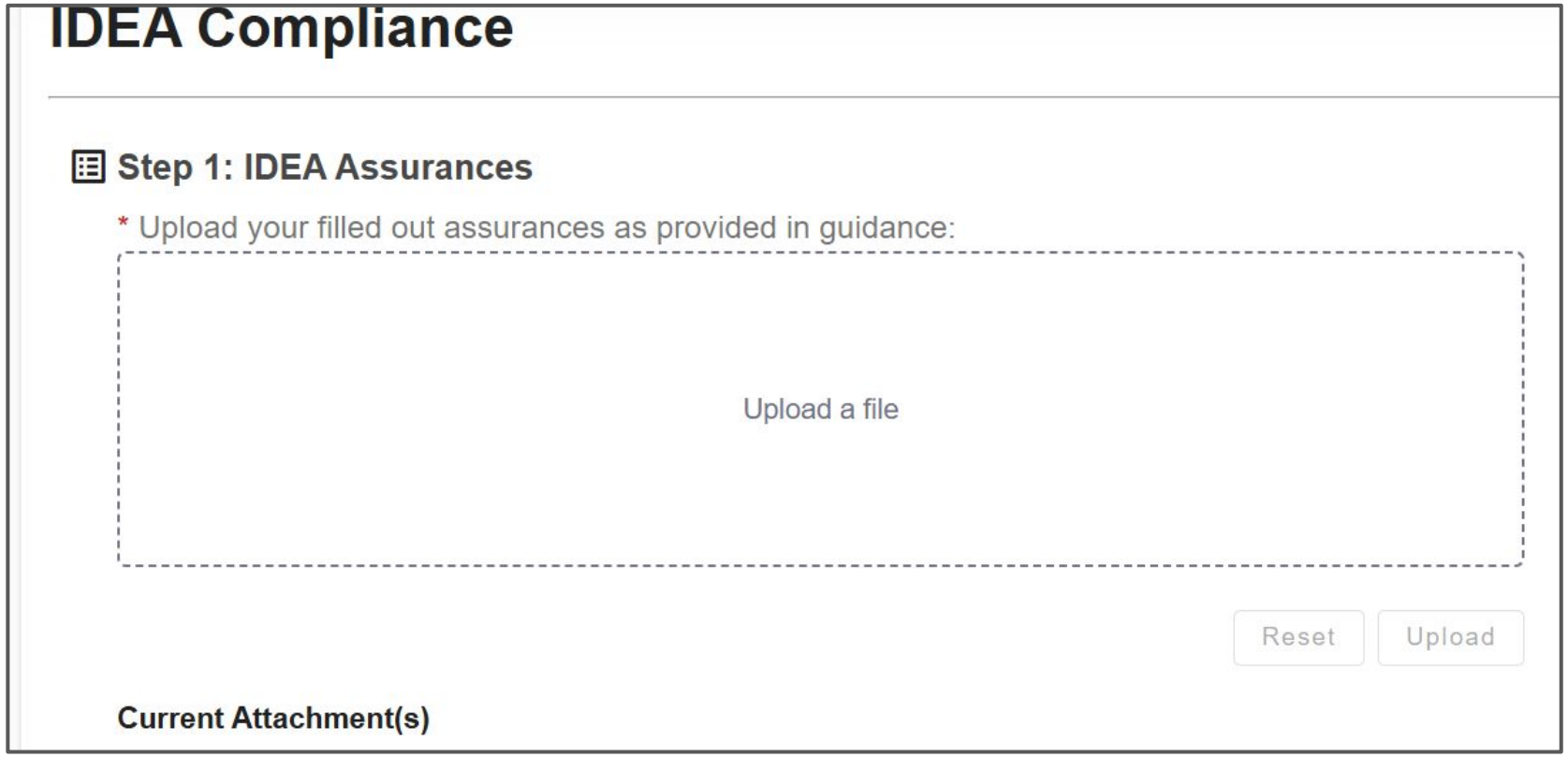
IDEA Local Charter Share Module

Step 2A and 2B: Plan funds by school for IDEA B 611 and 619

- Add each Charter School by clicking blue plus sign.
- Enter the number of Eligible Students and planned budget amounts.
- Be sure to click Save

IDEA Compliance Module

Step 1: Upload IDEA Assurances



IDEA Compliance Module

Step 2: Coordinated Early Intervening Services (CEIS)

- Step 2a: Determine your CEIS type

  * What is your CEIS type? **LEAs can select from the following:**
    - Mandatory
    - Voluntary
    - Not Applicable

  If Mandatory or Voluntary is selected, Steps 2b and 2c must be completed.

- Step 2b: Reserve your CCEIS/CEIS Funds
  - Current year CCEIS/CEIS amount reserved to be budgeted
  - Amount from carryover reserved for CCEIS/CEIS
  - Number of students with disabilities
  - Number of students without disabilities

- Step 2c: Upload Program Plan

IDEA Compliance Module

Step 3: Policies, Parent Involvement, and Approvals

- Step 3a: Policies and Procedures
  - Upload your policies and procedures document, or indicate the date of the upcoming meeting where it will be approved.
- Step 3b: Parent Involvement
  - Upload your parent involvement meeting document and indicate the date that the meeting was held on.
- Step 3c: Board or Governing Body Approval
  - Upload your board or governing approval document, or indicate the date of the upcoming meeting where it will be approved.
- Step 3d: Approval Signatures
  - Upload your completed signatures document.

IDEA Compliance Module

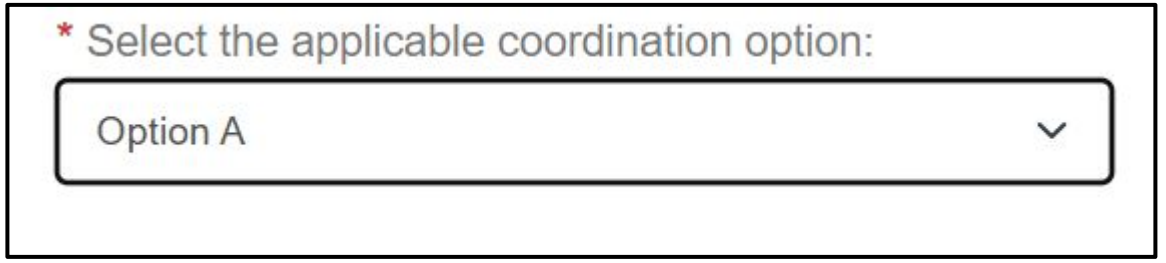
Step 4: NIMAC

Step 4: National Instructional Materials Access Center (NIMAC)

Step 4a: Indicate NIMAC Coordination

Read the description of each option below and select which applies.

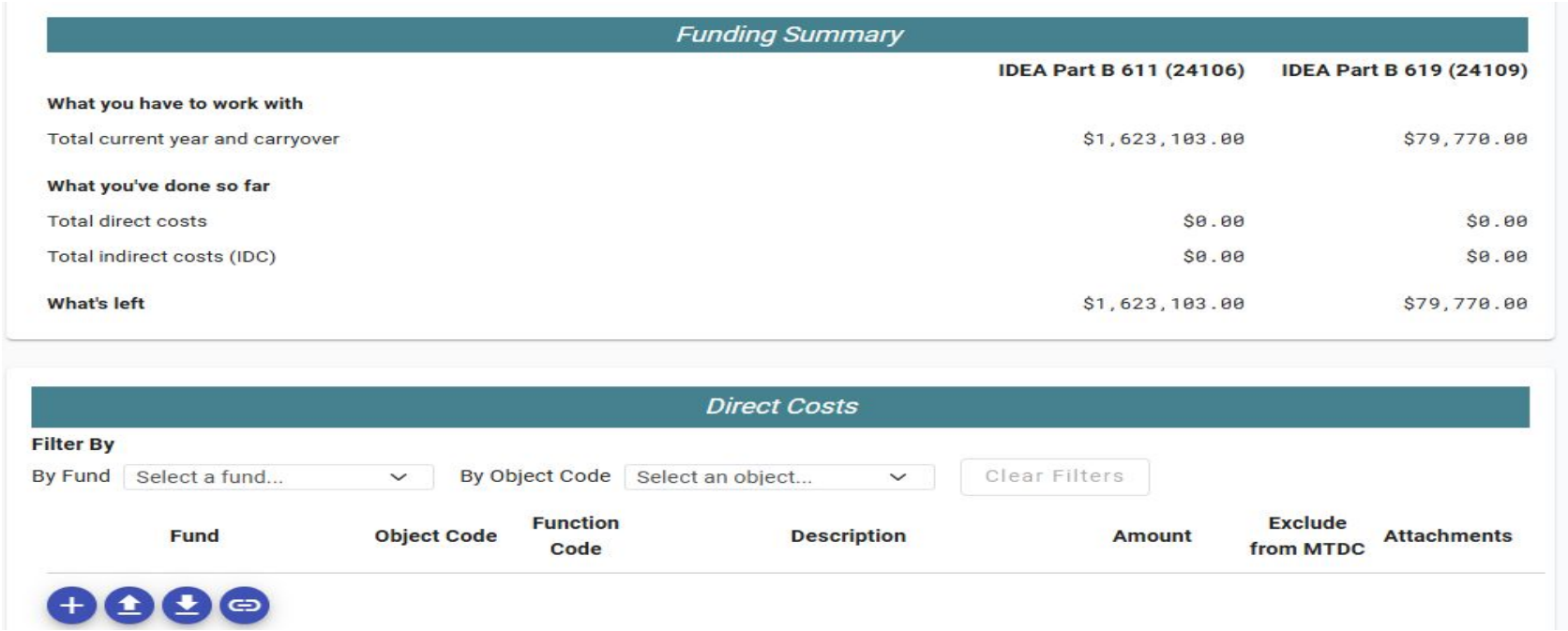
- **Option A:** The LEA has chosen to coordinate with the National Instructional Materials Access Center (NIMAC), when purchasing print instructional materials, and will acquire those instructional materials in the same manner, and subject to the same conditions as the SEA under 34 CFR §300.172 and 6.75.4.9 NMAC. (20 U.S.C. 1413(a)(6); 34 CFR § 300.210)
- **Option B:** Nothing in 34 CFR § 300.210 shall be construed to require an LEA to coordinate with the NIMAC. The LEA has chosen not to coordinate with the NIMAC but assures that it will provide instructional materials to blind persons or other persons with print disabilities in a timely manner. This option requires for a plan of action to be uploaded.



IDEA Expenditure Details Module

The Funding Summary will automatically populate as Direct Cost budget lines are added.

- Add a new expenditure line by clicking the blue plus sign (or upload the Expenditure Detail template).
- Select Fund, Object Code, Function Code, enter description and funding amount.
- Be sure to hit *Save Expenditure Lines* button.



Funding Summary

	IDEA Part B 611 (24106)	IDEA Part B 619 (24109)
What you have to work with		
Total current year and carryover	$1,623,103.00	$79,770.00
What you've done so far		
Total direct costs	$0.00	$0.00
Total indirect costs (IDC)	$0.00	$0.00
What's left	$1,623,103.00	$79,770.00

Direct Costs

Filter By

By Fund: Select a fund... | By Object Code: Select an object... | Clear Filters

Fund	Object Code	Function Code	Description	Amount	Exclude from MTDC	Attachments

IDEA Expenditure Details Module

- After entering expenditures, Select a fund… either IDEA Part B 611 (24106) or IDEA B 619 (24109) and indirect costs will be calculated automatically.
- Enter the amount of Indirect Cost (IDC) (Must be ≤ Maximum IDC allowed) into cell and hit Save IDC
- IDC will be added to budget summary (will need to revised expense entries).

The IDEA Module in the UA – Review & Submit

- Select IDEA button
- Submit button
- Internal messaging
- OMBS budget entries
- Once approval is assigned .. A subsequent amendment is optional.

Unified Application – IDEA module contacts

If you have any questions or concerns, please contact a member of the OSE Fiscal Team:

- **Kaylock Sellers, Financial Coordinator** – kaylock.sellers@ped.nm.gov
- **Sushmita Ghosh, Financial Coordinator** – sushmita.ghosh@ped.nm.gov
- **Beverley Staffa, Financial Coordinator** – beverley.staffa@ped.nm.gov
- **Paul Chavez, Finance Manager** – paul.chavez@ped.nm.gov
- **UA support** – unified.app@state.nm.us

Moving Forward

Weekly Federal Programs Team Calls Schedule

Further training on the Unified Application components will take place until applications are due. Planning leads should ensure personnel attend relevant sessions; not all sessions will be applicable to all LEAs.

Date	Phase	Audience *denotes mandatory	Description
~~January 6~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Overview of Unified Application Structure (including budget) and pre-application modules (consolidated assurances, district contacts, etc.)~~
~~January 13~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Overview of Pre-Application Activities (Assurances, , NOVA data validation, LEA Access, etc.).~~
~~January 20~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Comprehensive Needs Assessments, S&S, Tribal Consultation, Homeless Needs Assessment~~
~~January 27~~	~~Pre-Application~~	~~Chief Academic Officers*~~ ~~All LEA Roles~~	~~Priorities module overview: Academics for All, Priority Student Groups, Educator Workforce~~
~~February 3~~	~~Pre-Application~~	~~Private School Equitable Services Captains (Geographical LEAs only)*~~ ~~All LEA Roles~~	~~ESEA Equitable Services~~
~~February 10~~	~~Pre-Application~~	~~Geographical LEA Title I Directors*~~ ~~All LEA Roles~~	~~Title I: Reservations & Rank & Serve; Title I, Part D, Subpart II~~
February 17th	Pre-Application Module Opens		
~~February 17~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Title II, Title III, & preview of the UA~~
~~February 24~~	~~Pre-Application~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Transferability/AFUA and Expenditure Detail Module & Guidance~~
March 3	UA Opens (ESEA)		

Planned Topics for Weekly Federal Programs

Further training on the Unified Application components will take place until applications are due. Planning leads should ensure personnel attend relevant sessions; not all sessions will be applicable to all LEAs.

Date	Phase	Audience *denotes mandatory	Description Tentative & Subject to Change
~~March 3~~	~~Application Completion~~	~~Federal Programs Directors*~~ ~~All LEA Roles~~	~~Title IV; IDEA Application; Launching~~
March 10	Application Completion	Federal Programs Directors* All LEA Roles	Overview of finance processes that will stay the same and any differences
March 17	Application Completion	All LEA Roles	Submitting the Application & Overview of approval process
March 24	Application Completion	Federal Programs Directors* All LEA Roles	Outstanding Questions
March 31	Application Completion	Chief Financial Officers/Business Managers* All LEA Roles	Outstanding Questions
April 7	Application Completion	All LEA Roles	Outstanding Questions
April 15	Application Completion	Federal Programs Directors* All LEA Roles	Outstanding Questions
April 15	UA Submissions Due		

Link to exit survey

Also available at
https://forms.gle/yophLRiDJoUtAdx2A

Please send any questions regarding the Unified Application to: **Unified.App@ped.nm.gov**