

AGENDA ITEM EXECUTIVE SUMMARY

- I. Public Education Commission Meeting Date: March 10, 2017
- II. Item Title: Report From Options For Parents & The Charter School Division--Discussion And Possible Actions
 - A. Charter School Division Update
 - B. Report on Governing Body Changes
 - 1. Health Leadership High School
 - 2. Coral Community Charter School
 - C. Report on School Closures
 - 1. Uplift Community School
 - 2. Sage Montessori Charter School
- III. Executive Summary and Proposed Motions:

A. Charter School Division Update

Please find attached the Ongoing Actions Tracker. CSD will provide additional information.

Public Education Commission

On-going Actions and Monitoring as of January 5, 2017

Status of Charters Under a Notice of Intent to Revoke, Revocation Decision or Non-Renewal Decision

Charter School Name	Commission Action and Date	Alleged Violation	Status
Anthony Charter School	Non-renewal - December 10, 2014	<ul style="list-style-type: none"> • Failure to meet prior renewal conditions including: <ul style="list-style-type: none"> • Identifying how the Discovery short cycle aligns with academic program • Strategic planning by governing counsel to measure student progress • Strategic planning by governing counsel to evaluate principal • Approving all policies required by law • Failure to meet improvement plan requirements • Violations of material terms and failure to meet goals of contract • The application is otherwise contrary to the best interests of the charter school's projected students, the local community, or the school district in whose geographic boundaries the charter school applies to operate. 	<ul style="list-style-type: none"> • On December 9, 2016, CSD received a copy of a settlement agreement from the PED Office of General Counsel, which appears to be a settlement agreement between the PED and Anthony Charter School from January 11, 2016. That agreement was provided in the Commissioner's January meeting materials. The settlement agreement indicates Anthony Charter School will be up for renewal in December 2017.
Sage Montessori Charter School	Non-Renewal – December 7, 2016	<ul style="list-style-type: none"> • School currently maintains a 3 year average letter grade of D and has earned a D or F letter grade in each of the last three years, • School failed to meet or make progress toward a majority of the goals in the charter contract. • School failed to meet several elements of the material terms of the contract 	<ul style="list-style-type: none"> • On December 7, the PEC voted to not renew the school's charter. • On December 20, 2016, the school's decision letter was sent by email. • The school submitted a notice of appeal on January 19, 2017.

Public Education Commission
On-going Actions and Monitoring as of January 5, 2017

		<ul style="list-style-type: none"> • school has experienced high teacher, student, and governing body turnover, which demonstrates a lack of need for the school in the community, and • School has failed to protect student safety by failing to develop and obtain approval on a student wellness and safety plan. 	<ul style="list-style-type: none"> • On February 17, 2017, the school withdrew its appeal. • On February the PED issued an Order of Dismissal in the appeal. (attached)
Estancia Valley Classical Academy	Non-Renewal – December 7, 2016	<ul style="list-style-type: none"> • School's policies are in direct violation of federal law. 	<ul style="list-style-type: none"> • On December 7, the PEC voted to not renew the school's charter. • On December 20, 2016, the school's decision letter was sent by email. • The school submitted a notice of appeal on January 6, 2017. • An appeal hearing was scheduled for February 16, 2017. • The PEC filed a motion to continue the hearing. • The hearing was continued to March 2, 2017 at 1:30 PM. • On February 21, the PEC rescinded the non-approval and granted a 3 year conditional approval. • On February 27, the PED issued an Order Vacating the Hearing for March 2nd in the appeal. (attached)
Uplift Community School	Non-Renewal – December 9, 2016	<ul style="list-style-type: none"> • School currently maintains a three-year average letter grade of F and has earned a D or F letter grade in each of the last three 	<ul style="list-style-type: none"> • On December 9, the PEC voted to not renew the school's charter.

Public Education Commission
On-going Actions and Monitoring as of January 5, 2017

		<p>years,</p> <ul style="list-style-type: none"> • School failed to meet or make progress toward each of the goals in the charter contract. • School failed to meet nearly all major elements of the material terms of the contract • School experienced high teacher and student turnover. • School failed to protect student safety by failing to develop and obtain approval on a student wellness and safety plan, by failing to conduct legally required safety drills, and by violating transportation requirements. • School failed to complete summative teacher evaluations as required by NMTEACH for two years. • School failed to complete and submit statutorily required state PARCC assessments in one year. 	<ul style="list-style-type: none"> • On December 20, 2016, the school's decision letter was sent by email. • The school did not submit a letter of appeal on or before January 19, 2017. • The PED has entered into a contract with Sandy Beery to begin working through the closure process with the school.
La Resolana Leadership Academy	Non-Renewal – December 16, 2016	<ul style="list-style-type: none"> • The school currently has a deficit of \$210,032.58 of their total budget of \$822,461.24 	<ul style="list-style-type: none"> • On December 16, the APS School Board voted to not renew the school's charter. • The school submitted a notice of appeal on January 13, 2017. • On February 19, 2017, the school submitted a letter (attached) withdrawing the appeal based on a negotiated settlement with Albuquerque Public Schools.

Public Education Commission
On-going Actions and Monitoring as of January 5, 2017
Status of Commission Requested Reports, Monitoring, Inquiries, Site Visits

Charter School Name	Date of Commission Request	Matter	Next Report
Southwest Learning Centers		Ongoing investigation.	
Coral Community Charter	December 7, 2016	<ul style="list-style-type: none"> • Academic Improvement Plan • Audit Corrective Action Plan 	<ul style="list-style-type: none"> • February 8, 2017 in WebEPSS • Quarterly thereafter
Mission Achievement Success	December 7, 2016	<ul style="list-style-type: none"> • Audit Corrective Action Plan 	<ul style="list-style-type: none"> • February 8, 2017 in WebEPSS • Quarterly thereafter
Southwest Aeronautics Mathematics and Sciences	December 8, 2016	<ul style="list-style-type: none"> • Corrective actions identified in the renewal response 	<ul style="list-style-type: none"> • February 8, 2017 in WebEPSS • Quarterly thereafter
Southwest Primary Learning Center	December 8, 2016	<ul style="list-style-type: none"> • Corrective actions identified in the renewal response 	<ul style="list-style-type: none"> • February 8, 2017 in WebEPSS • Quarterly thereafter
Southwest Secondary Learning Center	December 8, 2016	<ul style="list-style-type: none"> • Corrective actions identified in the renewal response 	<ul style="list-style-type: none"> • February 8, 2017 in WebEPSS • Quarterly thereafter
Walatowa High Charter School	December 9, 2016	<ul style="list-style-type: none"> • Audit Corrective Action Plan • Corrective Action Plans <ul style="list-style-type: none"> ○ Timely STARS reporting ○ Governing board training 	<ul style="list-style-type: none"> • February 8, 2017 in WebEPSS • Quarterly thereafter
Estancia Valley Classical Academy	February 21, 2017	<ul style="list-style-type: none"> • Complaints under ADA, Sect. 504, IDEA • Revised policies 	<ul style="list-style-type: none"> • April 1, 2017 in WebEPSS • Quarterly thereafter

Public Education Commission
On-going Actions and Monitoring as of January 5, 2017

Status of Governing Body Resignations

Charter School Name	Board Member Resignation Date	Current Number of Board Members	Deadline for Filling Vacancy
Monte Del Sol Charter School	October 11, 2016	4	November 25, 2016
Monte Del Sol Charter School	January 11, 2107	4	February 24, 2017
Carinos De Los Ninos	January 26, 2017	4	March 12, 2017
Health Leadership High School	January 27, 2017	6	March 13, 2017
Coral Community Charter School	October 18, 2016	8	December 2, 2016
Coral Community Charter School	October 18, 2016	8	December 2, 2016

Schools Looking for a New Facility

Charter School Name	Date of Notification to PEC
South Valley Preparatory School	August 19, 2015
Tierra Adentro: The New Mexico School Of Academics, Art and Artesanía	September 24-25, 2015
Technology Leadership High School	November 13, 2015
La Academia Dolores Huerta	March 11, 2016

Public Education Commission
On-going Actions and Monitoring as of January 5, 2017

Explore Academy	March 11, 2016
Estancia Valley Classical Academy	September 24-25, 2016
Cesar Chavez Community School	October 31, 2016
Tierra Encantada Charter School	December 7, 2016

NEW MEXICO PUBLIC EDUCATION DEPARTMENT

IN THE MATTER OF THE APPEAL OF)	
)	
SAGE MONTESSORI CHARTER SCHOOL,)	
A STATE CHARTERED SCHOOL, FROM)	
THE DENIAL OF ITS CHARTER RENEWAL)	
)	
Appellant)	ORDER OF DISMISSAL
)	
vs.)	
)	
NEW MEXICO PUBLIC EDUCATION)	
COMMISSION,)	
)	
Respondent.)	

ORDER OF DISMISSAL

I, Hipolito "Paul" Aguilar, as the designated Hearing Officer in the above matter, having reviewed the proposed Order of Dismissal of Notice of Appeal With Prejudice, executed by the Appellant and submitted to the New Mexico Public Education Department, on or about February 17, 2016, do hereby, pursuant to §6.80.4.14(D)(9), approve of dismissal of this appeal with prejudice.

IT IS THEREFORE ORDERED that the appeal filed in this above-captioned matter is hereby dismissed, with prejudice.

By: 

Hipolito "Paul" Aguilar
Hearing Officer

Dated: 2/23/17

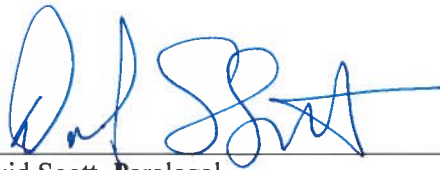
CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing *Order of Dismissal* was sent via certified mail to the following, this 23 day of February, 2017:

Gerrit Kruidhof
President of Governing Board
Sage Montessori Charter School
3831 Midway Place NE
Albuquerque, New Mexico 87109
president@sagecharterschoolabq.org

Patricia Gipson, Chair
New Mexico Public Education
Commission
4010 Firethorn Ct.
Las Cruces, NM 88011
gipwillpec7@gmail.com

Audrey McKee, Esq.
Office of the Attorney General
111 Lomas Blvd NW Ste 120
Albuquerque, NM 87102-2368
amckee@nmag.gov



David Scott, Paralegal
Public Education Department
Office of the General Counsel
300 Don Gaspar
Santa Fe, NM 87501
(505) 827-6641
david.scott@state.nm.us

NEW MEXICO PUBLIC EDUCATION DEPARTMENT

IN THE MATTER OF THE APPEAL OF)

ESTANCIA VALLEY)
CLASSICAL ACADEMY, A STATE)
CHARTERED SCHOOL, FROM THE)
DENIAL OF ITS CHARTER RENEWAL)

Appellant)

vs.)

NEW MEXICO PUBLIC EDUCATION)
COMMISSION,)

Respondent.)

ORDER VACATING HEARING

ORDER VACATING HEARING

I, Hipolito "Paul" Aguilar, as the designated Hearing Officer in the above matter, pursuant to §6.80.4.14(D)(3), hereby state and find that good cause exists for vacating the hearing currently scheduled for March 2, 2017, in Mabry Hall, at the Jerry Apodaca Building, 300 Don Gaspar, Santa Fe, New Mexico. Such good cause consists of a recent decision issued by the Public Education Commission regarding the above-captioned matter as well as subsequent Motions and Responses filed by the parties. The hearing and all pending dates for reports, briefs or other submissions will be vacated pending further determination and notice.

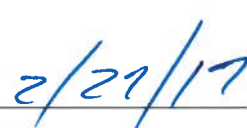
IT IS SO ORDERED.

By:



Hipolito "Paul" Aguilar
Hearing Officer

Dated:



2/21/17

CERTIFICATE OF SERVICE

I hereby certify that a true and correct copy of the foregoing *Order Vacating Hearing* was sent via certified mail to the following, this 27th day of February, 2017:

Patricia Gipson, Chair
New Mexico Public Education Commission
4010 Firethorn Ct.
Las Cruces, NM 88011
(575) 405-9135
gipwillpec7@gmail.com

Charlotte H. Hetherington
Jacquelyn Archuleta-Staehlin
Cuddy & McCarthy, LLP
P.O. Box 4160
Santa Fe, New Mexico 87502-1772
chetherington@cuddymccarthy.com

Audrey McKee, Esq.
Office of the Attorney General
111 Lomas Blvd NW, Ste. 120
Albuquerque, NM 87102-2368
amckee@nmag.gov



David Scott, Paralegal
Office of the General Counsel
Public Education Department

LA RESOLANA LEADERSHIP ACADEMY
230 Truman NE, Albuquerque, New Mexico 87105
Telephone: 505-243-8114 FAX: 505-243-8385
www.laresolanaleadership.com



February 19, 2017

Hanna Skandera
Secretary of Education
Public Education Department
300 Don Gaspar
Santa Fe, New Mexico 87501

Re: Rescind Appeal for La Resolana Leadership Academy

Dear Secretary Skandera:

This letter respectfully requests the withdrawal of the appeal of the non-renewal of La Resolana Leadership Academy's charter by the Albuquerque Public Schools Board of Education. On January 13, 2017, I submitted an appeal citing that the decision was made in error because of the lack of substantial evidence that the school failed to meet generally accepted standards of fiscal management.

Since that time per New Mexico Administrative Code 6.80.4.14.D(9), the school and Albuquerque Public Schools have negotiated the following:

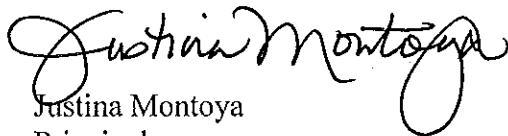
- 1 Year Contract for La Resolana Leadership Academy to expire June 30, 2018 for School Year 2017-18 if the school complies with the following conditions:
 - A plan to the APS Director of Charter Schools and Manager of Charter School Business by February 17, 2017 that shows the following:
 - A zero deficit for the fiscal year ending June 30, 2017
 - Including a list of all purchase orders closed and other steps that were taken to mitigate the fiscal deficit.
 - A Proposed Budget for School Year 2017-18 with no deficit
 - *This condition was met on February 17, 2017. The APS Manager of Charter School Business has requested that the school not budget growth beyond their current enrollment for School Year 2017-18 budget.*
 - Request that the New Mexico Public Education Department put the school on monthly financial reporting beginning immediately.
 - The school will provide the Manager of Charter School Business a monthly account summary sheet and will provide regular communication on finances beginning immediately.
 - A plan to increase enrollment presented to the Director of Charter Schools and Manager of Charter School Business by March 30, 2017.

- Replacement of the governing council chair with a new governing council member that is jointly recommended by the school and by the APS Charter School Office by May 2017.
- Contract with the New Mexico Coalition of Charter Schools to conduct a full Governing Council Training prior to July 2017 with all governing council members.
- Contract with the New Mexico Coalition of Charter Schools to provide Governing Council mentoring at 3 board meetings by November 2017.
- Provide a detailed plan through the PED's Web EPSS or 90-Day Plan demonstrating a path to continuous improvement and specifically how to grow the school's leadership program. This shall be provided to the district by May 2017.
- A review of Special Education practices and policies conducted by the APS Special Education Support Principal during April 2017.

The school may apply to become a magnet school in Albuquerque Public Schools beginning in school year 2018-19. This process will be aligned to the same timeline of the renewal process. If La Resolana Leadership Academy does decide to apply to be a magnet school, Albuquerque Public Schools will be responsible for the assessment of the application. If the application is approved by the district, the school may be designated a magnet school for school year 2018-19.

We respectfully request that you, withdraw the appeal submitted to you on January 13, 2017 and cancel the hearing scheduled for March 9, 2017. Further per New Mexico Administrative Code 6.80.4.14.D(9), we respectfully request that you include the agreement terms outlined in this letter in an appropriate order of dismissal.

Sincerely,



Justina Montoya
Principal

cc: La Resolana Leadership Academy's Governing Council
Joseph Escobedo, Ed.D., APS Charter School Director

B. Report on Governing Body Changes

1. Health Leadership High School
2. Coral Community Charter School

School Governance Change

Health Leadership High School

On August 9, 2016, a vacancy was created on the Governance Board due to the resignation of Ruby Ethridge. The NMPED received notification of the resignation on December 1, 2016. On November 17, 2016, two vacancies were created on the Governance Board due to the resignation of Jason Espinoza and Shannon Groves. Although, the school failed to fill the vacancy of Ruby Ethridge by the required due date of September 23, 2016, and was not in compliance with the charter, three new board members were designated on December 22, 2016: Chris Rivera, Teri Hogan, and Melissa Stefen.

On January 27, 2017, a vacancy was created on the Governance Board due to the resignation of Ryan Harrigan. The school has been notified that a designation for this vacancy is due by March 13, 2017, unless a request for extension is filed.

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, the Charter Schools Department, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Health Leadership High School

Date submitted: Click here to enter a date.

Contact Name: Click here to enter text.

E-mail: Click here to enter text.

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Ruby Ethridge	Choose an item. Resignation	Click here to enter a date. August 9, 2016	Click here to enter text. RETIREMENT	From: Click here to enter a date. 8/9/2016 To: Click here to enter a date.
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee: Sharon Groves

Date: 8/25/16

Printed Name of Governing Council President or Designee: Sharon Groves

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- Notices of Resignation or Removal
 - The governing body minutes showing the vote to remove the member, or
 - The resigning member's signed and dated written resignation;
- Notices of Designation:
 - An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

rubyethridge@gmail.com

Mail

Move to inbox

More

3 of about 83

COMPOSE

HLHS Board inbox

People (2)

Inbox (1,937)

Starred

Sent Mail

Drafts

Categories

Social (318)

Promotions (942)

Updates (527)

Forums (576)

HLHS

Unread



Ruby Ethridge <rubyethridge@gmail.com>

Aug 9



Ruby
A

Good Morning,

Oren and I are enjoying retirement, children, grandchildren and of course our horse.

Due to increased family pleasures, I will no longer be able to serve on HLHS Board. I have enjoyed my time serving and look forward to hearing about continued successes for our students at HLHS.

Ruby

Sent from my iPhone

Search people...



Click here to [Reply](#), [Reply to all](#), or [Forward](#)

Monika Monje

Amy Eveleth

Lorraine Guiserez

Vicki Nakai

Amanda Wilner

Javier Aceves V

Joanette Paz

Vanessa Smith

Amy Eveleth

UCSW Gilbert R...

Using 2.8 GB
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Powered by

Last account activity: 29 minutes ago
Details

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, Charter Schools State Office, Room 302, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Health Leadership High School

Date submitted: 1/26/2017

Contact Name: Blanca Lopez

E-mail: blanca@healthleadershiphighschool.org

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Shannon Groves	(Please see item.) 1/26/2017	Resignation	Job commitments	From: 1/26/2017 To: Click here to enter a date.
Adriann Barboa	(Please see item.) 1/26/2017	Interim board president	Click here to enter text.	From: 1/26/2017 To: Click here to enter a date.
Teri Hogan	(Please see item.) 12/22/2017	New board members	Click here to enter text.	From: 12/22/2016 To: 12/22/2019
Melissa Stefen				
Chris Rivera				

Original Signature of Governing Council President or Designee:

Printed Name of Governing Council President or Designee: Adriann Barboa Date: 1/26/17

Required Attachments:

- This form **MUST** include each of the following, as applicable:
- Notices of Resignation or Removal
 - The governing body minutes showing the vote to remove the member, or
 - The resigning member's signed and dated written resignation;
 - Notices of Designation;
 - An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

Your message has been sent.

Mail

More

1 of 7,152

COMPOSE

Resignation letter Inbox x

People (2)

Inbox (2,514)

Starred

Sent Mail

Drafts (15)

Categories

Social (396)

Promotions (1,22...

Updates (799)

Forums (873)

HLHS

Daniel



Search people...

david.vigil@healthleadershiphighschool.org wants to be able to chat with you. Okay?

yes no

Lorraine Gutierrez

Monika Monje

Veta Nakai

Amy Eveleth

Amanda Willner

Javier Aceves V

Blanca Lopez Dear Shannon and Jason, Please e-mail me... Jan 27 (3 days ago)

Shannon Groves

9:03 AM (15 minutes ago)

Shannon_Gr

Add to circles

Show

Dear Blanca,

Effective November 17, 2016, I submit my resignation from the Health Leadership High School Board of Directors. Serving on the board the past four years has been a wonderful experience and I hope to remain engaged and help the school as it continues to develop. Please let me know if you need assistance with any board leadership given that I have served as Chair for the last 24 months.

Thank you.

Shannon E. Groves

Sr. Health Policy Analyst

Blue Cross and Blue Shield of New Mexico

Direct: 505.816.4061

Cell: 505.999.9917

From: Blanca Lopez [mailto:blanca@healthleadershiphighschool.org]

Sent: Friday, January 27, 2017 4:04 PM

To: Shannon Groves <Shannon_Groves@bcbsnm.com>; Jason Espinoza <jespinoza@nmaci.org>

Subject: Resignation letter

HCSC Company Disclaimer

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF BERNALILLO)

I, TERESA H. HOGAN, after being duly sworn, state:

1. My name is TERESA H. HOGAN and I reside in ALBUQUERQUE, New Mexico.
2. I am a member of the governing body of the [insert name of school] in HEALTH LEADERSHIP HS, IN ALBUQUERQUE New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation. HEHS
5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Signature]

FEBRUARY 1, 2017
Date

TERESA H. HOGAN
[Print]

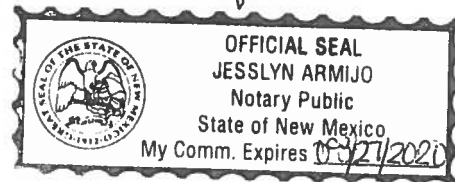
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 01 day of FEB, 2017.

[Notary Seal:]

[Signature]
NOTARY PUBLIC

My commission expires: 05/27, 2020.
may 27th



AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF)

I, Melissa Steffan, after being duly sworn, state:

1. My name is Melissa Steffan and I reside in Albuquerque, New Mexico.

2. I am a member of the governing body of the [insert name of school] in Albuquerque, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Melissa Steffan

[Signature]

2/2/17
Date

MELISSA STEFFAN

[Print]

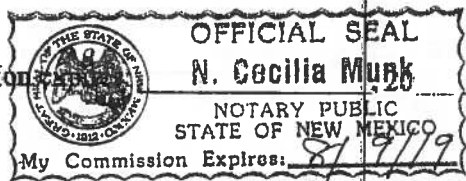
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 2nd day of February, 2017

[Notary Seal:]

N. Cecilia Munk
NOTARY PUBLIC

My commission expires:



AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF)

I, Christopher Rivera, after being duly sworn, state:

1. My name is Christopher Rivera and I reside in Albuquerque, New Mexico.

2. I am a member of the governing body of the [insert name of school] in Albuquerque, New Mexico.

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Signature]
[Signature]

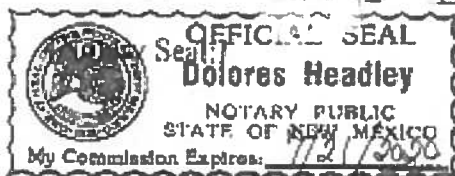
Date

1/28/17

Christopher Rivera
[Print]

VERIFICATION

The foregoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 28 day of June, 2017.



My commission expires: July 21, 2020.

[Signature]
NOTARY PUBLIC

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the **Health Leadership High School**, located in **Albuquerque**, New Mexico.


In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.


We make this statement as part of [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

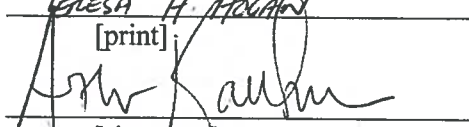
We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

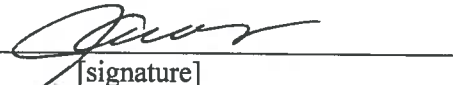
We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.


THE FOLLOWING MEMBERS OF THE HEALTH LEADERSHIP HIGH SCHOOL GIVE THE FOREGOING STATEMENT THIS 23RD DAY OF FEBRUARY, 2017.


1. 
[signature]
Christopher Rivera
[print]

2. 
[signature]
Tereza H. Howard
[print]

3. 
[signature]
Arthur Ramirez
[print]

4. 
[signature]
JAVIER ACEVES
[print]

5. 
[signature]
Chris Brennan
[print]

6. 
[signature]
Adrian Barba
[print]

7. _____
[signature]

[print]

8. _____
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[print]

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the **Health Leadership High School**, located in **Albuquerque**, New Mexico.

In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of [insert name of school]'s application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE HEALTH LEADERSHIP HIGH SCHOOL GIVE THE FOREGOING STATEMENT THIS 23RD DAY OF FEBRUARY, 2017.

1. Melissa Steffan
[signature]
Melissa Steffan
[print]

2. _____
[signature]

[print]

3. _____
[signature]

[print]

4. _____
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**AGENDA OF A REGULAR MEETING OF
THE GOVERNING COUNCIL OF
HEALTH LEADERSHIP HIGH SCHOOL**

December 22, 2016

7:30 am – 9:00 am

1900 Randolph Road SE

1. Confirmation of a Quorum — Shannon Groves, President

Shannon Groves ☐ (by phone)

Art Kaufman ☐

Ryan Harrigan ☐

Chris Brennan ☐

Adriann Barboa absent

Javier Aceves absent

Guests:

Chris Rivera☐

Teri Hogan☐

Melissa Stefen☐

School:

Blanca Lopez☐

David Vigil☐

Amy Eveleth☐

Gilbert Ramirez☐

Moneka Stevens☐

Daniel Ivey-Soto☐

☐ = Present

2. Adoption of the Agenda – Shannon Groves, President

Motion: Art

Second: Chris

Approved, no objection

3. Approval of Minutes of the Regular Meeting on November 17, 2016

Motion: Ryan

Second: Art

Approved, no objection

4. Public Comment – please sign in at meeting (comments are limited to three minutes, extra time may be granted at the discretion of the President)
There was no public comment

5. **Voting of new board members: Chris Rivera, Teri Hogan, and Melissa Stefen.**

Motion: Ryan

Second: Chris

Motion passed unanimously

6. **Voting** of new board officers.

Daniel went over the duties of board officers after a brief discussion board members decided to postpone voting in new officers at the January regular meeting. President Shannon Groves agreed to stay until new officers were elected.

7. Facilities Committee Update (David)

Establishment of 501c

Bob DeFelice from first choice is working on selling the land to HLHS. David informed board that the school would have the land within the next 3 months. Also, David and Tony met with 3 banks and Raza Development Fund in regard to financing the new school building. Tony Monfiletto from the Center for School Leadership is working on raising funds for the school building. HLHS needs .5 million in addition to the funds that the school has.

Art Kaufman asked for an explanation for new members of the history of the relationship between HLHS and First Choice. David went over the commitment of First Choice from the very beginning of the school from initial planning to our first graduating class and their resolve to have a "diploma with currency." Also, David informed the board that First Choice received a one million dollar grant for infrastructure; this will significantly lower costs for our new school.

8. Finance Report, Action on BARS and Vouchers – David Vigil, Finance Director

Vote on Bars:

553-000-1617-0007 Direct Grant

Motion: Art

Second: Shannon

Motion passed unanimously

9. Performance Framework – Blanca

HLHS directors are committed to work with governing board to ensure that the school is on the right path to school renewal next school year (17/18). Art is going to work with Moneka in developing the certification for community health workers which our students can work towards and will meet graduation requirement for our seniors.

10. Adjourn

Date of next board meeting: January 26, 2017

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, charter_schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Health Leadership High School

Date submitted: Click here to enter a date.

2/17/2017

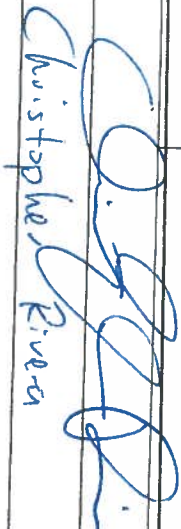
Contact Name: Click here to enter text.

Blanca A. Lopez
blanca@healthleadershiphighschool.org

E-mail: Click here to enter text.

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Jason Espinoza	Resignation	11/17/2016	Work commitments	From: 2/17/2017 To: Click here to enter a date.
Ryan Harrigan	Resignation	1/27/2017	Moved to HLHS Foundation Board	From: 1/1/2017 To: Click here to enter a date.
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee:



Date: 2/17/17

Printed Name of Governing Council President or Designee:

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- Notices of Resignation or Removal
 - The governing body minutes showing the vote to remove the member, or
 - The resigning member's signed and dated written resignation;
- Notices of Designation:
 - An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

**Minutes OF A REGULAR MEETING OF
THE GOVERNING COUNCIL OF
HEALTH LEADERSHIP HIGH SCHOOL**

November 17, 2016

7:30 am – 9:00 am

1900 Randolph Road SE

1. Confirmation of a Quorum — Shannon Groves, President

Board Members:

Shannon Groves✓
Adriann Barboa✓
Javier Aceves ✓

Ryan Harrigan✓
Art Kaufman✓
Chris Brennan

Jason Espinoza✓

Guests:

Mr. Daniel Ivey-Soto✓

School Leadership and Staff:

Blanca Lopez ✓
Monika Monje

David Vigil✓
Moneka Stevens

Amy Eveleth✓

✓= present

2. Adoption of the Agenda – Shannon Groves, President

- Motion: Javier
- Second Ryan
- **Approved, no objection**

3. Approval of Minutes of the Regular Meeting on August 25, 2016

Motion:

- Motion: Ryan
- Second: Justin

Motion passed unanimously.

4. Public Comment – please sign in at meeting (comments are limited to three minutes, extra time may be granted at the discretion of the President)

- There was no public moment.

5. **Voting of** new board officers. Shannon announced that she and Jason Espinoza will be resigning from the board in December and asked Daniel to lead the board in a discus-

sion on upcoming board changes. Daniel stated that the present board consists of highly competent, over committed people and that it was time to reset. The board needs members who are highly confident but not over committed. Blanca informed the board that there is 4 persons interested in joining the board: Luciana Trujillo, an ex-board member, Chris Rivera from the Hispano Chamber of Commerce, Persephone Wilson from Planned Parenthood and Barbara Lucero-Martinez, from Presbyterian Hospital. Blanca will meet with them to inform them of the duties and responsibilities of board members. New board members and officers will be voted on at the December meeting.

6. Facilities Committee Update (David)

Establishment of 501c – David informed Board that paperwork has been filed. We have members, bylaws are established and conversations with finance institutions are on going. David and Blanca will meet with Bob DeFelice next week in regards to the purchase of the land for the school.

7. Finance Report, Action on BARS and Vouchers – David Vigil, Finance Director

Vote on Bars:

553-000-1617-0006-1B \$5,031 for Teacher/Principal Training & Recruiting
553-000-1617-0004-1B \$137,679 for Lease Assistance

- Motion: Ryan
- Second: Adrienne

Motion passed unanimously.

8. Performance Framework – Blanca. Amy went over the draft document HLHS Alternative Demonstration of Competency for Graduation 2017, its purpose and how it serves the needs of students who attend our school. The challenge is to make sure that we do not decrease the value of our diploma by watering down the school's requirements. Amy assured the board that items number 3 and 5 in the list would meet PED requirements as well as address the school's project based learning philosophy based on 21st Century skills. Jason informed the board that he was working with the State Department on a similar project that incorporates Work Keys needed in order to be successful in the job place. Art, Javier, and Adrienne asked Amy how she was making sure that our students were learning content and 21st Century skills and Amy informed them of the purpose of the exhibitions tied to 21st Century skills with an emphasis on collaborative group work and communication; coupled with Presentations of Learning which are individualized assessments of student mastery of content knowledge. Art commented on the parallels with UNM School of Medicine, how we are both going through an evolutionary process of ensuring learning of content knowledge, which is what is currently being assessed, but what is missing are the components of: collaborative group work, communication, critical thinking, learning from failure and reflection in the medical practice. This can be how we tell the school's story. There are many other skills that promote success that are not tested in standardized testing

Vote on HLHS Alternative Demonstration of Competency for Graduation 2017.

Motion:

-----Art motioned to approved Alternative Demonstration of Competency for Graduation

Jason seconded the motion

Motion passed unanimously.

9. Adjourn

Date of next board meeting: December 22, 2016.

Mail

Move to Inbox

More

1 of about 76

1/1/2012

Notice of Resignation

RHarrigan

Add to circles

Inbox (2,510)

Starred

Sent Mail

Drafts (15)

Categories

Social (396)

Promotions (1,22

Updates (799)

Forums (874)

HLHS

Daniel

Search people...

david.vigil@hhsa
hleadershiphi
ghschool.org wants to
be able to chat with
you. Okay?

yes no

Amy Furdath
Lorraine Gutierrez
Yeta Nakai
Amanda Wilkie
Javier Alvarez V
Jeanette Paz

? Ryan Harrigan <rharrigan@saucedochavez.com> 5:22 PM (22 hours ago)

Blanca,

As we have previously discussed, I am resigning from Health Leadership High School's Governing Board. I look forward to continuing to support the school through my service on the Foundation Board. If you need anything from me, please just ask.

Ryan



SaucedoChavez, P.C.

800 Lomas Blvd NE, Suite 200
Albuquerque, N.M. 87102
T: (505) 338-3945
F: (505) 338-3950
Email: rharrigan@saucedochavez.com
Web: www.saucedochavez.com

Blanca Lopez <blanca@healthleadership.org> 12:09 PM (4 hours ago)

Thanks Ryan, I look forward to continuing our work in behalf of the school.

Blanca

School Governance Change

Coral Community Charter School

On June 30, 2016, the PED received notification of the resignations of the following members:

Matthew Terry on February 24, 2015
Tyree Boyd on May 26, 2015
Marynell Callahan Hirsch on September 29, 2015
Kevin Smith on September 29, 2015
Turner Brazell on June 2, 2016

At that time, the PED received notification of the designations of the following:

Angela Sanchez on September 29, 2015
Keren Fenderson on September 29, 2015

On October 18, 2016, the PED received notification of the resignations of the following members:

Angela Sanchez
Cindy Veitch

At that time, the PED received notification of the designations of the following:

Kimberly Brazell on August 30, 2016
Freeman Leeming on September 27, 2016

On February 1, 2017, the PED received notification of the designation of the following:

Patrick Correa

These changes reflect two vacancies on the Governing Board that have not yet been filled.

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, Charter Schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Coral Community Charter School

Date submitted: 2/1/2017

Contact Name: Donna Eldredge

E-mail: deldredge@coralcharter.com

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Patrick Correa	Designation	12/1/2016	Click here to enter text.	From: 1/21/2017 To: 9/30/2017
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee:

 Date: 1/31/17

Printed Name of Governing Council President or Designee:

Karen Enderson

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- Notices of Resignation or Removal
 - The governing body minutes showing the vote to remove the member, or
 - The resigning member's signed and dated written resignation;
- Notices of Designation:
 - An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Patrick Correa, after being duly sworn, state:

1. My name is Patrick Correa and I reside in Albuquerque, New Mexico.

2. I am a member of the governing body of the [insert name of school] in Albuquerque, New Mexico. CCCS

3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.

4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.

5. I understand that as a member of the [insert name of school]'s governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

[Signature]
[Signature]

1-31-2017
Date

Patrick Correa
[Print]

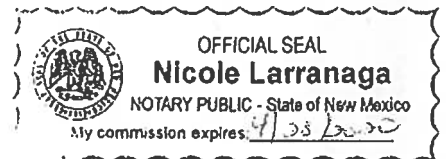
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 3rd day of January 2017.

[Notary Seal:]

[Signature]
NOTARY PUBLIC

My commission expires: April 28, 2020.





Coral Community Charter School

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Coral Community Charter School, located in Albuquerque, New Mexico.


In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Coral Community Charter School's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

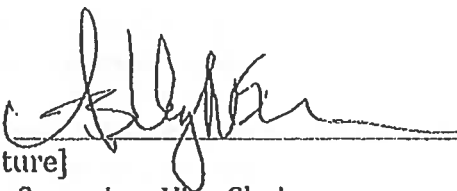
We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.


We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

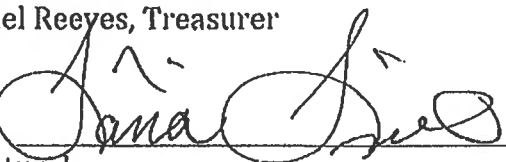
THE FOLLOWING MEMBERS OF THE CORAL COMMUNITY CHARTER SCHOOL GIVE THE FOREGOING STATEMENT THIS 3 DAY OF February 2019.

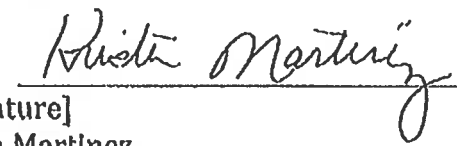
1. 
[signature]
Keren Fenderson, President

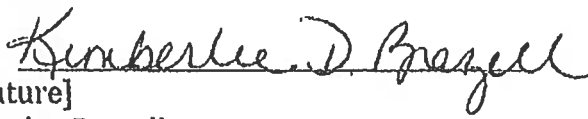
4401 Silver Ave. SE
Albuquerque, New Mexico 87108
(505)292-6725
deldredge@coralcharter.com
www.coralcharter.com

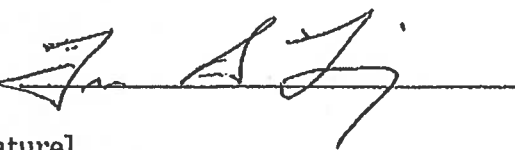
2. 
[signature]
Ashley Sarracino, Vice Chair

3. 
[signature]
Michael Reeves, Treasurer

4. 
[signature]
Tanla Trilolo, Secretary

5. 
[signature]
Krista Martinez

6. 
[signature]
Kimberlee Brazell

7. 
[signature]
Freeman Leaming

8. 
[signature]
Patrick Correa

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL
4401 Silver SE, Albuquerque, NM 87108**

A regular meeting of the Governance Council of Coral Community Charter School was held on December 13, 2016, and commenced at 5:30 p.m.

The following GC Members were present: Kim Brazell, Keren Fenderson (via phone), Ashley Sarracino, Freeman Leaming, and Tania Triolo. The following GC Members were not in attendance: Krista Martinez and Michael Reeves. The following guests were present: Donna Eldredge, Lori Bachman, Patrick Correa and Angela Lerner.

The meeting began with a call to order and introduction of guests. A motion was made by T. Triolo and seconded by F. Leaming to table the consent agenda due to lack of information. The motion passed unanimously.

The meeting proceeded to discussion of Budget and Finance. Mrs. Angela Lerner presented the following BARs

Doc. ID	Fund Type	Adjustment Type	Amount
541-000-1617-0011-M	General Fund/Capital Outlay/Debt Service	Maintenance	\$0.00
541-000-1617-0012-M	General Fund/Capital Outlay/Debt Service	Maintenance	\$0.00
541-000-1617-0013-D	Flowthrough	Decrease	\$(518.00)

Bar 0011-M moves monies from ERA, Health, FICA, and Dental benefits not being used into Teacher salary, workers comp, software, textbooks, professional development and supply assets which will pay for the music teacher 2 days per week and needed software.

Bar 0012-M moves monies from auditing, legal, health and medical premiums, and medicare payments within general administration to salary expenses and related costs within school administration.

Bar 0013-D decreases instructional materials budget due to a reduction in funds by the state.

RESOLVED – After discussion and upon motions properly made by T. Triolo and seconded by F. Leaming, BARs 541-000-1617-0011-M, 541-000-1617-0012M, and 541-000-1617-0013-D were approved on a 5-0 vote.

The meeting proceeded to discussion of the Head Administrators report and the charter renewal. Enrollment is at 199 K-7 grade students and 42 Pre-K students. There are immediate openings for Kinder Boys and JA Girls. MAP and IStation Data for beginning of the year has been completed. Middle of the Year Assessments will be completed in January with data presented at the January GC meeting. Coral has been granted a 2-year renewal with the conditions stated in the PED Renewal Consideration Package. An action plan for the 2-year renewal was presented which includes goals in the following areas:

1) Re-allocate and align staff resources to directly support students 2) Develop a more positive relationship with PED staff 3) Begin PEC outreach campaign 4) Collect data and information on 4 areas

of performance and report to board, staff, and CSD 5) Record keeping 6) Instruction 7) Begin planning for next 15 min. renewal presentations.

Mrs. Eldredge and Ms Bachman will have a preliminary meeting next week with the PED to discuss goals, templates for data, job descriptions and to ask questions.

The meeting proceeded to discussion of the facility. Phase I improvements have been complete. The PTO is looking at adding a fence to the front parking lot and estimates are being sought.

The meeting then moved to the discussion of the PSCOC Joint Power Agreement. The agreement was reviewed and language was clarified.

RESOLVED – After discussion and upon motions properly made by T. Triolo and seconded by F. Leaming, the PSCOC Joint Power Agreement was approved on a 5-0 vote.


The meeting then proceeded to the nomination of a new parent GC member, Patrick Correa. Mr. Correa presented his resume. The position is for 11 months remaining of the 2-year term.

RESOLVED -After discussion and upon motions properly made by K. Brazell and F. Leaming, Mr. Patrick Correa was nominated to the Governance Council to serve until September 2017 and was approved with a 5-0 vote.

The meeting then moved to a discussion about the GC dashboard and other new GC members. T. Triolo is looking for input and suggestions on what the board wants included on the dashboard. GC members will send suggestions to T. Triolo. T. Triolo will put advertisements on the following websites to advertise for new GC members: NM Volunteer Connection, City of ABQ Volunteer Opportunities, and Volunteer Match.org. She will also send info to other GC members so they can also advertise the information to others.

The next regular meeting of the Governance Council is scheduled for December 31, 2017 at 5:30 p.m.

There being no further business, the meeting adjourned at 7:03 p.m.



Tañia Triolo, Secretary

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, Charter Schools Office, Room 301, 300 Don Gaspar, Santa Fe, NM 87501.

Name of State-Chartered School: Coral Community Charter School

Date submitted: June 30, 2016

Contact Name: Donna Eldredge

E-mail: delderdge@coralcharter.com

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Turner Brazell	Resignation	6-2-16	Health issues	From: 9-26-14 To: 6-2-16
Tyree Boyd	Resignation	5-26-15	Conflict of interest	From: 9-24-13 To: 5-26-15
Marynell Callahan Hirsch	Resignation	9-29-15	Moved	From: 6-12 To: 9-29-15
Kevin Smith	Resignation	9-29-15	No longer able to serve	From: 9-26-14 To: 9-29-15
Matthew Terry	Resignation	2-24-15	No longer able to serve	From: 6-12 To: 2-24-15
Angela Sanchez	New Member	9-29-15		From: 9-29-15
Keren Fenderson	New Member	9-29-15		From: 9-29-15

Original Signature of Governing Council President or Designee:

[Signature]

Date: 7-6-16

Printed Name of Governing Council President or Designee: Lania Ivie, GC Chair

Required Attachments:

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Governance Council of Coral Community Charter School was held on **May 26, 2015**.

The following Board Members were present: Turner Brazell, Michael Reeves, Ashley Sarracino, Tania Triolo, and Cynthia Veitch. The following guests were present: Tyree Boyd, Donna Eldredge, Angela Lerner, and James Richardson. The signed attendance roster is attached to these minutes.

The meeting began with the approval of the consent agenda, which included the minutes from the April 23rd special meeting, the April 28th regular meeting, and the account summary reports, bank reconciliations, purchase order reports, and balance sheets for February, March, and April, which were provided by the Budget and Finance Committee.

RESOLVED – After discussion and upon motions properly made and seconded, the minutes for the consent agenda was unanimously approved.

The meeting proceeded to Mrs. Angela Lerner's presentation of Budget and Finance Committee information. Mrs. Lerner presented the following BARs:

Doc. ID	Fund Type	Adjustment Type	Amount
541-000-1415-0037-IB	Flowthrough	Initial Budget	\$ 36,702
541-000-1415-0038-I	Flowthrough	Increase	\$ 3,527
541-000-1415-0039-I	Flowthrough	Increase	\$ 2,046
541-000-1415-0040-I	General Fund / Capital Outlay / Debt Service	Increase	\$ 4,584
541-000-1415-0041-I	General Fund / Capital Outlay / Debt Service	Increase	\$ 3,635
541-000-1415-0042-M	General Fund / Capital Outlay / Debt Service	Maintenance	\$ 0
541-000-1415-0043-M	General Fund / Capital Outlay / Debt Service	Maintenance	\$ 0

RESOLVED – After discussion and upon motions properly made and seconded, BARs 541-000-1415-0037-IB, 541-000-1415-0038-I, 541-000-1415-0039-I, 541-000-1415-0040-I, 541-000-1415-0041-I, 541-000-1415-0042-M, and 541-000-1415-0043-M were unanimously approved.

The meeting proceeded to Mrs. Donna Eldredge's presentation of Academic Committee information. Due to the timing of end-of-year testing, Dr. Patricio Rojas's will report on end-of-year student data at June's regular meeting. Mrs. Eldredge and Dr. Rojas have drafted new academic goals that they will review with staff in July and present to the Governance Council at July's regular meeting. Mrs. Eldredge presented the application for IDEA B Funding for the 2015-2016 School Year with a corrected total amount of approximately \$21,000.

RESOLVED – After discussion and upon motions properly made and seconded, the application for IDEA B Funding for the 2015-2016 School Year was unanimously approved, and all appropriate parties signed two copies. A copy of these minutes will be submitted with the application.

Mrs. Eldredge also presented the completed application for an Elementary Arts Education program funded through the Fine Arts Education Act (FAEA). It is a non-competitive grant, and Mrs. Eldredge expects to hear if it was awarded by June 15th. If awarded, the grant will include budget for a half-time visual arts teacher and a 0.2-time drama teacher and will require a parent advisory committee. Fine arts classes will alternate with physical education classes; each home-room class will attend fine arts twice a week and physical education three times a week.

Finally, Mrs. Eldredge reported that the PreK grant application was approved and will be funded by CYFD; we must apply to renew it every year. The grant will fund two full days for each gender, with 17 students in each class. Students will be selected following the same procedure as all other grades. The school will apply for free lunch for all pre-K students.

The meeting proceeded to Mrs. Tyree Boyd's presentation of Facilities Committee information. The City of Albuquerque reported that the building permit has been approved, and should be signed this week. The Foundation expects to close on the new building on Friday, May 29th. The Foundation still needs approximately \$2,500 for the down payment and has requested a donation from the Parent Teachers Association. The Foundation signed an addendum to the purchase agreement to account for approximately \$70,000 additional construction cost over the original estimate. The Real Estate Contract will be adjusted to account for the difference.

The meeting proceeded to Mrs. Eldredge's presentation of the Head Administrator's Report, which included the following:

- The audit is in progress.
- The deadline for submission of "bonus points" was extended to May 27th.
- The Reads to Lead Grant was approved.
- The Lease Assistance application can be resubmitted within 30 days of occupying the new building.
- The June community event will probably be a free movie night downtown. Mrs. Eldredge will email an announcement to families. The event will not include fundraising.
- Staff is considering adding another 3rd grade boys' class, which the budget adjustment in February would support.
- The PED site visit was successful with only two minor findings that have already been corrected. The school is preparing to sign the contract with PEC.
- The school hired movers to collect new furniture from a closed school and to move all boxes and furniture from the current building to the new building. Move from current building is scheduled for June 29th.

The meeting proceeded to Mrs. Tania Triolo's presentation of Governance Committee information. The Governance Council accepted Mrs. Tyree Boyd's resignation from the Council. Mrs. Boyd recently discovered a potential conflict of interest between her spouse and the Foundation's realtor. Therefore, to avoid any perception of impropriety, Mrs. Boyd tendered her resignation as soon as the conflict was apparent. Mrs. Boyd will still participate on Committees but will no longer be a voting member of the Council.

Mrs. Triolo continued with Governance Committee information. The draft of bylaws is about 80% complete. Mrs. Triolo will send the draft to Council members. Mrs. Cynthia Veitch and Mrs. Marynell Callahan-Hirsch will proofread the document. The bylaws will be voted on at the June regular meeting and submitted to the attorney for final approval. Mrs. Triolo led discussion on the proposed goals for the Governance Council.

RESOLVED – After discussion and upon motions properly made and seconded, the goals for the Governance Council were unanimously approved.

Finally, Mrs. Triolo reminded Council members that training is available on June 5th. The previous payment for training will be applied to this session. Mrs. Ashely Sarracino and Mrs. Veitch are planning to attend. Mr. Turner Brazell will need training scheduled on a different date.

The meeting proceeded to presentation of Head Administrator Support Committee information. The next item to discuss was the evaluation of the Head Administrator. A motion was made to close the

meeting as permissible by section 10-15-1(H)(8) of the Open Meetings Act. The motion was seconded and unanimously approved via a roll call vote.

Following the discussion, a motion was made to open the meeting. The motion was seconded and unanimously approved via a roll call vote.

A special closed meeting to finalize the Head Administrator evaluation is scheduled for June 18, 2015, at 5:30 pm (location to be decided). The next regular meeting of the Governance Council is scheduled for June 30, 2015, at 5:30 pm (location to be decided).

There being no further business, the meeting adjourned.

Cynthia Veitch, Secretary

To Whom It May Concern:

It is with a very heavy heart that I regretfully resign from the Governance Council of Coral Community Charter School. It has been brought to my attention that the relationship between my husband and our realtor representing Coral Community Charter could be considered a conflict of interest. I in no way want to jeopardize the transparency and integrity of the Governance Council or Coral Community Charter School. I intend to continue to volunteer my time at Coral Community Charter in other possible venues. I will follow through in all promises that I have made toward all of my projects. Thank You.

Regretfully Yours,

Tyree Boyd

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Governance Council of Coral Community Charter School was held on February 24, 2015.

The following Board Members were present: Tyree Boyd, Turner Brazell, Marynell Callahan-Hirsch (via conference call), Krista Martinez, Michael Reeves, Kevin Smith (via conference call), Tania Triolo, and Cynthia Veitch. The following guests were present: Donna Eldredge, Angela Lerner, and James Richardson. The signed attendance roster is attached to these minutes.

The meeting began with the approval of the consent agenda, which included the minutes from January's meeting, account summary report, bank reconciliation, purchase order report, and balance sheet provided by the Budget and Finance Committee.

RESOLVED – After discussion and upon motions properly made and seconded, the consent agenda was unanimously approved.

The meeting proceeded to Dr. Patricio Rojas's presentation (via pre-recorded video) of Academic Committee concerns, which included a comparison of beginning-of-year test results compared to newly completed middle-of-year results. The results demonstrated an over increase across all test subjects. Dr. Rojas will update the data for five students that retested. Mrs. Donna Eldredge informed the Governance Council that PARCC testing begins next week, and these results indicate that our students should perform well.

The meeting proceeded to presentation of Budget and Finance committee concerns. The Governance Council reviewed the financial statements as presented by the Budget and Finance Committee. At the advice of the Budget and Finance Committee, Mr. Michael Reeves joined the Audit Committee. Mrs. Angela Lerner presented the following BARs:

Doc. ID	Fund Type				Adjustment Type	Amount
541-000-1415-0026-M	General Fund	Capital Outlay	Debt Service	Maintenance		\$ 0
541-000-1415-0027-I	General Fund	Capital Outlay	Debt Service	Increase		\$ 29,966
541-000-1415-0028-I	General Fund	Capital Outlay	Debt Service	Increase		\$ 3,819
541-000-1415-0029-I	General Fund	Capital Outlay	Debt Service	Increase		\$ 6,181

RESOLVED – After discussion and upon motions properly made and seconded, BARs 541-000-1415-0026-M, 541-000-1415-0027-I, 541-000-1415-0028-I, and 541-000-1415-0029-I were unanimously approved. The signed Committee checklist is attached to these minutes.

The meeting proceeded to Mrs. Donna Eldredge's presentation of the Head Administrator's Report. Mrs. Eldredge informed the Governance Council that 141 (of 143) students intend to return next year.

The meeting proceeded to Mrs. Tania Triolo's presentation of Facilities Committee concerns. Extended discussion was held regarding the purchase agreement between the Coral Foundation for Excellence in Education and the owner of the property at 4401 Silver SE. Attorney Susan Fox, who is working with the Foundation, reviewed the purchase agreement before it was accepted. The school will lease the building from the Foundation.

The meeting proceeded to Mrs. Tania Triolo's presentation of Governance Committee concerns. The Governance Council accepted the resignation of board member Matthew Terry; a search will be started for a new board member with finance experience. Extended discussion was held regarding the current New Mexico Legislative session. A review and update of Governance Council by-laws will occur at the next regular meeting.

The meeting proceeded to discussion of Technology Committee concerns. Mrs. Donna Eldredge sent an email introduction to Mr. Emilio Torres (the school's information technology support), Mr. Kevin Smith, and Mrs. Cynthia Veitch. Mrs. Krista Martinez will contact the principal of the Ne-tGen Academy's regarding the high school's technology plan.

The HA Support Committee will set up a meeting with Mrs. Donna Eldredge to follow up on goals.

The next regular meeting of the Governance Council is scheduled for March 31, 2015 at 5:30 pm.

There being no further business, the meeting adjourned.

Cynthia Veitch, Secretary

MINUTES OF A REGULAR MEETING OF THE GOVERNANCE COUNCIL OF CORAL COMMUNITY CHARTER SCHOOL

A regular meeting of the Governance Council of Coral Community Charter School was held on **September 29, 2015**.

The following Board Members were present: Turner Brazell (via phone), Marynell Callahan-Hirsch (via phone), Krista Martinez, Michael Reeves, Ashley Sarracino, Tania Triolo, and Cynthia Veitch. The following guests were present: Donna Eldredge, Keren Fenderson (parent), Angela Lerner, James Richardson, Patricio Rojas, and Angela Sanchez (parent). The signed attendance roster is attached to these minutes.

The meeting began with the approval of the consent agenda, which included the minutes from the August 25th regular meeting, and the account summary reports, bank reconciliations, purchase order reports, and balance sheets for July and August, which were provided by the Budget and Finance Committee.

RESOLVED – After discussion and upon motions properly made and seconded, the consent agenda was unanimously approved. (Ms. Cynthia Veitch abstained from the vote.)

The meeting proceeded to discussion of the resignation of two Governance Council members: Ms. Marynell Callahan-Hirsch (via phone) and Mr. Kevin Smith (via email). The Governance Council accepted both resignations, and Ms. Tania Triolo will send acknowledgements.

The meeting proceeded to nomination of new Governance Council members. Ms. Triolo nominated the following parents for Council membership:

- Ms. Angela Sanchez, October 2015 – September 2017
- Ms. Keren Fenderson, October 2015 – September 2016 (the remainder of Mr. Smith's tenure)
- Ms. Cynthia Veitch, October 2015 – September 2017 (returning parent member)
- Ms. Krista Martinez, October 2015 – September 2017 (returning community member)
- Ms. Tania Triolo, October 2015 – September 2017 (returning community member)

All nominations were accepted. A motion was made to close the meeting as permissible by section 10-15-1(H)(8) of the Open Meetings Act. The motion was seconded and unanimously approved via a roll call vote.

RESOLVED – After discussion and upon motions properly made and seconded, Ms. Angela Sanchez was unanimously approved for two-year tenure to begin immediately; Ms. Keren Fenderson was unanimously approved for one-year tenure to begin immediately; Ms. Cynthia Veitch was unanimously approved for two-year tenure to begin immediately; Ms. Krista Martinez was unanimously approved for two-year tenure to begin immediately; Ms. Tania Triolo was unanimously approved for two-year tenure to begin immediately.

Following the discussion, a motion was made to open the meeting. The motion was seconded and unanimously approved via a roll call vote.

The meeting proceeded to Dr. Patricio Rojas's presentation of his reports: "Data Analysis Year 2015, Coral Community Charter School" (an updated report for last school year) and "DIBELS Analysis, Beginning of the Year 2015-2016, Coral Community Charter School". Dr. Rojas will be working with Mrs. Donna Eldredge and Mrs. Heather Sickenger (head of Girls' Academy) to analyze the data as it is collected. Mrs. Eldredge will provide the Board with a digital copy of the reports, and Mrs. Veitch will work with Dr. Rojas to publish a simplified version to the school's website for public review.

The meeting proceeded to election of Governance Council officers. The following nominations were made and accepted:

- Mr. Michael Reeves for Treasurer (accepted in absentia)
- Mrs. Cynthia Veitch for Secretary
- Mrs. Keren Fenderson for Vice Chairperson
- Mrs. Tania Triolo for Chairperson

RESOLVED – After discussion and upon motions properly made and seconded, Mr. Michael Reeves was unanimously elected Treasurer for a one-year term to begin immediately; Mrs. Cynthia Veitch was unanimously elected Secretary for a one-year term to begin immediately; Mrs. Keren Fenderson was unanimously elected Vice Chairperson for a one-year term to begin immediately; and Mrs. Tania Triolo was unanimously elected Chairperson for a one-year term to begin immediately.

The meeting proceeded to Mrs. Angela Lerner's presentation of the following BARs:

Doc. ID	Fund Type	Adjustment Type	Amount
541-000-1516-0010-IB	General Fund / Capital Outlay / Debt Service	Initial Budget	\$ 107,861
541-000-1516-0011-M	General Fund / Capital Outlay / Debt Service	Maintenance	\$ 0

RESOLVED – After discussion and upon motions properly made and seconded, BARs 541-000-1516-0010-IB and 541-000-1516-0011-M were unanimously approved.

Due to time constraints, a motion was made to table all other agenda items until the next regular meeting of the Governance Council.

RESOLVED – After discussion and upon motions properly made and seconded, the motion to table all other agenda items as unanimously approved.

The next regular meeting of the Governance Council is scheduled for October 27, 2015, at 5:30 pm in the CCCS business office. The NMCCS conference is October 29-31, 2015; Mrs. Triolo will send the purchase order number to all Governance Council members.

There being no further business, the meeting adjourned.

Cynthia Veitch, Secretary

[Print](#) | [Close Window](#)

Subject: Re: GC meeting 9-29-15 at 5:30 pm

From: Kevin Smith <kevin.smith.abq@gmail.com>

Date: Sat, Sep 26, 2015 8:00 pm

To: Tania Triolo <ttriolo@coralcharter.com>

Cc: Marynell Callahan <callahanmarynell8570@hotmail.com>, Krista Martinez <krista@newmexicoja.org>, Donna Eldredge <deldredge@coralcharter.com>, Angela Lerner <alerner@coralcharter.com>, Cindy Veltch <cindy.veltch@gmail.com>, Turner Brazell <tabrazelljr@gmail.com>, Ashley Sarracino <Ashley.Sarracino@teachforamerica.org>, Michael Reeves <MReeves@atkinsoncpa.com>

Madam Chair,

Please accept this letter as my resignation from the Coral Community Governing Council. After finding out the "TRUE" story behind the purchase of the new building and what appeared to be purposeful omission of ownership information which likely would have impacted the council's final decision, I became hesitant to participate in a process that is in essence ethically dishonest to both the mission and intent of the charter.

I feel that members of the Council with long established personal relationships, leave new members like myself impotent to affect change and participate. In my opinion, there is indeed a conflict of interest between the goals of individuals whose intent is to benefit themselves, and the truly dedicated individuals who wish only to serve the school and community.

I felt it essential to call to attention these concerns but it has fallen on deaf ears. The council leadership has crafted a false committee of individuals that are supposed to make critical decisions pertaining to the school, but who are leaders in name only. As a result of this, I feel it necessary to resign my position.

I am appreciative of the opportunity to serve a school at the forefront of modern education, and am hopeful for the future of Coral Community Charter School.

Sincerely,

Kevin Smith

On Fri, Sep 25, 2015 at 5:06 PM, <ttriolo@coralcharter.com> wrote:

Good Afternoon,

Attached please find a copy of the agenda for the meeting on Tuesday, September 29, 2015 at 5:30 pm. If you are unable to attend please let me know by Monday, September 25 at 5:30 pm.

Be sure to sign into the drop box link to read all the docs before the meeting.

<https://www.dropbox.com/home/CCC%20GC%20meeting%209-29-15>

Have a great weekend.

Thanks,

Tañia Triolo
Governance Council Chair
Coral Community Charter

[Print](#) | [Close Window](#)

Subject: Resignation

From: tabrazelljr@gmail.com

Date: Thu, Jun 02, 2016 10:24 am

To: Tania Triolo <ttriolo@coralcharter.com>

This is the hardest thing I have done in a long time. I have done nothing to be of help to you or Coral! With my health being what it is I must resign, I want to wish you all the very best. Tania I do hope this will not effect our friendship, Best regards, Turner.

Sent from my iPhone

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STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, charter.schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Coral Community Charter School

Date submitted: 10/11/2016

Contact Name: Donna Eldredge

E-mail: deldredge@coralcharter.com

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Kimberlee Brazell	Designation	8/30/2016	Click here to enter text.	From: 8/30/2016 To: 9/25/2018
Freeman Leeming	Designation	9/27/2016	Click here to enter text.	From: 9/27/2016 To: 9/26/2017
Angela Sanchez	Resignation	9/27/2016	Resignation due to time conflicts	From: 9/29/2015 To: 9/27/2016

Original Signature of Governing Council President or Designee:

Printed Name of Governing Council President or Designee:

Keren H. Fenderson

Date: 10/12/16

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- Notices of Resignation or Removal
 - The governing body minutes showing the vote to remove the member, or
 - The resigning member's signed and dated written resignation;
- Notices of Designation:
 - An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.

STATE CHARTER SCHOOL CHANGE OF GOVERNING BODY MEMBERSHIP FORM

Please complete and submit this form to: Charter Schools Division, Public Education Department, charter.schools@state.nm.us, Room 301, 300 Don Gaspar, Santa Fe, NM 87501

Name of State-Chartered School: Coral Community Charter School

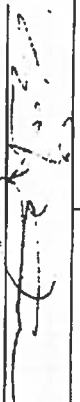
Date submitted: 10/11/2016

Contact Name: Donna Eldredge

E-mail: deldredge@coralcharter.com

Governing Board Member Name	Action	Date of Action	Reason for removal or resignation	Term of Service
Cindy Veitch	Resignation	8/30/2016	Time conflicts	From: 9/29/2015 To: 8/30/2016
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.
Click here to enter text.	Choose an item.	Click here to enter a date.	Click here to enter text.	From: Click here to enter a date. To: Click here to enter a date.

Original Signature of Governing Council President or Designee:



Date: 10/12/16

Printed Name of Governing Council President or Designee:

Heren H. Enderson

Required Attachments:

This Form **MUST** include each of the following, as applicable:

- Notices of Resignation or Removal
 - The governing body minutes showing the vote to remove the member, or
 - The resigning member's signed and dated written resignation;
- Notices of Designation:
 - An updated "STATEMENT OF GOVERNING BODY TO CONSULT WITH PED" signed by all current governing body members, and
 - An "AFFIDAVIT OF GOVERNING BODY MEMBER" signed by the new governing body member and verified by a notary public.



Coral Community Charter School

STATEMENT OF GOVERNING BODY TO CONSULT WITH PED

We, the undersigned, make up the governing body of the Coral Community Charter School, located in Albuquerque, New Mexico.


In accordance with 6.80.4.16 NMAC, we agree to consult with the New Mexico Public Education Department on any matter not covered by the manual of accounting and budgeting before taking any action related to funds held as a board of finance.

We make this statement as part of Coral Community Charter School's application to the Public Education Commission for status as a board of finance under 6.80.4.16 NMAC.

We understand that we must retain or hire a Licensed School Business Manager as soon as financial feasible and, thereafter, notify the New Mexico Public Education Commission within 30 days of hiring and/or changing in a Licensed School Business Manager for the school, and a new, signed "Affidavit of Financial Custodian" must be submitted.

We understand that we must submit an Affidavit of Governing Body Member to the Public Education Commission within 60 days of a change in membership of our governing body.

THE FOLLOWING MEMBERS OF THE CORAL COMMUNITY CHARTER SCHOOL GIVE THE FOREGOING STATEMENT THIS 13 DAY OF October, 2016.

1. 
[signature]
Keren Fenderson, President

4401 Silver Ave. SE
Albuquerque, New Mexico 87108
(505)292-6725
deldredge@coralcharter.com
www.coralcharter.com

2. 
[signature]
Michael Reeves, Treasurer

3. 
[signature]
Tania Triolo, Secretary

4. 
[signature]
Krista Martinez

5. 
[signature]
Ashley Sarradino

6. 
[signature]
Kim Brazell

7. 
[signature]
Freeman Leaming

4401 Silver Ave. SE
Albuquerque, New Mexico 87108
(505) 292-6725
deldredge@coralcharter.com
www.coralcharter.com

AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)
)
COUNTY OF)

I, Kimberlee D. Brazell _____, after being duly sworn, state:

1. My name is Kimberlee D. Brazell _____ and I reside in Albuquerque _____, New Mexico.
2. I am a member of the governing body of the Coral Community Charter School in Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Coral Community Charter School's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.

Kimberlee D. Brazell
[Signature]

Kimberlee D. Brazell

[Print]

10/05/16 _____
Date

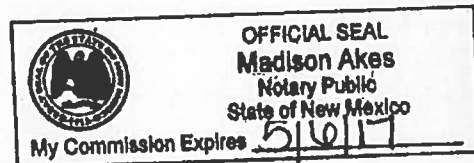
VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 5 day of October, 2016.

[Notary Seal:] Madison Akes

NOTARY PUBLIC

My commission expires: May 6, 2017.



AFFIDAVIT OF GOVERNING BODY MEMBER

STATE OF NEW MEXICO)

COUNTY OF BERNALILLO)

I, FREEMAN G. LEAMING, after being duly sworn, state:

1. My name is FREEMAN G. LEAMING, and I reside in ALBUQUERQUE, New Mexico.
2. I am a member of the governing body of the Coral Community Charter School in Albuquerque, New Mexico.
3. I attest that I am currently not a current governing body member of any other charter school authorized in the state of New Mexico.
4. I have never been a governing body member of a charter school that was suspended or failed to receive or maintain their board of finance designation.
5. I understand that as a member of the Coral Community Charter School's governing body, I am entrusted with oversight of expenditure of public funds in accordance with all applicable laws, regulations and rules, including but without limitation any laws or rules pertaining to conflicts of interest, public school finance, and procurement.
- 6.

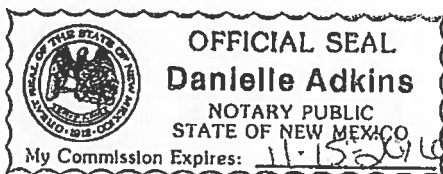
[Signature]

8 OCTOBER 2016
Date

FREEMAN G. LEAMING
[Print]

VERIFICATION

The forgoing Affidavit of Governing Body Member was subscribed and sworn to before me, this 8th day of October, 2016.



[Signature]

NOTARY PUBLIC

My commission expires: 11-15, 2016.

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Governance Council of Coral Community Charter School was held on **September 27, 2016**, and commenced at 5:30 p.m.

The following Board Members were present: Kim Brazell, Keren Fenderson, Ashley Sarracino, and Tania Triolo. The following guests were present: Donna Eldredge, Lori Bachman, Freeman Leaming, Paul Lium and Angela Lerner.

The meeting began with the approval of the consent agenda, which included the minutes from the 8-30-16.

RESOLVED –After discussion and upon motions properly made and seconded, the consent agenda, which only included minutes from 8-30-16, was unanimously approved.

The meeting proceeded to a discussion and presentation of a deferred compensation plan. A presentation was made by Paul Lium, Program Director of Nationwide Retirement Solutions from Nationwide Investment Services Corporation. Mr. Lium presented the PERA retirement fund which would be available to all employees in addition to the current ERB plan. It functions much like a 401k or 403b but there will be no fiduciary responsibility for Coral. It is the one plan that is approved in NM and has gone through the procurement process. Coral will need to do payroll deductions but will only be the pass through entity.

RESOLVED –After discussion and upon motions properly made and seconded, the Deferred Compensation Plan was approved on a 3-0 and 1 abstention vote.

The meeting proceeded to discussion of Budget and Finance. Mrs. Angela Lerner presented the following BAR:

Doc. ID	Fund Type	Adjustment Type	Amount
541-000-1617-008-M	Flowthrough	Maintenance	0.00

RESOLVED – After discussion and upon motions properly made and seconded, BAR 541-000-1617-008-M, was unanimously approved.

The meeting proceeded to discussion of the resignation of one Governance Council member: Angela Sanchez (via email) who has one remaining year on her term. The Governance Council accepted the resignation.

The meeting proceeded to nomination of a new Governance Council member. The following were nominated for Council membership:

- Mr. Freeman Leaming, October 2016 – September 2017 (parent filling the remainder of Ms. Cindy Veitch's tenure)
- Ms. Keren Fenderson, October 2016 – September 2018 (returning parent)
- Mr. Michael Reeves, October 2016 – September 2018 (returning community member)
- Ms. Ashley Sarracino, October 2016 – September 2018 (returning community member)

All nominations were accepted.

RESOLVED – After discussion and upon motions properly made and seconded, Mr. Freeman Leaming was unanimously approved for a one-year tenure to begin immediately; Ms. Keren Fenderson was unanimously approved for a two-year tenure to begin immediately; Mr. Michael Reeves was unanimously approved for two-year tenure to begin immediately; Ms. Ashley Sarracino was unanimously approved for two-year tenure to begin immediately.

The meeting then proceeded to formation of committees. The following committees were formed for the 2016-17 school year:

- Audit Committee: Mike Reeves and Ashley Sarracino
- Finance/Budget: Mike Reeves and Keren Fenderson
- Facility: Feeman Leaming and Tañia Triolo
- Technology: Freeman Leaming and Kim Brazell
- Academic: Ashley Sarracino
- Governance: Tañia Triolo and Kim Brazell
- HA Support: Krista Martinez, Keren Fenderson, Mike Reeves

The meeting proceeded to election of Governance Council officers. The following nominations were made and accepted:

- Mr. Michael Reeves for Treasurer (accepted in absentia)
- Ms. Tañia Triolo for Secretary
- Ms. Keren Fenderson for Chairperson

RESOLVED – After discussion and upon motions properly made and seconded, Mr. Michael Reeves was unanimously elected Treasurer for a one-year term to begin immediately; Ms. Tañia Triolo was unanimously elected Secretary for a one-year term to begin immediately; and Mrs. Keren Fenderson was unanimously elected Chairperson for a one-year term to begin immediately.

A motion was made to table the decision on Vice Chair until a later, undetermined date.

RESOLVED – After discussion and upon motions properly made and seconded a decision to table the position of Vice-Chair until a later date passed unanimously.

The meeting next proceeded to a presentation of the Renewal Application by Mrs. Donna Eldredge and Ms. Lori Bachman. The application was reviewed page by page. A new mission statement was presented to include preK-8th grades.

RESOLVED – After discussion and upon motions properly made and seconded the new Mission Statement was unanimously approved.

RESOLVED – After discussion and upon motions properly made and seconded the Renewal Application was unanimously accepted and approved.

Due to time constraints the meeting next moved to table the GC Evaluation until the next meeting.

RESOLVED – After discussion and upon motions properly made and seconded the GC Evaluation will be tabled until next meeting.

The Site visit for renewal will occur October 11, 2016 at 4:15 pm. The next regular meeting of the Governance Council is scheduled for October 25, 2016 at 5:30 p.m.

There being no further business, the meeting adjourned at 7:23 p.m.

Tañia Triolo, Secretary

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Governance Council of Coral Community Charter School was held on **August 30, 2016**.

The following Governance Council Members were present: Karen Fenderson, Michael Reeves, Tania Triolo, and Ashley Sarracino. The following guests were present: Lori Bachman and Donna Eldredge.

The meeting began with the reading of the mission, an introduction of guests, and approval of the consent agenda. Michael Reeves made the motion to move into the consent agenda, second by Ashley Sarracino. Consent agenda included meeting minutes from 7-26-16, 8-9-16, account summary, bank rec, PO report and balance sheet from July 2016. The Governance Council approved the motion to move into consent agenda by a 4-0 vote.

The meeting proceeded to a discussion by the Academic Committee: Donna Eldredge and Lori Bachman presented the Coral academic information for Dr. Patricio Rojas who was not able to attend the meeting. A power-point presentation was prepared with graphs for the following tests: Dibles, MAP, and PARCC. The Governance Council members asked questions and participated in a conversation about the aforementioned tests. Mrs. Eldredge noted 80% of kinder boys were proficient in reading. Mike Reeves noted that females at Coral seem to be doing a lot better than males, overall. Tania Triolo asked Mrs. Eldredge if the data from the year before was available for the council to look at for comparison purposes. Ms. Bachman noted the information Mrs. Triolo asked for was at the end of the graph (to view this information please refer to the handout and power-point). The Council moved the conversation to the PARCC data and the school report card. Tania asked if Coral is teaching the right curriculum in the realm of math, because Coral's math scores continue to lag behind reading scores. Mrs. Eldredge noted she thinks the reason our scores in reading are higher is because there are grants available to schools to focus on reading programs, but there is not the same monetary support for math. She also noted although funding for math does not exist, Mr. Nun is working with students in Math. Mrs. Triolo asked Mrs. Eldredge if there is anything else we can do as a GC to support our students in math.

Coral received a D grade for our school report card. Mrs. Eldredge told the GC she's in the process of filing an appeal because according to our PARCC scores and Dr. Rojas' analysis, Coral students did really well, thus she believes a D grade is inaccurate. Mrs. Eldredge explained that the formula for the school grades does not make sense and the New Mexico Department of Education is unwilling to share with Dr. Rojas or other administrators the formula.

The meeting proceeded to a discussion by the Budget/Finance Committee about Bars. The Capital Outlay Council Bar was presented along with Bar 5T (moving extra funds for custodial during summer school, Bar 6 I (New Mexico Reads to Lead K-3), Bar 7 (moving contractor to employee and lawyer fees). To view the Bar please see attachments.

RESOLVED, Mike Reeves made the motion to approved the following Bars: Capital Outlay Council, Bar 5T (moving extra funds for custodial during summer school, Bar 6 I (New Mexico Reads to Lead K-3), and Bar 7 (moving contractor to employee and lawyer

fees), second by Ashley Sarracino. The GC unanimously approved the motion by a 4-0 vote.

The meeting proceeded to a discussion of the Head Administrator's report and the Facility Committee report. A meeting will take place on October 11, 2016 from (8am-5pm).

The meeting proceeded to a discussion of the Governance Committee. The Open Meetings Act Resolution was discussed. The revised act states the GC will need to notify the public 72 hours in advance if they are going to have an Emergency Meeting. If an Emergency Meeting is held in less than 72 hours, the GC will need to notify the Attorney General of New Mexico.

RESOLVED, Keren Fenderson made a motion to adopt the revised Open Meetings Act, second by Mike Reeves. The GC voted to unanimously adopt the revised Open Meetings Act 4-0.

The GC also accepted Cyndi Vietch's resignation from the GC. Tania Triolo mentioned she sent information about being on the GC to 7 parents and thinks we will not have any problems in replacing GC members. She also noted Angela Sanchez will be rotating off the GC soon. Tania Triolo informed the GC she was able to get Kim Brazel to commit to serving on the GC.

RESOLVED, Mike Reeves made a motion to accept the new GC member Kim Brazel, second by Ashley Sarracino. The GC voted to unanimously accept the new GC member by a 4-0 vote.

The GC talked about the charter school conference being held on October 27-28, 2016. Tania Triolo told the GC she will have additional information about the conference at the September GC meeting. She also told the GC only 3 members submitted the survey associated with the evaluation of the GC. Tania also reminded the GC she needs bios and pictures from the GC for the bulletin board at the school. Finally, the GC was notified about Science night taking place at Coral on September 6, 2016.

The next GC meeting will take place on *September 27, 2016 @ 5:30pm* at Coral Community Charter School.

RESOLVED, Mike Reeves made a motion to adjourn the meeting, second by Ashley Sarracino. The GC unanimously voted to adjourn the meeting by a 4-0 vote.

Ashley Sarracino, GC Member

C. Report on School Closures

1. Uplift Community School
2. Sage Montessori Charter School